

PERTH AMBOY BUSINESS IMPROVEMENT CORPORATION, INC.
CITY HALL
260 High Street, Perth Amboy, NJ 08861
(732) 442-6421

PERTH AMBOY BUSINESS IMPROVEMENT CORPORATION, INC.
PUBLIC MEETING

Pursuant to the Open Public Meetings Act, please note that a regular public meeting has been scheduled for the Perth Amboy Business Improvement Corporation to take place on **Tuesday, October 17, 2023 at 4:00 p.m.** at City Hall Council Chambers located at 260 High Street, Perth Amboy.

Notice of this meeting has been given to the Star-Ledger, the Home News Tribune, published on the City's website, PABIC board webpage, and provided to the City Clerk's office for public posting (bulletin board).

Public portion has been set for a maximum time of 5 minutes per speaker.

AGENDA

I. Salute to the Flag

II. Roll Call

Name	Present	Absent	Excused
Antonio Abreu			
Fausto Diaz			
Iris Diaz			
Mayor Helmin Caba			
Sergio Diaz			
Lisett Lebron			
Asim Malik			
Reyes Ortega			
Samuel Quezada			
Barry Rosengarten, <i>Chairman</i>			
James Snyder			

III. **Presentation** Robert Butvilla, Auditor
a. 2022 Audit Report

IV. **Approval of Minutes** September 12, 2023

Motion _____
Second _____

V. **Approval of September Bill List** Lisett Lebron, Board Member
\$46,599.43
Motion _____
Second _____

VI. **Chairman's Report** Barry Rosengarten, Chairman

- a. Budget Timeline
- b. CY24 Budget Summary
- c. Election Timeline
- d. PABIC Board Interest Letter
- e. Allocation to Support Fink Park Construction
- f. November Meeting Date Change

VII. **Manager's Report**

- a. Update: Expansion Meeting on October 24, 2023
- b. Perth Amboy Eats Food Tour (2024)
- c. NPP Partnership (Year 3)

VIII. **Committee Report** James Snyder, Committee Chair

Signage & Façade Grant Applications

a. SMH Operations LLC	271 King Street	\$5,000
b. Tailored for Success	269 Smith Street	\$5,000
c. D'Fanny's Market	349 Smith Street	\$5,000

IX. **Old Business:**
None

X. **New Business:**
None

XI. **Public Portion:**
Motion to open the public portion:

Motion _____
Second _____

Motion to close the public portion:

Motion _____

Second _____

XII. Adjourn:

Motion _____

Second _____

Report of Audit

on the

Financial Statements

of the

Perth Amboy
Business Improvement
Corporation, Inc.

for the

Year Ended

December 31, 2022

PERTH AMBOY BUSINESS IMPROVEMENT CORPORATION, INC.

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SUPLEE, CLOONEY & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

308 East Broad Street, Westfield, New Jersey 07090-2122

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INDEPENDENT AUDITOR'S REPORT

The Board of Trustees
Perth Amboy Business
Improvement Corporation, Inc.
260 High Street
Perth Amboy, New Jersey 08861

Opinions

We have audited the accompanying financial statements of Perth Amboy Business Improvement Corporation, Inc. (the "Organization") which comprise the balance sheet-regulatory basis as of December 31, 2022, and the related statements of revenue, expenses, and changes in fund balance and cash flows-regulatory basis for the year then ended, and the related notes to the financial statements.

Unmodified Opinion on Regulatory Basis

In our opinion, the financial statement referred to in the first paragraph present fairly, in all material respects, the asset, liabilities, and fund balance of Perth Amboy Business Improvement Corporation, Inc. as of December 31, 2022, and its revenue and expenses for the year then ended, in accordance with the financial reporting practices prescribed or permitted by the Division of Local Government Services, Department of Community Affairs, State of New Jersey described in Note 1.

Adverse Opinion of U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the "Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles" section of our report, the financial statements referred to in the first paragraph do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of Perth Amboy Business Improvement Corporation, Inc. as of December 31, 2022, or the changes in its fund balance for the year then ended.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Perth Amboy Business Improvement Corporation, Inc. and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our unmodified opinion on the regulatory basis of accounting and or adverse opinion on U.S. generally accepted accounting principles.

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Basis for Adverse opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1, the financial statements are prepared by the Organization in accordance with financial reporting practices prescribed or permitted by the Division of Local Government Services, Department of Community Affairs, State of New Jersey which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the Division of Local Government Services, Department of Community Affairs, State of New Jersey. The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonable determinable, are presumed to be material and pervasive.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting practices prescribed or permitted by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Perth Amboy Business Improvement Corporation, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

SUPLEE, CLOONEY & COMPANY

- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Perth Amboy Business Improvement Corporation, Inc. ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 16, 2023 on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance.

October 16, 2023





SUPLEE, CLOONEY & COMPANY

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Board of Trustees
Perth Amboy Business
Improvement Corporation, Inc.
260 High Street
Perth Amboy, New Jersey 08861

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the regulatory financial statements of the Perth Amboy Business Improvement Corporation, Inc. (the "Organization"), as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise the Organization's regulatory financial statements, and have issued our report thereon dated October 16, 2023. Our report disclosed that, as described in Note 1 to the financial statements, the Organization prepares its financial statements on a basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, that demonstrates compliance with a modified accrual basis and the budget laws of the State of New Jersey, which is a comprehensive basis of accounting other than U.S. generally accepted accounting principles.

Internal Control Over Financial Reporting

In planning and performing our audit of the regulatory financial statements, we considered the Organization's control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of Organization's internal control.

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A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Organization's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

October 16, 2023



PERTH AMBOY BUSINESS IMPROVEMENT CORPORATION, INC.

BALANCE SHEET
DECEMBER 31, 2022

ASSETS

Cash and Cash Equivalents	\$	266,492
		<u>266,492</u>
	\$	<u>266,492</u>

LIABILITIES AND FUND BALANCE

Accounts Payable	\$	60,811
Fund Balance- Undesignated		<u>205,681</u>
	\$	<u>266,492</u>

The accompanying notes are an integral part of this financial statement.

PERTH AMBOY BUSINESS IMPROVEMENT CORPORATION, INC.

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 2022

<u>REVENUES</u>	
Tax Revenue	\$ 248,184
Interest Income	328
Other Revenue	324
	<hr/>
<u>TOTAL REVENUES</u>	<u>248,836</u>
 <u>EXPENSES</u>	
Program Administration	132,816
Advertising and Marketing	4,728
Operating Expense	2,906
Materials and Supplies	826
Professional Services	80,320
Insurance	9,092
Maintenance and Repairs	4,484
Facade Program	22,063
Special Projects	67,832
Downtown Beautification	6,398
Grants	2,185
	<hr/>
<u>TOTAL EXPENSES</u>	<u>333,650</u>
Decrease in Fund Balance	(84,814)
Fund Balance at Beginning of Year	<hr/> 290,495
Fund Balance at End of Year	<hr/> <u>\$ 205,681</u>

The accompanying notes are an integral part of this financial statement.

PERTH AMBOY BUSINESS IMPROVEMENT CORPORATION, INC.

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2022

Cash Flows From Operating Activities

Net Increase (Decrease) in Fund Balance	\$	(84,814)
Changes in Operating Assets and Liabilities:		
Increase (Decrease) in Accounts Receivable		12,000
Increase (Decrease) in Accounts Payable		<u>36,899</u>
<u>Net Cash Provided (Used) By Operating Activities</u>		<u>(35,915)</u>
Net Increase (Decrease) in Cash and Cash Equivalents		<u>(35,915)</u>
Cash and Cash Equivalents, Beginning of Year		<u>302,407</u>
Cash and Cash Equivalents, End of Year	\$	<u><u>266,492</u></u>

The accompanying notes are an integral part of this financial statement.

PERTH AMBOY BUSINESS IMPROVEMENT CORPORATION, INC.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022

ORGANIZATION

Perth Amboy Business Improvement Corporation, Inc. (the "Organization") is an independent organization, located in Perth Amboy, New Jersey for the purpose of revitalizing and expanding downtown Perth Amboy (the "City") and related business zones as established by the City. The purpose of the Organization is also to promote economic growth and employment within the City and to enhance the commercial viability and attractiveness of the business area. The Organization's support comes primarily from the City of Perth Amboy.

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the Organization conform to the accounting principles applicable to special districts, which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. The following is a summary of the significant policies:

Basis of Accounting

All governmental funds are accounted for on the modified accrual basis of accounting. Revenues are recognized when they become measurable and available. Expenditures are recognized when the related fund liability is incurred.

Fund Accounting

The accounts of the Organization are organized on the basis of fund accounting. Under this basis, the operations of each fund are accounted for with the separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures. The principal purpose of fund accounting is to ensure observance of restrictions placed on the use of resources available to the Partnership. Individual funds summarized in the accompanying financial statements are classified as follows:

Fund Types

General Operating Fund - is used to account for all revenues and expenditures applicable to the general operations of the Organization. All general operating revenues not restricted as to use are recorded in the General Fund.

PERTH AMBOY BUSINESS IMPROVEMENT CORPORATION, INC.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Budgets and Budgetary Accounting

According to Ordinance, the Organization is required to submit an annual estimate of the cost of operating and maintaining the Organization for the next fiscal year for the City Council's approval. Upon Council approval, the adopted budget is integrated into the accounting system to provide budgetary control over revenues and expenditures.

Financial Statement Presentation

Net assets and revenues, gains and losses are classified based on the existence or absence of donor-imposed restrictions. Accordingly, the net assets of the Organization and changes therein are classified as follows:

Net Assets Without Donor Restrictions - Net assets that are not subject to donor-imposed stipulations and may be expended for any purpose in performing the primary objectives of the Organization. The Organization's Board may designate assets without restrictions for specific operational purposes from time to time.

Net Assets With Donor Restrictions - Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, where the donor has stipulated the funds be maintained in perpetuity.

Cash and Cash Equivalents

Cash and cash equivalents include highly liquid debt instruments purchased with original maturity of three months or less.

Prepaid Expenses

The cost of prepaid insurance and other similar items extending over more than one accounting period is accounted for as expenditures of the period of acquisition and not allocated between or among accounting periods.

District Tax Levy

Upon the proper certification to the City of Perth Amboy, taxes are assessed in support of the Organization's budget in the same manner as other municipal taxes. The treasurer of the City of Perth Amboy shall then pay over to the treasurer or custodian of funds of the Organization the taxes assessed.

PERTH AMBOY BUSINESS IMPROVEMENT CORPORATION, INC.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022

(1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Income Tax Status

The Organization qualifies as a tax-exempt organization under Section 501 (c)(6) of the Internal Revenue Code and, therefore, has no provision for federal income taxes.

The most significant tax position of the Organization is its assertion that it is exempt from income taxes. Other significant tax positions include its determination of whether any amounts are subject to unrelated business tax (UBIT). Management has determined that the Organization had no activities subject to UBIT in the year ended December 31, 2021. All significant tax positions have been considered by management and it has determined that it is more likely than not that all tax positions would be sustained upon examination by taxing authorities.

The Organization is required to file Form 990 (Return of Organization Exempt from Income Tax) which is subject to examination by the Internal Revenue Service (IRS) up to three years from the extended due date of the tax return. The Forms 990 for 2019 through 2021 are open to examination by the IRS as of December 31, 2022.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

(2) CASH AND EQUIVALENTS

Cash and cash equivalents consist of:

Checking Accounts	\$ 62,421
Certificate of Deposit	<u>204,071</u>
	<u>\$266,492</u>

Cash on deposit is insured by the Federal Deposit Insurance Corporation in the amount of \$250,000 in each bank depository.

PERTH AMBOY BUSINESS IMPROVEMENT CORPORATION, INC.

NOTES TO FINANCIAL STATEMENTS
DECEMBER 31, 2022

(3) SUBSEQUENT EVENTS

The Organization has evaluated subsequent events occurring after the financial statement date through October 16, 2023 which is the date the financial statements were available to be issued. Based on this evaluation, the Organization has determined that no subsequent events have occurred which require disclosure in the financial statements.

(4) LITIGATION, CLAIMS AND CONTINGENT LIABILITIES

In the ordinary conduct of its business, the Organization may be a party to litigation. At December 31, 2022, in the opinion of management, there were no matters pending or threatened which would have a material adverse effect on the financial position of the Organization.

**PERTH AMBOY BUSINESS IMPROVEMENT CORPORATION, INC.
CITY HALL
260 High Street, Perth Amboy, NJ 08861
(732) 442-6421**

**PERTH AMBOY BUSINESS IMPROVEMENT CORPORATION, INC.
PUBLIC MEETING**

Pursuant to the Open Public Meetings Act, please note that a regular public meeting has been scheduled for the Perth Amboy Business Improvement Corporation to take place on **Tuesday, September 12, 2023 at 4:00 p.m.** at City Hall Council Chambers located at 260 High Street, Perth Amboy.

Notice of this meeting has been given to the Star-Ledger, the Home News Tribune, published on the City’s website, PABIC board webpage, and provided to the City Clerk’s office for public posting (bulletin board).

Public portion has been set for a maximum time of 5 minutes per speaker.

MINUTES

I. Salute to the Flag

II. Roll Call

Name	Present	Absent	Excused
Antonio Abreu	x- Excused at 4:50PM		
Fausto Diaz	x- Excused 5:50PM		
Iris Diaz			x
Mayor Helmin Caba	x		
Sergio Diaz	x		
Lisett Lebron	x		
Asim Malik		x	
Reyes Ortega			
Samuel Quezada			x
Barry Rosengarten, Chairman	x		
James Snyder			x

III. **Approval of Minutes**

June 13, 2023

Motion L. Lebron
Second A. Abreu
All in Favor

IV. **Approval of Special Meeting Minutes**

August 10, 2023

Motion A. Abreu
Second Mayor Caba
All in Favor

V. **Approval of September Bill List
\$71,077.74**

Lisett Lebron, Board Member

Motion L. Lebron
Second A. Abreu

Abstention: Sergio Diaz abstained from the vote related to UDOPA on the bill list

VI. **Chairman's Report**

Barry Rosengarten, Chairman

a. Amendment to Certificate of Incorporation

New Organization Name: Perth Amboy Business Improvement Corporation, Inc.

Chairman Rosengarten: The change in the organization's bylaws also called for a name change. All communications and matters previously addressed to the BID, will now addressed to the Perth Amboy Business Improvement Corporation, Inc. (PABIC)

b. 2022 Audit

Chairman Rosengarten: The 2022 Audit was conducted on September 11th and a report from our auditor will be provided by the end of September.

c. 2023 Budget Expenditures Review

Chairman Rosengarten: The budget was included in the agenda packet. Noelia provided an overview of the 2023 budget expenditures to date.

d. 2024 Budget Introduction

Chairman Rosengarten: The PABIC is beginning its budget process for 2024. The proposed budget has remained stable and will reflect a total of \$247,500. The updates are indicated on the documents in the agenda packet. The main change has to do with adding donations.

Motion to introduce CY 2024 PABIC Budget

Motion *F. Diaz*
Second *L. Lebron*
All in Favor

Notes: L. Lebron suggested that we create an application grant process and identify grant parameters for future donations.

e. Morning Glory Art Mural Building Lighting- 86 Smith Street

Chairman Rosengarten: Board to reference packets to review a proposal that was submitted to the PABIC for lighting at 86 Smith Street over the Morning Glory Mural

- Mayor Caba requested to have the light posts bulbs replaced to illuminate the pathway.
- Current pricing proposed by Lincoln Sign is high
- There is board interest from the board to proceed and install lights and seek additional quotes

f. Extending Funds for Façade Grant Line Item

Chairman Rosengarten: There was \$20K allocated to this extension of funds for façade grant, We will utilize these funds for any additional application that come to PABIC and reopen the façade grant application, as the annual allocation has been expended for the year.

g. Yiftee Gift Cards – 2023 Funding

Chairman Rosengarten: Last year we launched the program and it has been very successful. NPP and PABIC would like to partner again to add matching dollars for the upcoming holiday season.

Motion to approve an additional \$5,000 towards the Bonus Bucks of the program

Motion *L. Lebron*
Second *F. Diaz*
All in Favor

VII. Manager’s Report

- a. BID Expansion Stakeholder Meeting-
Upcoming Stakeholder meeting upcoming in October, final date to be announced
- b. Perth Amboy Eats Food Tour-
The event is scheduled for 10-14-2023 and the rain date on 10-15-2023
- c. Planter Maintenance

Winter planter suggestions provided by the Royal Garden Club were shared and new plants will be replaced for the season.

VIII. **Presentation- EDS, Inc.** Stuart Koperweis, Principal

a. BID Expansion Project Progress

Notes: Expansion meeting will take place in October
Discussion on potential allocation, property classification inclusion and participating expansion members

IX. **Committee Report** James Snyder, Committee Chair

Signage & Façade Grant Applications

- a. Venga Pues, 182 Smith Street
- b. La Primavera Bakery, 278 Smith Street

Motion to approve both signage and façade grant applications:

Motion: S. Diaz

Second: F. Diaz

All in Favor

X. **Old Business:**

None

XI. **New Business:**

None

XII. **R-04-09/23- Authorizing an Executive/Closed Session at the September 12, 2023 meeting to discuss legal matters regarding certain governance issues and certain litigation**

Motion to enter into Executive Session:

Motion S. Diaz

Second R. Ortega

All in Favor

Motion to close to Executive Session:

Motion S. Diaz

Second R. Ortega

All in Favor

*Action is anticipated after Executive Session regarding the Release and Settlement Agreement of **Docket No.: Mid-L-008753-20., Superior Court of New Jersey, Law Division – Middlesex County.***

R-05-09/23- Resolution by the Board of Directors of Perth Amboy Business Improvement Corporation, Inc. (PABIC) Authorizing Execution of a Release and Settlement Agreement and a Settlement Payment in a Litigation in an Amount Not To Exceed \$22,500

Motion S. Diaz
Second Chairman Rosengarten
All in Favor

Roll Call: Lisett, Mayor Caba, Reyes Ortega, Sergio Diaz and Chairman Rosengarten

Closed Session Discussion: Overview of settlement agreement, payment, elections for 2023 and PABIC donation to other non-profits.

Late starter: Motion to support the Raritan Bay Area YMCA's 7th Annual Ending Homelessness Program on October 5th to match last year's donation of \$1,000

Motion: Chairman Rosengarten
Second: Mayor Caba
Abstention: Sergio Diaz

XIII. Public Portion:

Motion to open the public portion:

Motion S. Diaz
Second Mayor Caba
All in Favor

Motion to close the public portion:

Motion S. Diaz
Second R. Ortega

XIV. Adjourn:

Motion S. Diaz
Second Mayor Caba
All in Favor

PERTH AMBOY BUSINESS
IMPROVEMENT CORPORATION, INC.

OCTOBER 2023
AS OF 03/24/2021
BILL LIST

Name	Date	Description	Open Balance
Home News Tribune	3/24/2021	Public Notice for Board Meeting on 04/20/2021	\$27.09
		Total	\$27.09
Home News Tribune	1/10/2023	Public Notice for Board Meeting on 02/13/2023	\$20.64
		Total	\$20.64
Verizon	9/24/2023	BID Phone; Aug 25, 2023 - Sept 24, 2023	\$76.69
		Total	\$76.69
City of Perth Amboy	1/23/2023	BID/City Agreement- Mini Sweeper Salaries Forth Quarter	\$ 8,850.00
		Total	\$ 8,850.00
PashmanStein Walder Hayden	9/11/2023	Legal Services - Month of August	\$ 1,227.00
		Total	\$ 1,227.00
PashmanStein Walder Hayden	10/8/2023	Legal Services - Month of Sept	\$ 1,500.00
		Total	\$ 1,500.00
PashmanStein Walder Hayden	9/11/2023	Litigation - Month of August	\$ 475.00
		Total	\$ 475.00
Yiftee Inc	9/12/2023	Downtown e-gift card BOGO match- reload funding	\$ 5,000.00
		Total	\$ 5,000.00
Raritan Bay Area YMCA	9/13/2023	Ending Homelessness Program- Donation	\$ 1,000.00
		Total	\$ 1,000.00
Auto Parts Woodbridge	9/18/2023	Bike Repairs	\$ 56.00
		Total	\$ 56.00
Cohn Lifland Pearlman Herrmann & Knopf LLP	9/21/2023	Settlement Payment Docket No. MID-L-008753-20	\$ 22,500.00
		Total	\$ 22,500.00
4 Imprint	9/28/2023	Perth Amboy Eats Food Tour- Branded Cutlery Kits	\$ 703.65
		Total	\$ 703.65
State of New Jersey	9/30/2023	2023 Annual Report for PABIC	\$ 33.00
		Total	\$ 33.00
Noelia Colon	9/30/2023	Q3 Admin Services - Month of September	\$ 3,342.00
		Total	\$ 3,342.00
Veronica Pacheco	9/30/2023	Vendor Services Month of September	\$ 216.00
		Total	\$ 216.00
Cognito Forms	10/1/2023	Monthly Rate Plan- Month of October	\$ 24.00
		Total	\$ 24.00
Ospino Consulting	10/2/2023	Accounting Services - Month of September	\$ 880.00
		Total	\$ 880.00
Ismael Nunez	10/2/2023	Perth Amboy Eats Food Tour- Map Design	\$ 100.00
		Total	\$ 100.00
Ospino Consulting	10/3/2023	Reimbursement Delivery Fee - Settlement Payment for Cohn Lifland Pearlman Herrmann	\$ 22.99
		Total	\$ 22.99
Minuteman Press	9/9/2023	Expansion Meeting 10-24-2023 (Mailer Set-up & Printing)	\$ 481.43
		Total	\$ 481.43
Constant Contact	10/9/2023	Subscription Balance	\$ 33.00
		Total	\$ 33.00
Gannet- LocalIQ	10/11/2023	Public Meeting on 10/17/2023	\$ 8.58
		Total	\$ 8.58
NJ Advance Media	10/13/2023	Public Meeting on 10/17/2023	\$ 22.36
		Total	\$ 22.36

PERTH AMBOY BUSINESS
IMPROVEMENT CORPORATION, INC.

		Total	\$	46,599.43
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HOME NEWS TRIBUNE ^{my} Central Jersey .com

A GANNETT COMPANY

Agency:
 CITY OF PERTH AMBOY
 260 HIGH ST
 PERTH AMBOY, NJ 08861
 ATTN:
Acct:ASB-088142

Client: CITY OF PERTH AMBOY
 260 HIGH ST,
 PERTH AMBOY, NJ 08861
 Acct No: ASB-088142

This is not an invoice

Order #	Advertisement/Description	# Col x # Lines	Rate Per Line	Cost
0004655858	PERTHAMBOYBUSINESSIMPROVEMENTDISTRICTANNUALMEETINGPLEASEBEADVISEDTHATTHEPERTHAMBOYBUSINESSIMPROVEMENTDISTRICTSANNUALMEETINGWILLBEHELDAT	3 col x 21 lines	\$0.44	\$27.09
		Affidavit of Publication Charge	0	
		Tearsheet Charge	0	\$0.00
		Net Total Due:		\$27.09

Run Dates: 03/24/2021

Check #: _____

Date: _____

CERTIFICATION BY RECEIVING AGENCY
 I, HAVING KNOWLEDGE OF THE FACTS, CERTIFY AND DECLARE THAT THE GOODS HAVE BEEN RECEIVED OR THE SERVICES RENDERED AND ARE IN COMPLIANCE WITH THE SPECIFICATIONS OR OTHER REQUIREMENTS, AND SAID CERTIFICATION IS BASED ON SIGNED DELIVERY SLIPS OR OTHER REASONABLE PROCEDURES OR VERIFIABLE INFORMATION.

SIGNATURE: _____

TITLE: _____ DATE: _____

CERTIFICATION BY APPROVAL OFFICIAL
 I CERTIFY AND DECLARE THAT THIS BILL OR INVOICE IS CORRECT, AND THAT SUFFICIENT FUNDS ARE AVAILABLE TO SATISFY THIS CLAIM. THE PAYMENT SHALL BE CHARGEABLE TO:

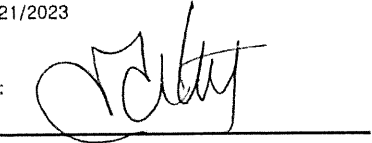
APPROPRIATION ACCOUNT(S) AND AMOUNTS CHARGED: P.O. # _____

SIGNATURE: _____

TITLE: _____ DATE: _____

CLAIMANT'S CERTIFICATION AND DECLARATION:
 I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF THE LAW THAT THIS BILL OR INVOICE IS CORRECT IN ALL ITS PARTICULARS; THAT THE GOODS HAVE BEEN FURNISHED OR SERVICES HAVE BEEN RENDERED AS STATED HEREIN; THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITHIN THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT HEREIN STATED IS JUSTLY DUE AND OWING; AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.

Date: 09/21/2023

Signature: 

Federal ID #: 061032273

Official Position: Clerk

Kindly return a copy of this bill with your payment so that we can assure you proper credit.

Home News Tribune
 New Jersey Press Media Solutions
 P.O. Box 677599

Perth Amboy Business Improvement District Annual Meeting

Please be advised that the Perth Amboy Business Improvement District's Annual Meeting will be held at the Raritan Bay Area YMCA at 357 New Brunswick Avenue, Perth Amboy on Tuesday, April, 20, 2021 at 5:00 pm for the following:

- I. Election of Board of Directors (nominations below)
- II. Swearing-in of Newly Elected Directors
- III. Appointment of Officers
- IV. Re-organization Meeting

Nominations are for two (1) year terms for "At Large" (community member) positions; total of eight positions (2-3 yr. terms) for general board member seats, as business/property owners.

i. Community Member Nominations (At-Large): Anthony Burdier, Emilio J. Jimenez, Lisa Rosario, Joel Pabon, Nancy Piétrobon, Fernando Gonzalez, Stephanie Márquez-Villafañe and Tashi Vazquez

ii. Business/Property Owner Nominations: Patel Padmesh, Elizabeth Sanchez, Melvin Rodriguez, Samuel Quezada, Asim Malik, Antonio Abreu and Reyes Ortega (\$27.09)

HOME NEWS TRIBUNE ^{my} Central Jersey .com

A GANNETT COMPANY

Agency:
 CITY OF PERTH AMBOY
 260 HIGH ST
 PERTH AMBOY, NJ 08861
 ATTN:
Acct:ASB-088142

Client: CITY OF PERTH AMBOY
 260 HIGH ST,
 PERTH AMBOY, NJ 08861
 Acct No: ASB-088142

This is not an invoice

Order #	Advertisement/Description	# Col x # Lines	Rate Per Line	Cost
0005549823	PERTHAMBOYBUSINESSIMPROVEMENTDISTRICTNOTICETHEPER THAMBOYBUSINESSIMPROVEMENTDISTRICTBIDHEREBYANNOU NCESITSREGULARMEETINGSCHEDULEFOR2023	2 col x 24 lines	\$0.44	\$20.64
		Affidavit of Publication Charge	0	
		Tearsheet Charge	0	\$0.00
		Net Total Due:		\$20.64

Run Dates: 01/10/2023

Check #: _____

Date: _____

CERTIFICATION BY RECEIVING AGENCY
 I, HAVING KNOWLEDGE OF THE FACTS, CERTIFY AND DECLARE THAT THE GOODS HAVE BEEN RECEIVED OR THE SERVICES RENDERED AND ARE IN COMPLIANCE WITH THE SPECIFICATIONS OR OTHER REQUIREMENTS, AND SAID CERTIFICATION IS BASED ON SIGNED DELIVERY SLIPS OR OTHER REASONABLE PROCEDURES OR VERIFIABLE INFORMATION.

SIGNATURE: _____

TITLE: _____ DATE: _____

CERTIFICATION BY APPROVAL OFFICIAL
 I CERTIFY AND DECLARE THAT THIS BILL OR INVOICE IS CORRECT, AND THAT SUFFICIENT FUNDS ARE AVAILABLE TO SATISFY THIS CLAIM. THE PAYMENT SHALL BE CHARGEABLE TO:

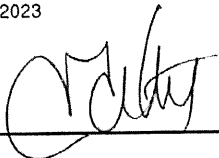
APPROPRIATION ACCOUNT(S) AND AMOUNTS CHARGED: P.O. # _____

SIGNATURE: _____

TITLE: _____ DATE: _____

CLAIMANT'S CERTIFICATION AND DECLARATION:
 I DO SOLEMNLY DECLARE AND CERTIFY UNDER THE PENALTIES OF THE LAW THAT THIS BILL OR INVOICE IS CORRECT IN ALL ITS PARTICULARS, THAT THE GOODS HAVE BEEN FURNISHED OR SERVICES HAVE BEEN RENDERED AS STATED HEREIN, THAT NO BONUS HAS BEEN GIVEN OR RECEIVED BY ANY PERSON OR PERSONS WITHIN THE KNOWLEDGE OF THIS CLAIMANT IN CONNECTION WITH THE ABOVE CLAIM; THAT THE AMOUNT HEREIN STATED IS JUSTLY DUE AND OWING; AND THAT THE AMOUNT CHARGED IS A REASONABLE ONE.

Date: 09/21/2023

Signature: 

Federal ID #: 061032273

Official Position: Clerk

Kindly return a copy of this bill with your payment so that we can assure you proper credit.

Home News Tribune
 New Jersey Press Media Solutions
 P.O. Box 677599

PERTH AMBOY BUSINESS IMPROVEMENT DISTRICT
NOTICE

The Perth Amboy Business Improvement District ("BID") hereby announces its regular meeting schedule for 2023 in accordance with the provisions of the "Open Public Meetings Act", N.J.S.A. 10:418.

The regular meetings of the BID are to be held in the Council Chamber, Perth Amboy City Hall, 260 High Street, Perth Amboy, New Jersey at 4:00 pm on Tuesdays, on the dates set forth below, except for the February meeting that will be held on Monday, February 13th:

February 13, 2023	March 14, 2023	April 11, 2023
May 09, 2023	June 13, 2023	July 11, 2023
September 12, 2023	December 12, 2023	October 10, 2023
November 14, 2023		

Important Note: Meetings may be held in an alternative location or remotely via Zoom online conference. Notification of change(s) will be provided in accordance to OPMA and available on City's official website: www.perthamboynj.org. Additionally, the BID will not hold a meeting in the months of January or August.
(\$20.64)

0005549823-01



PO BOX 489
NEWARK, NJ 07101-0489

Manage Your Account	Account Number	Date Due
b2b.verizonwireless.com	342311378-00001	10/16/23
Change your address at http://sso.verizonenterprise.com	Invoice Number	9945243340

Quick Bill Summary

Aug 25 - Sep 24



PERTH AMBOY BUSINESS IMPROV
260 HIGH ST
PERTH AMBOY, NJ 08861-4451

00173248
K108

Previous Balance <i>(see back for details)</i>	\$76.70
Payment -- Thank You	-\$76.70
Balance Forward	\$0.00
Monthly Charges	\$70.00
Usage and Purchase Charges	
Voice	\$0.00
Messaging	\$0.00
Data	\$0.00
Surcharges and Other Charges & Credits	\$5.51
Taxes, Governmental Surcharges & Fees	\$1.27
Total Current Charges	\$76.78

Total Charges Due by October 16, 2023 \$76.78

Pay from phone	Pay on the Web	Questions:
#PMT (#768)	At b2b.verizonwireless.com	1.800.922.0204 or *611 from your phone



PERTH AMBOY BUSINESS IMPROV
260 HIGH ST
PERTH AMBOY, NJ 08861-4451

Bill Date September 24, 2023
Account Number 342311378-00001
Invoice Number 9945243340

Total Amount Due

Will be submitted to credit card on 10/14/23
DO NOT MAIL PAYMENT

\$76.78

P.O. BOX 408
NEWARK, NJ 07101-0408



99452433400103423113780000100000007678000000076783



Invoice Number Account Number Date Due Page
9945243340 342311378-00001 10/16/23 3 of 6

Overview of Lines

Lines Charges	Page Number	Monthly Charges	Usage and Purchase Charges	Equipment Charges	Surcharges and Other Credits	Taxes, Governmental Surcharges and Fees	Third-Party Charges (includes Tax)	Total Charges	Voice Plan Usage	Messaging Usage	Data Usage	Voice Roaming	Messaging Roaming	Data Roaming
732-372-8772 Noella Colon	4	\$70.00	—	—	\$5.51	\$1.27	—	\$76.78	4	2	.421GB	—	—	—
Total Current Charges		\$70.00	\$0.00	\$0.00	\$5.51	\$1.27	\$0.00	\$76.78						



Need-to-Know Information continued ...

Economic Adjustment Charge

Our number one priority is to provide exceptional service to your business and consistently deliver the quality and reliability that you expect from Verizon Business.

Just as you are seeing in your business, Verizon Business is seeing a wide range of increases in its costs to provide service. As these challenges have continued to mount, we have made the decision to add an Economic Adjustment Charge.

On June 8, 2023, Verizon Business began adding the charge to new LTE Business Internet and 5G Business Internet lines. And starting in August 2023, the charge will apply to existing LTE Business Internet and 5G Business Internet lines where the applicable price guarantee has already ended and thereafter on a rolling basis as your applicable price guarantee ends. The amount of the charge is \$2.98 per month, for each qualifying LTE or 5G Business Internet line.

On June 16, 2022, Verizon Business began adding the charge to newly activated and upgraded lines, existing lines that have completed a contract-based line term, and lines that have twelve (12) months or fewer remaining on a Device Payment Plan Agreement. The amount of the charge is \$2.98 per month/line for each smartphone and data device, and \$0.98 per month/line for each basic phone and tablet device.

As lines meet these criteria, the charge will be automatically added to your bill. You can find the Economic Adjustment Charge in the Other Charges & Credits section of your bill.

Thank you for trusting in us and choosing Verizon Business as your partner. We remain committed to delivering outstanding network performance, service excellence and value for your business.

CITY OF PERTH AMBOY

260 HIGH STREET
PERTH AMBOY, NJ 08861

INVOICE

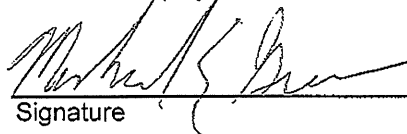
Date: 1-Feb-23

TO: Perth Amboy Business Improvement District
Perth Amboy City Hall
260 High Street
Perth Amboy, NJ 08861

QUANTITY	DESCRIPTION	UNIT PRICE	RATE	AMOUNT
	Reimbursement for Street Sweeper Salary Forth Quarter 2023 Clean Team - Salaries			\$ 8,850.00
TOTAL DUE				\$ 8,850.00

CERTIFICATION:

Having knowledge of the facts in the course of regular procedures, I certify that the materials and supplies have been received or the services rendered; said certification is based on delivery slips acknowledged by a municipal official or employee or other reasonable procedures.


Signature

BUS. ADMEN -
Title

1/31/23
Date

Make checks payable to **CITY OF PERTH AMBOY**.

Questions concerning this invoice should be directed to:

Michael E. Greene, City Administrator 732-826-0290 X4007



Pashman Stein Walder Hayden

Court Plaza South
21 Main Street, Suite 200
Hackensack, NJ 07601
(201) 488-8200
Tax I.D. 22-3384189

Noelia Colon, Executive Director
Downtown Perth Amboy Business Improvement District, Inc.
260 High Street
Perth Amboy, NJ 08861

September 11, 2023

Invoice #139683

File Number: 29505-001

RE: General

PROFESSIONAL SERVICES

Date	Attorney	Description	Hours
08/01/2023	DGuada	Advice and counsel [REDACTED] / research; work on comments and changes to vendor contract and advice re same.	2.90
08/17/2023	ANichol	Conf. DG; online entity confirmation / long form certificate ordered / filed; saved state fee \$27.	0.60
08/21/2023	DGuada	Attention to governance issues; responded to vendor's counsel re agreement.	1.30
	Total		<hr/> 4.80

DISBURSEMENTS

Description	Amount
Business Records Service	\$27.00
Total	<hr/> \$27.00

PROFESSIONAL SERVICES SUMMARY

Attorney		Description	Hours	Rate	Amount
ANichol	Nicholson, Angela	Paralegal	0.60	\$250.00	\$150.00
DGuada	Guadalupe, Daniel R.	Partner	4.20	\$250.00	\$1,050.00
Total			4.80		\$1,200.00

Total Fees & Disbursements \$1,227.00

Previous balance \$1,775.00

Balance due upon receipt \$3,002.00



Pashman Stein Walder Hayden

Court Plaza South
21 Main Street, Suite 200
Hackensack, NJ 07601
(201) 488-8200
Tax I.D. 22-3384189

Noelia Colon, Executive Director
Downtown Perth Amboy Business Improvement District, Inc.
260 High Street
Perth Amboy, NJ 08861

September 11, 2023

Invoice #139682

File Number: 29505-002

RE: Baratta

PROFESSIONAL SERVICES

Date	Attorney	Description	Hours
08/07/2023	ANichol	Conf. DG online charter documents for Perth Amboy for review; online filing inquiry.	0.70
08/08/2023	ANichol	Call with NJDORES; process of filing name with incorporator in the title; conf. DG; revised form; fax cover; faxed to NJDORES for filing expedited service requested.	1.00
08/11/2023	ANichol	Certificate of amendment received, filed NJDORES saved; conf. DG.	0.20
Total			1.90

PROFESSIONAL SERVICES SUMMARY

Attorney	Description	Hours	Rate	Amount
ANichol	Nicholson, Angela	1.90	\$250.00	\$475.00
Total		1.90		\$475.00

Total Fees & Disbursements	\$475.00
Previous balance	\$2,882.00
Balance due upon receipt	\$3,357.00



Go green • save time and decrease costs • conveniently use e-check online payment
<https://pashmansteinwach.securepayments.cardpointe.com/pay>



Pashman Stein Walder Hayden
 Court Plaza South
 21 Main Street, Suite 200
 Hackensack, NJ 07601
 (201) 488-8200
 Tax I.D. 22-3384189

Noelia Colon, Executive Director
 Downtown Perth Amboy Business Improvement District, Inc.
 260 High Street
 Perth Amboy, NJ 08861

October 8, 2023
 Invoice #141527
 File Number: 29505-001

RE: General

PROFESSIONAL SERVICES

Date	Attorney	Description	Hours
09/11/2023	DGuada	Advice and counsel and attention to governance and expansion / elections.	1.00
09/12/2023	DGuada	Advice and counsel prior to, during, and after the meeting; communications with Noelia; trip to Perth Amboy and participation in executive session and public meeting.	4.00
09/14/2023	DGuada	Conference with expansion group / advice and counsel after conference.	1.00
	Total		6.00

PROFESSIONAL SERVICES SUMMARY

Attorney	Description	Hours	Rate	Amount
DGuada	Guadalupe, Daniel R.	Partner	6.00	\$250.00
Total			6.00	\$1,500.00

Total Fees & Disbursements	\$1,500.00
Previous balance	\$3,002.00
09/19/2023 Payment - Thank you, Check # 209808086	(\$1,775.00)
Balance due upon receipt	\$2,727.00



Yiftee, Inc
 325 Sharon Park Drive #215
 Menlo Park, CA 94025
 (650) 564-4438
 finance@yiftee.com
 http://www.yiftee.com

INVOICE

BILL TO

Noelia Colon
 City of Perth Amboy
 260 High Street
 Perth Amboy, NJ

SHIP TO

Noelia Colon
 City of Perth Amboy
 260 High Street
 Perth Amboy, NJ

INVOICE # 5078

DATE 09/12/2023

DUE DATE 09/12/2023

TERMS Due on receipt

PO NUMBER

Perth Amboy Improvement Distric

DATE	ACTIVITY	QTY	RATE	AMOUNT
09/12/2023	Prepays-Giftor Deposit to account-Perth Amboy Improvement District	1	5,000.00	5,000.00

We accept payments by check or ACH.
 Info for ACH: Silicon Valley Bank Routing #121140399, Acct#3300817873

BALANCE DUE

\$5,000.00

Invoice

Raritan Bay Area YMCA

PO Box 148

357 New Brunswick Avenue

Perth Amboy, NJ 08862

Bill to

Downtown Perth Amboy Business
Improvement Corporation, INC.

260 High Street

Perth Amboy, NJ 08861

Details

Invoice# 0811

Invoice date 9/13/2023

Terms: Net 30

Description	Qty/Hrs	Rate	Amount
Silver Sponsor	1	1,000	\$1,000.00
<i>7th Annual Ending Homelessness Dinner 10-5-2023</i>			

Customer message

Subtotal

\$0.00

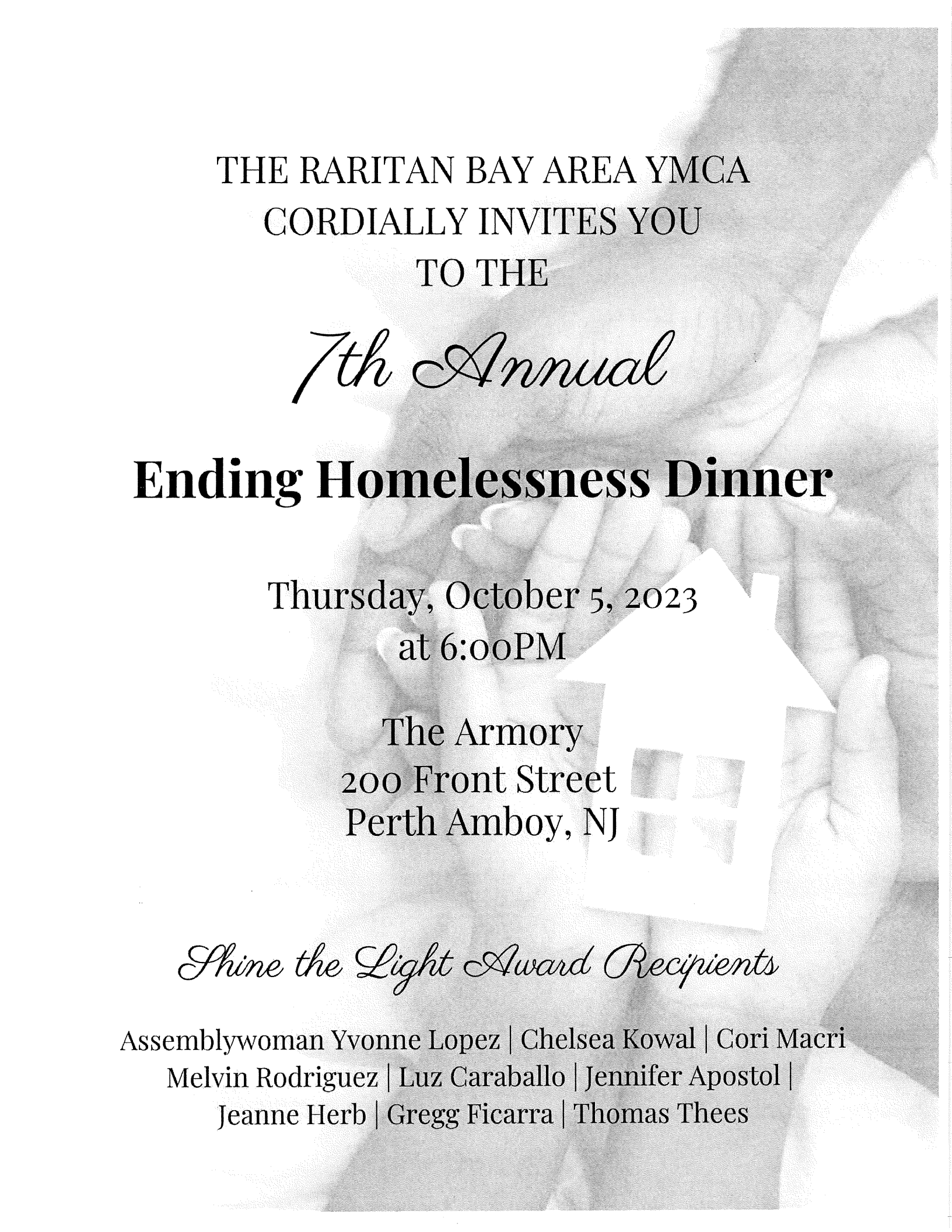
Hello!

Thank you for your business.
Please return this invoice with payment.

Thank you!

Total

\$1,000.00



THE RARITAN BAY AREA YMCA
CORDIALLY INVITES YOU
TO THE

7th Annual

Ending Homelessness Dinner

Thursday, October 5, 2023
at 6:00PM

The Armory
200 Front Street
Perth Amboy, NJ

Shine the Light Award Recipients

Assemblywoman Yvonne Lopez | Chelsea Kowal | Cori Macri
Melvin Rodriguez | Luz Caraballo | Jennifer Apostol |
Jeanne Herb | Gregg Ficarra | Thomas Thees



Sponsorship Levels

<input type="radio"/> TITLE SPONSOR Naming rights for the event, logo on event materials, invitations, program and the Y website, featured in online advertising for the dinner, 12-month Ad on digital media screen at the Y main lobby, logo next to the Y logo on the Step and Repeat, invitation to the private VIP pre-event reception with honorees and an opportunity for the sponsor to speak at the event.	\$15,000 12 Event Tickets
<input type="radio"/> COCKTAIL RECEPTION SPONSOR Logo on event materials, website, invitations and program, featured in online advertising for the dinner and 10-month Ad on digital media screen at the Y main lobby.	\$12,000 10 Event Tickets
<input type="radio"/> SILENT AUCTION SPONSOR Naming rights for the Silent Auction, inside back cover of ad calendar, display advertising at the dinner, logo on the Y website, featured in online advertising for the dinner, event invitations, and program, and 8-month Ad on digital media screen at the Y main lobby.	\$10,000 8 Event Tickets
<input type="radio"/> VIP RECEPTION FOR HONOREES Naming rights for the VIP reception, logo on event materials, website, invitations and program, featured in online advertising for the dinner, 6-month Ad on digital media screen at the Y main lobby and an invitation to the VIP reception with honorees.	\$8,000 6 Event Tickets
<input type="radio"/> PLATINUM SPONSOR Full page ad in the calendar, display advertising at the dinner, logo online advertising for the dinner, and logo on the Y website.	\$5,000 4 Event Tickets
<input type="radio"/> AWARD SPONSOR Naming rights for Recognition Awards presented at the event, 1/2 page ad in the calendar, and online advertising for the dinner.	\$2,500 2 Event Tickets
<input type="radio"/> SILVER SPONSOR 1/2 page ad in the ad calendar, advertising display at the dinner, and featured in online advertising for the dinner.	\$1,000 1 Event Tickets
<input type="radio"/> BRONZE SPONSOR 1/4 page ad in the ad calendar.	\$500

SPECIALTY SPONSORS	
<input type="radio"/> TECHNOLOGY SPONSOR Listing in the ad calendar.	\$3,000
<input type="radio"/> PHOTOGRAPHY SPONSOR Listing in the ad calendar.	\$2,500
<input type="radio"/> CENTERPIECE SPONSOR Listing in the ad calendar and sponsor logo on card at each centerpiece.	\$2,000
<input type="radio"/> TICKET SPONSOR Sponsorship will allow ten (10) dinner tickets to be provided to community members who may not have the financial means to purchase their own ticket and listing in the ad calendar.	\$1,500
<input type="radio"/> MUSIC SPONSOR Listing in the ad calendar.	\$1,250
<input type="radio"/> PHOTO BOOTH SPONSOR Listing in the ad calendar.	\$750
<input type="radio"/> FRIEND SPONSOR Listing in ad calendar	\$300

Bundle sponsorship packages are available for recognition of support at various RBAYMCA related events during the entire year. These packages begin at \$10,000. For more information, contact Brenda Crespo at brespo@rbaymca.org or 732.771.9910 ext. 397.

NAME: _____

COMPANY: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

ATTENDEES: _____

- Please make check payable to: RARITAN BAY AREA YMCA
P.O. Box 148
357 New Brunswick Avenue
Perth Amboy, NJ 08862
- I am unable to attend, enclosed is my donation of \$ _____ to support homeless individuals, children and families.

For more information please contact Jennifer Roche at jroche@rbaymca.org or 732.442.3632 ext. 6513

INDIVIDUAL DINNER TICKET | \$100
 TABLE DINNER TICKETS | \$1,000



All contributions are administered by the RARITAN BAY AREA YMCA, a 501(c)(3) not-for-profit organizations. All contributions are tax-deductible to the extent allowed by law and are acknowledged in writing.



EXTREMZ BIKE SHOP

AUTO PARTS OF WOODBRIDGE

WHOLESALE & RETAIL AUTO PARTS

HUNTING SPORTING GOODS FISHING

108 MAIN STREET, WOODBRIDGE, NEW JERSEY 07095

PHONE (732) 634-6264

FAX (732) 634-0999

Customer's

Order No.

Date

9/18/23

Name

PERTH Anby

848-565-7679

Address

DANIEL

SOLD BY	CASH	C. O. D.	CHARGE	ON ACCT.	MDSE. RET'D.	PAID OUT	
QUANTITY	DESCRIPTION				PRICE	AMOUNT	
2	CITY BIKES FOR MAINT + REPAIR						
2	Front TIRES				16	16	-
	INSTALL					20	-
2	Balance Adjust					20	-
						<u>56</u>	-

All claims and returned goods MUST be accompanied by this bill.
 No merchandise (with the exception of cores) will be accepted for credit without written authorization.
 All returned merchandise (with the exception of cores) will be subject to a 15% handling charge.
 A SERVICE CHARGE OF 1 1/2% PER MONTH WILL BE ADDED TO INVOICES UNPAID AFTER 30 DAYS.

07335

Rec'd by _____



101 Commerce St
PO Box 320
Oshkosh, WI 54901

www.4imprint.com

Toll Free: 877-446-7746
Free Fax: 800-355-5043

Main Address
V PACH
NOELIA COLON
260 HIGH STREET
PERTH AMBOY, NJ 08861

Invoice Address
Barry Rosengarten
Noelia Colon
260 High Street
Perth Amboy NJ 08861
USA

Shipping Address
Noelia Colon
Business Improvement District
260 High Street
Perth Amboy, NJ 08861
USA
Tel: (732) 442-6421

Order Number: 25946075
Order Date: September 28 2023
Account No: 6092759
Reference No:

Questions Call: Amber Prellwitz
Phone: 877-446-7746 Ext. 8888
Fax: 800-355-5043
Email: aprellwitz@4imprint.com

Item Lunch Time Cutlery Set **Colors** (Case,Utensils): Blue, Blue

Qty	Item #	Description	Unit \$	Price \$	Total \$
250	155720	Lunch Time Cutlery Set	2.2500	562.50	562.50
1	Set-Up Charge	Set-Up Charge	40.0000	40.00	40.00
		Freight		57.43	57.43
				Tax	43.72
					703.65

Artwork Instructions

Product Color (Base, Trim): Blue,Blue
Imprint Location: Case Lid - Horizontal
Imprint Colors: Pantone 124C Yellow

Grand Total 703.65



101 Commerce St
PO Box 320
Oshkosh, WI 54901

www.4imprint.com

Toll Free: 877-446-7746
Free Fax: 800-355-5043

Order Number: 25946075
Order Date: September 28 2023
Account No.: 6092759

Questions Call: Amber Prellwitz
Phone: 877-446-7746 Ext. 8888
Fax: 800-355-5043
Email: aprellwitz@4imprint.com

Thank You! We appreciate your business.
Any overruns you may have received are yours with our compliments.

- If paying by credit card, please contact your customer service representative with your credit card details.
- To ensure proper credit to your account, please quote "25946075/6092759" on your check or remittance.
- If you are not satisfied with your order, please call 1-800-300-0764. All claims must be made within 5 days of receipt.
- Any questions regarding your invoice? Please call 1-800-982-8979. Our terms are Net 30.
- Please make checks payable to 4imprint

4imprint Federal ID #39-1837105. A Late Payment Charge based on maximum annual percentage allowed by your state law will be applied to this balance owed under this invoice when the invoice becomes past due. The purchaser agrees to pay all of the company's reasonable attorney's fees and any collection agency fees incurred in the collection of any amount owed hereunder and not paid when due. Purchaser agrees to pay any sales or use tax. No credit will be issued for returned merchandise without our consent. This invoice is a conditional acceptance by the seller of the buyer's offer to purchase seller's goods. It may contain terms which differ from or add to those contained in the buyer's purchase order, and to the extent that this is the case, the seller hereby expressly conditions its acceptance of the buyer's offer on the buyer's assent to the additional or different terms. The buyer's receipt and retention of the goods covered by this invoice constitutes acceptance of any such additional or different terms. The buyer and seller agree that any contract hereby entered into has been made and is to be construed according to our State Law.

Please visit our website - www.4imprint.com To review our privacy policy please visit <https://www.4imprint.com/info/privacy>

Please Remit to:
4imprint, Inc.
25303 Network Place
Chicago, IL 60673-1253

Shipment Details

Shipment to	Qty	Item #	Estimated Ship Date	Carrier, service	Delivery Date	Freight
Address as above.	250	155720	Oct 03 2023	UPS GROUND (Parcel)	Oct 06 2023	57.43

INVOICE

From **Noelia Colon**
 675 New Brunswick Avenue
 Perth Amboy, NJ 08861

Invoice ID **8**
 Issue Date **09/30/2023**
 Due Date **09/30/2023 (upon receipt)**
 Subject **Month of September - Q3**

Invoice For **Perth Amboy Business Improvement Corporation**
 260 High Street
 Perth Amboy, NJ 08861

Item Type	Description	Quantity	Unit Price	Amount
Service	BID Board Meeting Prep, Follow-Up, Projects - 09/04/2023 - Project Management / Noelia Colon: 9-12 meeting prep	2.05	\$50.00	\$102.50
Service	BID Board Meeting Prep, Follow-Up, Projects - 09/06/2023 - Project Management / Noelia Colon: 9-12 agenda prep, correspondence and audit prep, facade grant overview sheet	3.27	\$50.00	\$163.50
Service	BID Board Meeting Prep, Follow-Up, Projects - 09/07/2023 - Project Management / Noelia Colon: Audit preparation and review of all accounts and expenditures report with accountant.	7.54	\$50.00	\$377.00
Service	BID Board Meeting Prep, Follow-Up, Projects - 09/08/2023 - Project Management / Noelia Colon	3.07	\$50.00	\$153.50
Service	BID Board Meeting Prep, Follow-Up, Projects - 09/09/2023 - Project Management / Noelia Colon: Agenda packet (bill list), Perth Amboy Eats Food Tour, arrangements for expansion stakeholder meeting mailer, CY24 BID Budget, Election letter of interest (final draft), correspondence.	6.16	\$50.00	\$308.00
Service	BID Board Meeting Prep, Follow-Up, Projects - 09/10/2023 - Project Management / Noelia Colon: Agenda packet (bill list), Perth Amboy Eats Food Tour, arrangements for expansion stakeholder meeting mailer, CY24 BID Budget, Election letter of interest (final draft), correspondence.	0.77	\$50.00	\$38.50
Service	BID Board Meeting Prep, Follow-Up, Projects - 09/11/2023 - Project Management / Noelia Colon: 2022 Audit (8 am -3 pm), Final Q2 accounting review with Ospino Consulting, meeting with Barry, copies and document preparation of agenda packet, correspondence and meeting reminders, draft resolution for settlement, breakdown for onboard new admin, cost contrast.	7.77	\$50.00	\$388.50
Service	BID Board Meeting Prep, Follow-Up, Projects - 09/12/2023 - Project Management / Noelia Colon: PABIC Board 9-12-23 Board Meeting	4.92	\$50.00	\$246.00
Service	BID Board Meeting Prep, Follow-Up, Projects - 09/13/2023 - Project Management / Noelia Colon: Finalize payments with accountant, correspondence.	2.05	\$50.00	\$102.50
Service	BID Board Meeting Prep, Follow-Up, Projects - 09/14/2023 - Project Management / Noelia Colon: Expansion Meeting with Mayor, Dan, Stuart and Lisett	0.75	\$50.00	\$37.50

Service	BID Board Meeting Prep, Follow-Up, Projects - 09/14/2023 - Project Management / Noelia Colon: V.P. filing and correspondence.	1.15	\$50.00	\$57.50
Service	BID Board Meeting Prep, Follow-Up, Projects - 09/15/2023 - Project Management / Noelia Colon: Arrangements for Settlement (accountant/signatures), bids for art mural lighting, preparations for food tour, correspondence	3.62	\$50.00	\$181.00
Service	BID Board Meeting Prep, Follow-Up, Projects - 09/19/2023 - Business Development / Noelia Colon	0.75	\$50.00	\$37.50
Service	BID Board Meeting Prep, Follow-Up, Projects - 09/20/2023 - Business Development / Noelia Colon	1.25	\$50.00	\$62.50
Service	BID Board Meeting Prep, Follow-Up, Projects - 09/20/2023 - Business Development / Noelia Colon: Change of expansion meeting, review, secure translations service, edit printing/printer for 10-17 stakeholder meeting	0.75	\$50.00	\$37.50
Service	BID Board Meeting Prep, Follow-Up, Projects - 09/30/2023 - Programming / Noelia Colon: Food Tour (Mari Events), agency New Jersey annual report submission, October Bill list for 10-10 agenda	3.02	\$50.00	\$151.00
Service	Transitioning the BID - 09/02/2023 - Project Management / Noelia Colon: Audit docs, 9-12 meeting prep and new ED search draft announcement	5.03	\$50.00	\$251.50
Service	Transitioning the BID - 09/26/2023 - Business Development / Noelia Colon: Donation Application (1st draft), food tour and 9-12-2023 minutes	3.01	\$50.00	\$150.50
Service	Transitioning the BID - 09/27/2023 - Project Management / Noelia Colon	2.64	\$50.00	\$132.00
Service	Transitioning the BID - 09/28/2023 - Project Management / Noelia Colon: Food Tour, review of two new façade grant applications with business owners and correspondence.	4.75	\$50.00	\$237.50
Service	Transitioning the BID - 09/29/2023 - Project Management / Noelia Colon: Food Tour announcements, finalize budget expenses for BID, organize final event details.	2.52	\$50.00	\$126.00

Amount Due \$3,342.00

From: no-reply@njportal.com
Subject: New Jersey Government Services Payment Receipt
Date: Saturday, September 30, 2023 9:34:25 PM

Payment Receipt Confirmation

Your payment was successfully processed.

Transaction Summary

Description	Amount
	\$33.00
Pay now with New Jersey Government Services	\$33.00

Please do not reply to this email. This email is sent from an account we use for sending messages only and we will not receive your reply. Thank you for using the Annual Reports and Change service at the NJ Division of Revenue and Enterprise Services.

Customer Information

Customer Name Barry Rosengarten
Company Name Perth Amboy
Business
Local Reference ID 1264742851
Receipt Date 9/30/2023
Receipt Time 09:34:16 PM EDT

Payment Information

Payment Type Credit Card
Credit Card Type MAST
Credit Card Number *****4044
Order ID 202715764
Billing Name Barry Rosengarten

Billing Information

Billing Address 260 High Street
Billing City, State Perth Amboy, NJ
ZIP/Postal Code 08861
Country US
Phone Number 732-442-6421

This receipt has been emailed to the address below.

STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE AND ENTERPRISE SERVICES
ANNUAL REPORT CERTIFICATE

PERTH AMBOY BUSINESS IMPROVEMENT CORPORATION, INC.
0100489799

The Division of Revenue and Enterprise Services hereby affirms that the following annual report for PERTH AMBOY BUSINESS IMPROVEMENT CORPORATION, INC. was submitted on 09/30/2023 for the year: 2023

Registered Agent and Office

NOELIA COLON
260 HIGH STREET
PERTH AMBOY, NJ 08861

Main Business Address

260 HIGH STREET
PERTH AMBOY, NJ 08861

Principal Business Address

260 HIGH STREET
PERTH AMBOY, NJ 08861

Officers and Directors

CHIEF EXEC. OFFICER (CEO)
BARRY ROSENGARTEN
211 FRONT STREET
PERTH AMBOY, NJ 08861

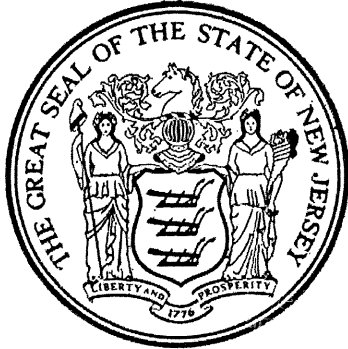
SECRETARY
Antonio Abreu
249 Madison Ave.
PERTH AMBOY, NJ 08861

TREASURER
REYES ORTEGA
306 SMITH STREET
PERTH AMBOY, NJ 08861

VICE PRESIDENT
Sergio Diaz
706 Franklin Drive
PERTH AMBOY, NJ 08861

**STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE AND ENTERPRISE SERVICES
ANNUAL REPORT CERTIFICATE**

PERTH AMBOY BUSINESS IMPROVEMENT CORPORATION, INC.
0100489799



*IN TESTIMONY WHEREOF, I have
hereunto set my hand and affixed
my Official Seal, this
30th day of September, 2023*

A handwritten signature in cursive script, appearing to read "Elizabeth Maher Muoio".

Certificate Number : 2746760330
Verify this certificate online at
https://www1.state.nj.us/TYTR_StandingCert/JSP/Verify_Cert.jsp

Elizabeth Maher Muoio
State Treasurer

Invoice

Veronica Pacheco

441 Penn Street,
Perth Amboy, NJ 08861
vpacheco0715@gmail.com

Invoice # 0923
Date: September 30, 2023

BILL TO:
PABID
260 High Street
Perth Amboy, NJ 08861

DESCRIPTION	DATE(S)	UNIT	RATE	AMOUNT
Vendor Services (Clerical)	9/1/23-9/30/23	12	18.00	\$216.00
			TOTAL	\$216.00

Invoice



Invoice number C2ED2B27-0051
Date of issue October 1, 2023
Date due October 1, 2023

Cognito Forms
929 Gervais St, Suite D
Columbia, South Carolina 29201
United States
+1 888-499-0856
billing@cognitofrms.com

Bill to
Business Improvement District (BusinessImprovementDistrict1)
ncolon@perthamboynj.org

\$24.00 USD due October 1, 2023

[Pay online](#)

Description	Qty	Unit price	Amount
Team Oct 1 – Nov 1, 2023	1	\$24.00	\$24.00
		Subtotal	\$24.00
		Total	\$24.00
		Amount due	\$24.00 USD

OSPINO CONSULTING LLC
60 ENGLE ST
ENGLEWOOD, NJ 07631 US
2018940021
karem@ospinoconsulting.com



INVOICE

BILL TO

Perth Amboy Business
Improvement District
260 Hight St
Perth Amboy, NJ 08861 US

INVOICE # 2023-127

DATE 10/02/2023

DUE DATE 10/17/2023

TERMS Net 15

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Bookkeeping Services	Bookkeeping Services September 2023	1	880.00	880.00

Thank you for your business.

BALANCE DUE

\$880.00

Invoice

Ismael Nunez

3444 Fairfax Drive APT 602
Arlington, VA 22201

732-277-0813
ismannunez@gmail.com

Bill to

Downtown Perth Amboy Business
Improvement District, INC.
260 High Street
Perth Amboy, NJ 08861

Details

Invoice# 2
Invoice date 10/02/2023
Terms:
Due date

Description	Qty/Hrs	Rate	Amount
Initial map	2	25	\$50.00
Map revisions	2	25	\$50.00

Customer message	Subtotal	\$100.00
Hello!	Sales tax	\$0.00
Thank you for you busiuness. Please return this invoice with payment.	Shipping	\$0.00
Thank you!	Total	\$100.00

OSPINO CONSULTING LLC
60 ENGLE ST
ENGLEWOOD, NJ 07631 US
2018940021
karem@ospinoconsulting.com



INVOICE

BILL TO

Perth Amboy Business
Improvement District
260 Hight St
Perth Amboy, NJ 08861 US

INVOICE # 2023-129

DATE 10/03/2023

DUE DATE 11/01/2023

TERMS Due on receipt

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
001	Reimbursement Delivery fee - 1 day delivery to Cohn Lifland Pearlman Herrmann	1	22.99	22.99

Thank you for your business.

BALANCE

\$22.99

If you think we have done a great job please leave a review here:
<https://proadvisor.intuit.com/app/accountant/search?searchId=karem-ospino>

DUE



Minuteman Press Edison
134 Talmadge Road, Edison, NJ 08817
(P) 732.318.6499
(F) 732.543.1133
email: edison@minutemanpress.com
Website: www.edison-nj.minutemanpress.com

INVOICE

Invoice Number 8753
Invoice Date 10/11/2023

Bill to: Perth Amboy Business Improvement Corporation, Inc.
City Hall
260 High Street
Perth Amboy, NJ 08861

Phone: 732-442-6421
Email: ncolon@perthamboynj.org

Ship to: Perth Amboy Business Improvement Corporation, Inc.
City Hall
260 High Street
Perth Amboy, NJ 08861

Phone: 732-442-6421
Email: ncolon@perthamboynj.org

Our business is built on REFERRALS. If you know of anyone who needs print, design, or marketing services, please let us know.

1 Postage for Postcard mailing (Permit pricing) (Job 24992) \$481.43

Invoice Subtotal: \$481.43
Invoice Total: \$481.43

Balance Due: \$481.43

**Click or Scan the QR Code
to Pay Online**



Salesperson: Reeta
Terms: 50% Deposit, COD
Please pay from this invoice. No statements will be sent.

2.0000% interest per month on past-due invoices.

Signature : _____ Date : _____

Please click on the QR code, to make a payment.
Thank you for your order! We appreciate your business.



USPS Generated

Note to Mailer: Your electronic postage statement has been submitted to the USPS PostalOne! system on Oct 11, 2023 02:19 PM.

The labels and electronic mailing information associated to this form, must match the physical mailing being presented to the USPS® with this form.

Postage Statement ID: 571913495
 Post Office of Permit: EDISON,NJ 08899-9998
 Mailing Group ID: 436111153
 Account Holder: City of Perth Amboy
 Account Number: 3525217
 Permit Holder: City of Perth Amboy
 Permit Type and Number: PI 1743
 Mail Agent: MINUTEMAN PRESS OF EDISON
 Mail Owner Name: City of Perth Amboy
 Mail Owner's Permit Type and Number:
 CRID: 36885063
 Customer Reference ID:
 Mail Class and Price Eligibility: USPS Marketing Mail - Regular
 Processing Category: Letters
 Single Piece Weight Declared by Mailer: 0.0250 lbs (.40 oz)
 Total Mail Pieces: 1,244 pieces
 Total Weight: 31.1000 lbs
 Total Postage Amount: \$481.43
 Permit Account for Insufficient Affixed Postage:
 Total Postage Affixed: \$0.00
 Total Postage Due: \$481.43
 Handling Unit :

1' MM Trays	2' MM Trays	2' EMM Trays	Flat Trays	Sacks	Pallets	Other
		1				

Important: Please bring your mailing by - Oct 18, 2023

Post Office of Mailing

BMEU/ NEW BRUNSWICK 21
KILMER RD EDISON, NJ
088999512

Hours

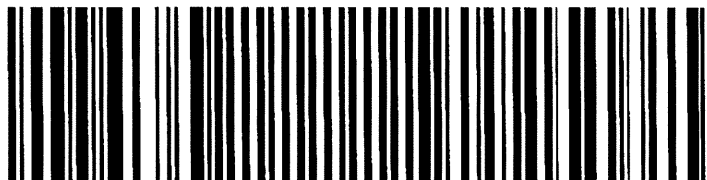
Mon 08:00 AM - 06:00 PM
 Tue 08:00 AM - 06:00 PM
 Wed 08:00 AM - 06:00 PM
 Thu 08:00 AM - 06:00 PM
 Fri 08:00 AM - 06:00 PM
 Sat 08:00 AM - 01:00 PM
 Sun Closed

Note:

*This mailing may be subject to additional verification at the time of acceptance.

*This mailing cannot be processed at the self service terminal.

SCAN AT ACCEPTANCE



9275 7900 0000 0000 5719 1349 59



Print

Billing Activity - Payments

Perth Amboy Business Improvement District

*Attn: Noelia Colon
206 High Street
Perth Amboy NJ 08861
US
P.: 7324426421*

Today's Date: 10/09/2023

User Name:

Payments from 10/02/2023 to 10/09/2023

Date	Description	Charge Amount	Credit Amount
10-09-2023 09:35:45 PM	Payment - Credit Card (MasterCard) *****4044		\$33.00

Billing questions? Contact Support

Constant Contact - 1601 Trapelo Road - Waltham, MA 02451 US



Order Confirmation
Not an Invoice

Account Number:	1120295
Customer Name:	Perth Amboy Business Improvement District
Customer Address:	Perth Amboy Business Improvement District 260 High ST Perth Amboy NJ 08861-4451
Contact Name:	_ DEFAULT
Contact Phone:	
Contact Email:	ncolon@perthamboyni.org
PO Number:	9397631

Date:	10/11/2023
Order Number:	9397631
Prepayment Amount:	\$ 0.00

Column Count:	1.0000
Line Count:	1.0000
Height in Inches:	0.0000

Print

Product	#Insertions	Start - End	Category
BCN mycentraljersey.com	1	10/15/2023 - 10/15/2023	Public Notices
BCN Home News Tribune	1	10/15/2023 - 10/15/2023	Public Notices

Order Confirmation Amount	\$8.58
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Ad Preview

**PERTH AMBOY BUSINESS
IMPROVEMENT CORPORATION,
INC.**

OPMA- Public Meeting

RE: Public Meeting for October 2023

Please be advised that the Perth Amboy Business Improvement Corporation, Inc. will hold a board meeting at City Hall Council Chambers on **Tuesday, October 17, 2023 at 4:00 p.m.**, as the regular board meeting scheduled for October 10th was canceled.

The meeting agenda will be available online on the Business Improvement Board page at www.perthamboyni.org, under the tab "Public Documents."

(\$8.58)

PERTH AMBOY BUSINESS
IMPROVEMENT
CORPORATION, INC.
OPMA- Public Meeting

RE: Public Meeting for October 2023

Please be advised that the Perth Amboy Business Improvement Corporation, Inc. will hold a board meeting at City Hall Council Chambers on Tuesday, October 17, 2023 at 4:00 p.m., as the regular board meeting scheduled for October 10th was canceled.

The meeting agenda will be available online on the Business Improvement Board page at www.perthamboynj.org, under the tab "Public Documents."

10/13/23 \$22.36

PERTH AMBOY BUSINESS IMPROVEMENT CORPORATION, INC.

City Hall
 260 High Street
 Perth Amboy, NJ 08861
 (732) 442-6421



Please review the budget timeline below and mark your calendars for these important dates for 2023 in preparation for Calendar Year 2024!

PABIC Board to Introduce Budget	Tues., September 13th at 4:00 p.m.	Regular scheduled meeting
<u>Mail Notice for Public Hearing</u> <i>PABIC By-Laws state that we must mail the proposed PABIC budget and Special Meeting Notice announcement to the property/business owners 30 days in advance.</i>	Wednesday, October 16th	Mailing was sent to property owner and the notice will be advertised to our local newspapers, on the City’s website, PABIC Constant Contact and PABIC webpage.
Regular Council Meeting to Introduce proposed PABIC budget	Wednesday, October 25 or Nov 8th, 2023	Members are encouraged to attend.
Public Hearing/Special Meeting Board Approval of PABIC Board Budget	Thursday, November 16th or 17th at 5:00 p.m. <i>(Consider Zoom Meeting)</i>	*Important Date Must have quorum for this meeting. If changes need to be made to the budget. It will be made prior to the 20 th date for Council approval.
Council to Approve Budget/Public Hearing at Council Meeting (regular meeting)	1. Mon., Nov. 20th or 2. Wed., Dec. 13th	It is important to have our Executive Board present and the Chairs of the Marketing, Events, Budget and Façade Committees present.

PERTH AMBOY BUSINESS IMPROVEMENT CORPORATION, INC.
City Hall
260 High Street
Perth Amboy, NJ 08861
(732) 442-6421



CY2024 OPERATING PROPOSED BUDGET

PABIC BOARD OF DIRECTORS

Barry Rosengarten, Chairman

Sergio Diaz, Vice-Chairman

Antonio Abreu, Secretary

Reyes Ortega, Treasurer

Hon. Helmin J. Caba, Mayor

Fausto Diaz

Iris Diaz

Lisett Lebron

Asim Malik

Samuel Quezada

James G. Snyder

**PERTH AMBOY BUSINESS IMPROVEMENT CORPORATION
CY2024 PABIC OPERATING BUDGET**

PROGRAM ADMINISTRATION: \$85,000

The 2024 budget includes \$85,000 for the program administrator. The program administrator's salary and fringe benefits will be reimbursed to the City of Perth Amboy. As final fringe benefit figures are not provided by the City of Perth Amboy until the new calendar year, any overage is supplemented by the PABIC unexpended funds.

FACADE GRANT PROGRAM: \$30,000

The façade grant program has designated \$30,000 to fund façade project reimbursements. This program is a vital component to the PABIC's services, as it provides financial assistance to business owners for their beautification projects. As a result, this helps to enhance the overall aesthetic of our downtown business district. Supplemental funds have been added for an additional three grants.

CLEAN TEAM PROGRAM: \$35,400

The PABIC will partially fund the salary and fringe benefit of the sidewalk sweeper operator(s).

DOWNTOWN BEAUTIFICATION: \$17,500

Funds will be used for the seasonal planting and maintenance of downtown eco-planters, as well as the purchase of new downtown banners. In addition, this will cover all flower maintenance throughout the length of Smith Street and at the current billboard on Smith St. & Convery Blvd. The UEZ Clean Team will supplement maintenance to reduce monthly contracting costs.

MATERIALS AND SUPPLIES: \$2,500

This line item will fund the necessary needs for the daily functions of the PABIC organization, such as printing, equipment and office supplies.

MINI SWEEPER EQUIPMENT: \$5,000

This will also fund annual repairs that are needed for the mini-sweeper machines and is made reimbursable to the Department of Public Works

PROFESSIONAL SERVICES: \$30,300

The PABIC currently utilizes legal counsel, accounting, and auditing professional services.

INSURANCE \$11,000

The PABIC hold General Liability and DNO insurance for the organization.

MARKETING/PROMOTION: \$12,000

This includes paid social media advertisement, street banners, event banners, billboards, poster boards, postcards and mailed material.

OPERATING EXPENSES: \$4,250

This includes supplementary supplies and expenses such as postage, printer ink, work mobile phone, travel, conferences and memberships and subscriptions.

SPECIAL PROJECTS \$14,550:

The annual events include the Classic Car Show, Neighborhood Business Meetings, the Perth Amboy Eats Food Tour and Small Business Saturday, in addition to the Neighborhood Preservation Program for investment in downtown capital, such as planter's maintenance, decorations, art murals, signage, etc.

BUDGET CATEGORY	BUDGET	TOTAL LINE ITEM
Program Administration		\$ 85,000.00
Administrative Cost	\$ 85,000.00	
Façade Program		\$ 30,000.00
Façade Grant	\$ 30,000.00	
Clean Team Program		\$ 35,400.00
Machine Operator's Salary	\$ 35,400.00	
Downtown Beautification		\$ 17,500.00
Planters & Maintenance	\$ 17,500.00	
Materials and Supplies		\$ 2,500.00
Printing	\$ 1,000.00	
Office Supplies/Equipment	\$ 1,000.00	
Other Material & Supplies	\$ 500.00	
Equipment- Mini Sweeper		\$ 5,000.00
Equipment Lease/Purchase	\$ 3,750.00	
Parts/Supplies	\$ 1,250.00	
Professional Services		\$ 30,300.00
Legal Services	\$ 15,000.00	
Accounting Services	\$ 11,000.00	
Audit Services	\$ 4,300.00	
Insurance		\$ 11,000.00
General Liability	\$ 4,000.00	
DNO	\$ 7,000.00	
Marketing/Promotion		\$ 12,000.00
Advertising/Public Notices	\$ 5,000.00	
Marketing/Public Relations	\$ 5,000.00	
Website Development/ Support	\$ 2,000.00	
Operating Expenses		\$ 4,250.00
Telephones/Cell Phone	\$ 1,000.00	
Postage	\$ 1,300.00	
Travel	\$ 350.00	
Conferences/Conventions (business)	\$ 950.00	
Subscriptions/Dues/Memberships	\$ 650.00	
Special Projects		\$ 14,550.00
Events, Programs, Community Support	\$ 14,550.00	
TOTAL BUDGET		\$ 247,500.00
2024 Assessment TOTAL	\$ 247,500.00	

(*) Events/Programs:	Budget
Perth Amboy Eats/Taste Program	\$ 3,000.00
Classic Car Show	\$ 1,500.00
Business Expo	\$ 2,000.00
Neighborhood Business Meetings	\$ 1,000.00
Business Seminars/Workshops	\$ 2,000.00
Donations	\$ 3,800.00
Small Business Saturday	\$ 1,250.00
Total Summer/Winter Projects	\$ 14,550.00

BUDGET CATEGORY	BUDGET	TOTAL LINE ITEM
Program Administration		\$ 85,000.00
Administrative Cost	\$ 85,000.00	
Façade Program		\$ 30,000.00
Façade Grant	\$ 30,000.00	
Clean Team Program		\$ 35,400.00
Machine Operator's Salary	\$ 35,400.00	
Downtown Beautification		\$ 17,500.00
Planters & Maintenance	\$ 17,500.00	
Materials and Supplies		\$ 2,500.00
Printing	\$ 1,000.00	
Office Supplies/Equipment	\$ 1,000.00	
Other Material & Supplies	\$ 500.00	
Equipment- Mini Sweeper		\$ 5,000.00
Equipment Lease/Purchase	\$ 3,750.00	
Parts/Supplies	\$ 1,250.00	
Professional Services		\$ 30,300.00
Legal Services	\$ 15,000.00	
Accounting Services	\$ 11,000.00	
Audit Services	\$ 4,300.00	
Insurance		\$ 11,000.00
General Liability	\$ 4,000.00	
DNO	\$ 7,000.00	
Marketing/Promotion		\$ 12,000.00
Advertising/Public Notices	\$ 5,000.00	
Marketing/Public Relations	\$ 5,000.00	
Website Development/ Support	\$ 2,000.00	
Operating Expenses		\$ 4,250.00
Telephones/Cell Phone	\$ 1,000.00	
Postage	\$ 1,300.00	
Travel	\$ 350.00	
Conferences/Conventions (business)	\$ 950.00	
Subscriptions/Dues/Memberships	\$ 650.00	
Special Projects		\$ 14,550.00
Events, Programs, Community Support	\$ 11,750.00	
TOTAL BUDGET		\$ 247,500.00
2024 Assessment TOTAL	\$ 247,500.00	

(*) Events/Programs:	Budget
Perth Amboy Eats/Taste Program	\$ 3,000.00
Classic Car Show	\$ 1,500.00
Business Expo	\$ 2,000.00
Neighborhood Business Meetings	\$ 1,000.00
Business Seminars/Workshops	\$ 2,000.00
Small Business Saturday	\$ 1,250.00
NPP Partnerships	\$ 3,800.00
Total Summer/Winter Projects	\$ 14,550.00

2023 Election Timeline

1. Prep a schedule for the agenda: 10-17-2023

2. Advertise Board Application for 10-15 days
 - a. Mail Application to all BID board area: 10/16/2023 (include election date)
 - b. Send Public Notice: 10/19,20/2023
 - c. Open Application Submissions: 10/19/2023
 - d. Close Application: 11/03/2023
 - e. Send applications via:
 - i. Paid Public Notice
 - ii. Constant Contact email blast
 - iii. To All board members
3. Collection Nominations 11/06 – 11/10
4. Hold a Meeting for review with the Executive Team Friday, 11/10
5. Advertise “Annual Meeting” (Election)
 - a. Notice candidates of selection: Week of 11/20/2023
 - b. Send Public Notice of selected candidates by: 11/29/2023
 - c. **Proposed Election Date (30 days from mailing) 12-5-2023**



Barry Rosengarten, Chairman

October 2023

Re: INVITATION LETTER TO PROSPECTIVE BOARD MEMBERS

Dear Property Owners/Business Owners,

On **December 5, 2023**, the Perth Amboy Business Improvement Corporation, Inc. (PABIC) will be electing new members to its Board of Directors. The PABIC is seeking interested board member candidates who believe in our mission and are willing to be active in their governance roles.

This year, due to a change in our bylaws there are a total of six (6) Board of Directors seats open.

- Four (4), Board of Directors positions for a term of three (3) years.
- One (1) Director shall be appointed by the Perth Amboy City Council for a term of two (2) years.
- One (1) Director shall be appointed by the Mayor of the City of Perth Amboy for a term of two (2) years.

Individuals interested in applying to become a member of the BID Board of Directors are required to meet the following eligibility criteria (PABIC bylaws section 3.01b-pg.5):

- Each Director must be at least eighteen (18) years of age.
- Be an owner of an assessed property within the District in good standing and not an employee or elected official of the City of Perth Amboy; or
- Be a tenant or business owner [not owner of the property] at an assessed property within the District in good standing provided, in the case of a business owner, that the business is operating and active in the District in the normal course and is not closed or shut down (except for repairs and/or renovations). Such tenant or business owner nominee shall not be an employee or elected official of the City of Perth Amboy. Regardless of whether the tenant or business owner has paid the landlord or property owner taxes for the property if the property owner is not in good standing as defined herein, said nominee shall not qualify for a nomination.
- Be in good standing -- (For purposes of this provision, in "good standing," means that the property taxes payable to the City of Perth Amboy, including the Special Assessment of the District pursuant to the Act are current and not in arrears as of the date of the nomination and three (3) business days before the election, regardless of whether the nominee is an owner or tenant of said property).

While we understand that your commitment to our organization is voluntary, when applying, please consider that we need your full participation and commitment while serving on the board in order to continue successful and productive programming and business service. The Perth Amboy Business Improvement Corporation strives for high-quality service related to business development and community engagement.

If you are interested in becoming a member of the PABIC Board of Directors, please complete and submit the attached application packet by **Friday, November 3, 2023 by 4:00 p.m.** to:

Perth Amboy Business Improvement Corporation, Inc.
Attn: Executive Committee
1 Olive Street
Perth Amboy, NJ, 08861

Sincerely,

Board of Directors
Perth Amboy Business Improvement Corporation, Inc.

About the Perth Amboy Business Improvement Corporation, INC.

The Perth Amboy Business Improvement Corporation, Inc. (PABIC) serves local businesses, and property owners in the central shopping district with promotion, educational resources and beautification. Programs include business seminars, skill-building programs for business owners and annual events. The PABIC also provides façade grants to small businesses that make permanent improvements to their storefronts or buildings. In addition, the organization helps maintain and enhance the City's streetscapes, planters, sanitation, as well as seasonal decorations. To learn more visit us at: <https://tinyurl.com/yt39pms8>

**PERTH AMBOY BUSINESS IMPROVEMENT CORPORATION, INC.
BOARD OF DIRECTORS CANDIDATE APPLICATION**

Please be sure to attach your resume and attached document if additional space is needed to complete your response. Deadline is Friday, November 3, 2023

Name: _____
 (First) (Last) (M.I.)
Home Address: _____
City: _____ State: _____ Zip: _____
Phone Number: _____ Mobile: _____
Email Address: _____

Please select one of the following options that apply

- Business Tenant/Owner** (business *must* be in good standing with the NJ Department of Treasury and with the City of Perth Amboy, as required in the PABIC by-laws)

Name of Business: _____
Title: _____
Address: _____

 (City) (State) (Zip)
Phone Number: _____

- Property Owner**

Property Address: _____

 (City) (State) (Zip)
Business tenants: _____

Please list boards and committees that you serve on, or have served on (business, community, professional, social, religious, etc.).

Organization	Role/Title	Date of Service
_____	_____	_____
_____	_____	_____

Why would you be a good candidate for nomination to the BID Board of Directors?

What ideas or projects would you seek to implement for the benefit of the PABIC and the community if elected as a director?

VERIFICATION OF PAYMENT OF COMMERCIAL PROPERTY TAX

The commercial property owner/business owner listed below has applied to be a candidate for the Board of Directors for the PABIC. Among our requirements is verification that the commercial property tax payment on the property or building is current. Kindly verify below the most recent tax period paid on the subject property.

PROPERTY LOCATED AT: _____
(Street Address)

Lot Number _____ Block Number _____ Classification _____

Property Owner: _____

Business Owner: _____

MOST RECENT TAX PAYMENT HISTORY

Are there any tax liens and/or tax sale certificates on the property?

Yes _____ No _____

Most Recent Payment Amount: \$ _____

Most Recent Tax Period Covered: _____

(Applicant may also submit a tax payment history print out from the Tax Collector’s Office)

PERTH AMBOY TAX COLLECTOR’S DEPARTMENT

AUTHORIZED SIGNATURE:

Signature

Name (please print)

Thank you for your cooperation. Should you have any questions, please contact the Perth Amboy Business Improvement Corporation, Inc. at: (732) 442-6421 or email ncolon@perthamboynj.org.

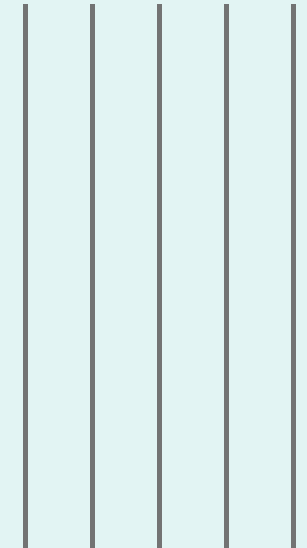


WE WANT TO HEAR FROM YOU!

**THE PERTH AMBOY BUSINESS
IMPROVEMENT CORPORATION IS
EXPLORING THE POSSIBILITY OF
EXPANDING SERVICES TO BUSINESSES
CITY-WIDE.**

¡QUEREMOS OÍR DE TI!

EL DISTRITO COMERCIAL DE PERTH
AMBOY ESTÁ EXPLORANDO LA
POSIBILIDAD DE EXPANDIR
SERVICIOS A TODOS LOS NEGOCIOS DE
LA CIUDAD.



BUSINESS MEETING NOTICE

HELP US REVITALIZE ALL OF PERTH AMBOY!!!
Join us for a presentation on a Special
Improvement District Expansion.

**Tuesday, October 24, 2023
at 6:30 p.m.**

Raritan Bay YMCA

357 New Brunswick Ave, Perth Amboy, NJ 08861

Meet other property owners & merchants
to see how we can all work together in a
productive, cost effective way to benefit
you and increase your property and
business value.

The Expansion Committee looks forward to
meeting you. For more information please
contact our revitalization specialist: Stuart
Koperweis at: 201-245-4344.

AVISO DE REUNIÓN DE NEGOCIOS

¡¡¡AYÚDANOS A REVITALIZAR LA CIUDAD DE
PERTH AMBOY!!!

Únase a nosotros para una presentación sobre
una Expansión de Distrito de Mejora Especial.

**Martes, 24 de octubre, 2023
a las 6:30 p.m.**

Raritan Bay YMCA

357 New Brunswick Ave, Perth Amboy, NJ 08861

Reúnanse con otros propietarios y
comerciantes para ver cómo todos podemos
trabajar juntos de una manera productiva y
económica para beneficiar y aumentar el valor
de su propiedad y negocio.

El Comité de Expansión espera reunirse con
usted para darle mas información y contestar
cualquier pregunta.



City of Perth Amboy and the Perth Amboy Business Improvement Corporation
City Hall, 260 High Street, Perth Amboy, NJ 08861
(732) 442-6421

THE CITY OF PERTH AMBOY &
THE PERTH AMBOY BUSINESS IMPROVEMENT DISTRICT PRESENT

PERTH AMBOY EATS FOOD TOUR

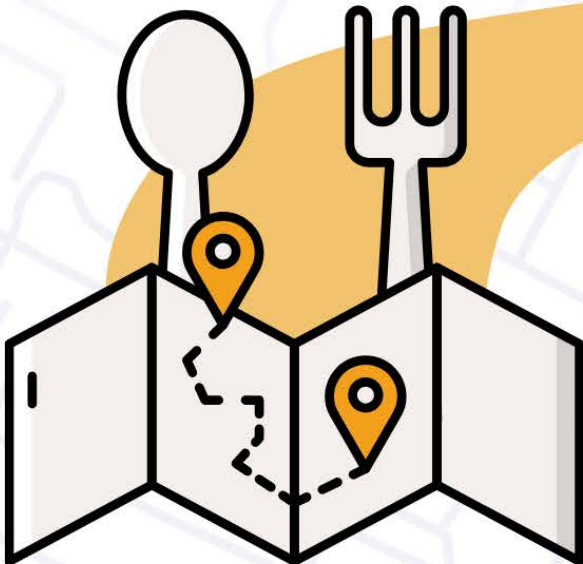
SATURDAY
OCT-14
NOON-5PM

POSTPONED!!!

DUE TO INCLEMENT WEEKEND WEATHER

SPRING 2024

NEW DATE: SATURDAY, MAY 11TH, 2024 (RAIN DATE: MAY 18th, 2024)

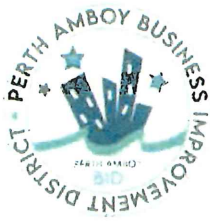


For more info:

Please Call: (732) 826-0290 ext. 4051

Rain Date: Sunday, October 15th, 2023





SIGNAGE AND FAÇADE APPLICATION
 Downtown Perth Amboy Business Improvement District, Inc.
 260 High Street, Perth Amboy, NJ 08861
 (732) 442-6421 | ncolon@perthamboyjnj.org

APPLICANT INFORMATION

Business Name: **SMH Operations LLC**

Name of Applicant/Business Owner: **Dr. Albert Khalaf, Co-CEO**

Business Address: **271 King Street, Suite 6**

City **Perth Amboy** State **NJ** Zip code **08861**

Business Phone: _____ Cell Phone: _____ Email: _____

IMPROVEMENT REQUEST

Has the Applicant received BID Façade funds in the past? YES NO If yes, Amount received \$ _____ Date(s) _____

Business Type: **Physical Therapy/Chiropractic Facility**

Cost of Improvement: \$ 15,432 (per the signed contract between Applicant and contractor)(DO NOT INCLUDE ANY SOFT COSTS SUCH AS ARCHITECT, SURVEYOR, OR ENGINEERING FEES, LEGAL FEES OR COSTS/FEEES FOR OBTAINING PERMITS OR GOVERNMENT APPROVALS.)

Total Project Amount: \$ 15,432

Grant Amount: \$ 5,000 (not to exceed \$5,000)

PROPERTY OWNER'S AUTHORIZATION

I hereby certify under penalty of perjury that I own the property located at **271 King Street** in Perth Amboy, NJ, that We/I am/are the property owner of Block **57**, Lot **12.01** on the tax map of the City of Perth Amboy. I/We authorize the said application and I/We give full consent to the façade changes submitted in this application.

Your tenant, **SMH Operations LLC** has submitted an application for a Façade Improvement at the property listed above. Your authorization a property owner is required to process this application. The tenant proposes the following improvement.

Please indicate whether you approve and endorse your tenant's application and whether you reviewed and approve the proposed project. Yes _____ No _____

Edward Trujillo _____

Property Owner Name (Please Print) Property Owner (Signature)

FOR PROPERTY OWNERS WITH "TAX EXEMPT" TENANTS

If you are a landlord leasing to a tax-exempt tenant, the tenant is exempt from paying commercial property taxes and is technically ineligible for a facade improvement grant, which can only be awarded to property owners, and/or business owners **who pay the BID special assessment with their commercial property taxes**. Therefore, you as the payer of the commercial property tax and BID assessment must apply for the façade improvement grant for your building. Kindly complete the form and apply directly or on behalf of your tenant.



SIGNAGE AND FAÇADE APPLICATION
 Downtown Perth Amboy Business Improvement District, Inc.
 260 High Street, Perth Amboy, NJ 08861
 (732) 442-6421 | ncolon@perthamboynj.org

If you want the BID Reimbursement payment to be paid directly to your tenant, you must authorize it in writing here:

Yes No

Edward Trujillo

Property Owner Name (Please Print)

Property Owner (Signature)

Phone: **732-397-0574**

Email: **ETCManagement14@gmail.com**

Date: **9 / 12 / 2023**

VERIFICATION OF PAYMENT OF COMMERCIAL PROPERTY TAX

The commercial property owner/business owner listed below has applied for a façade improvement grant from the Perth Amboy BID. Among our requirements is verification that payment of the commercial property taxes and BID Special Assessments on the property or building be current. Kindly verify below the most recent tax period paid on the subject property.

Property Located at (Street Address): **271 King Street, Perth Amboy, NJ 08862**

Lot Number: **12.01**

Block Number: **57**

Classification:

Property Owner: **KP Commercial LLC**

Business Owner: **SMH Operations LLC**

MOST RECENT TAX PAYMENT HISTORY

Are there any tax liens and/or tax sale certificates on the property? Yes No

Most Recent Payment Amount: \$ **225,000 Annually → PILOT Program**

Most Recent Tax Period Covered: _____

Tax Collector: Please provide a tax payment history print out to Applicant.

Perth Amboy Tax Collector's Office
Print Name

Perth Amboy Tax Collector's Office
Authorized Signature

Date

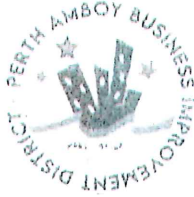
CONTRACTOR BIDS/ESTIMATES

In order to show the BID that the cost of the proposed improvements is reasonable and customary, Applicants must submit with the application three (3) bids/estimates obtained by the Applicant together with the proposed contract of the contractor ultimately selected by the Applicant. The BID shall not be responsible for obtaining any construction permits or approvals or zoning approvals. No contractors shall contact the City of Perth Amboy or the BID to inquire about reimbursement or payment processing. The BID shall not be a party to any contracts between the Applicant and any contractor.

1. Business Name: _____ Cost of Improvement: _____

2. Business Name: _____ Cost of Improvement: _____

3. Business Name: _____ Cost of Improvement: _____



SIGNAGE AND FACADE APPLICATION
 Downtown Perth Amboy Business Improvement District, Inc.
 260 High Street, Perth Amboy, NJ 08861
 (732) 442-6424 | ncolon@perthamboynj.org

If you want the BID Reimbursement payment to be paid directly to your tenant, you must authorize it in writing here:

Yes No

Edward Trujillo
 Property Owner Name (Please Print)

Edward Trujillo
 Property Owner (Signature)

Phone: **732-397-0574** Email: **ETCManagement14@gmail.com** Date: 9/11/2023

VERIFICATION OF PAYMENT OF COMMERCIAL PROPERTY TAX

The commercial property owner/business owner listed below has applied for a façade improvement grant from the Perth Amboy BID. Among our requirements is verification that payment of the commercial property taxes and BID Special Assessments on the property or building be current. Kindly verify below the most recent tax period paid on the subject property.

Property Located at (Street Address): **271 King Street, Perth Amboy, NJ 08862**

Lot Number: **12.01** Block Number: **57** Classification:

Property Owner: **KP Commercial LLC**

Business Owner: **SMH Operations LLC**

MOST RECENT TAX PAYMENT HISTORY

Are there any tax liens and/or tax sale certificates on the property? Yes No

Most Recent Payment Amount: \$ 225,000 Annually → PILOT Program

Most Recent Tax Period Covered: Q3 2023

Tax Collector: Please provide a tax payment history print out to Applicant.

J. Barcheski
 Perth Amboy Tax Collector's Office
 Print Name

[Signature]
 Perth Amboy Tax Collector's Office
 Authorized Signature

10/3/23
 Date

CONTRACTOR BIDS/ESTIMATES

In order to show the BID that the cost of the proposed improvements is reasonable and customary, Applicants must submit with the application three (3) bids/estimates obtained by the Applicant together with the proposed contract of the contractor ultimately selected by the Applicant. The BID shall not be responsible for obtaining any construction permits or approvals or zoning approvals. No contractors shall contact the City of Perth Amboy or the BID to inquire about reimbursement or payment processing. The BID shall not be a party to any contracts between the Applicant and any contractor.

1. Business Name: _____ Cost of Improvement: _____
2. Business Name: _____ Cost of Improvement: _____
3. Business Name: _____ Cost of Improvement: _____



SIGNAGE AND FAÇADE APPLICATION
Downtown Perth Amboy Business Improvement District, Inc.
260 High Street, Perth Amboy, NJ 08861
(732) 442-6421 | ncolon@perthamboynj.org

CODE ENFORCEMENT AUTHORIZATION

I hereby certify that I own the property located at _____ in Perth Amboy, NJ, that We/I am/are the property owner of Block _____, Lot _____ on the tax map of the City of Perth Amboy. I/We authorize the said application and I/We give full consent to the façade changes submitted in this application in accordance to Chapter 374: Signs & Building Façade: Business Improvement District.

Zoning Officer (Print Name) _____
Zoning Officer (Signature) _____
Date / /

CERTIFICATION OF APPLICATION

Please review and ensure the following supplemental documents are included in the application.

- Completed Application** **Three (3) Estimates/Bids** **Photos of Current Façade**

I understand that funds will not be paid by the BID for any work that commenced prior to an Award being made by the BID. Eligibility for grant assistance by the BID under this program is determined by the information presented in this application and in the required attachments. Any changes in the status of the proposed project from the facts presented herein could disqualify the project. Please contact the Perth Amboy Business Improvement District at (732) 442-6421 before taking any actions that would change the status of the project as reported herein. I, the undersigned, being duly sworn upon my oath say:

- 1. The information contained in this application and all attachments submitted herein are true and complete.

- 2. I understand that any false statement, fraud or misrepresentation made in this application or in seeking, receiving or implementing the façade grant may result in civil and/or criminal penalties plus reimbursement or disgorgement of any Award made back to the BID.

- 3. The Applicant hereby agrees that if the business closes or if the property is sold within one calendar (1) year after the date of the Award of the grant (not the acceptance of the application,) the grant must be refunded to the BID.

[Handwritten signature]



SIGNAGE AND FACADE APPLICATION
Downtown Perth Amboy Business Improvement District, Inc.
260 High Street, Perth Amboy, NJ 08861
(732) 442-6421 | ncolon@perthamboynj.org

4 The Applicant hereby agrees that if the BID makes an Award to said Applicant, and said Award is accepted, all of the terms and conditions set forth herein shall become a binding agreement between the Awardee and the BID. If the BID has to assert or file any claim or suit against Applicant in connection with this application, the Award or the terms herein, the BID shall be entitled to reasonable attorney's fees and costs of suit if it prevails.

Business Owner Name: Dr. Albert Khalaf

Business Owner Signature [Signature] Date: 9/11/23

INTERNAL USE ONLY

Checklist Review Notes by S&F Committee _____ Complete Yes/No. _____

Façade Committee Approval Date: _____ Façade Committee Denial Date _____

Board Meeting Approval Date _____ Board Meeting Denial Date _____

If other than acceptable, explain _____

Date Received/Submitted: / /



895 State St., Perth Amboy NJ 08861
P. (732) 944-0202

QUOTE

Location Information: 271 King St. Perth Amboy NJ 08861	Client Name: SportsMed Physical Therapy	Quote Date: 08/14/2023 Project #: Quote #: 11050
50% Deposit Requested to Start Production: \$7,716.00	Address: 271 King St. Perth Amboy NJ 08861 Contact: Dr. Kalaf 201-803-7695	Questions? 732.442.8080 infosales.nc@gmail.com

DESCRIPTION:

2 – Sets of Raceway Mounted Front Illuminated Channel Letter Signs \$15,432.00

Reading: “Logo” SPORTSMED PHYSICAL THERAPY

Logo Size: 19”h & Letters Size: 13”h



**** Please provide tax exempt form

TOTAL PROJECT COST: \$15,432.00

*Price includes all: labor, material, and equipment to complete and install this project.
Price does Not include: NJ Sales Tax, Permit or Permit City fees.*

Payment Options

50% Deposit to Start Production: \$7,716.00
Balance Due Upon Completion: \$7,716.00

1st Payment: _____ 2nd Payment: _____

THANK YOU FOR DOING BUSINESS WITH US!

ILLUMINATED CHANNEL LETTER SIGN W/ LOGO



BEFORE



Designed per IBC - 2018 NJ Edition with Applicable Amendments.

SNOW LOADS

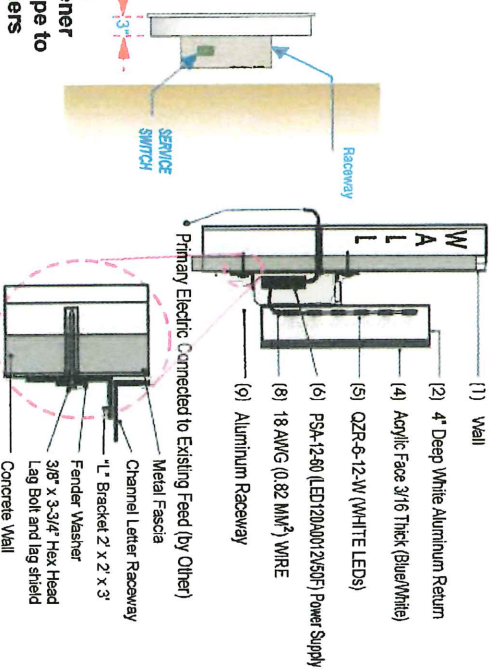
Ground Snow Load	Pg= 25 psf
Snow Exposure Factor	Ce= 1.0
Snow Load Importance	Is= 1.1
Thermal Factor	Ct= 1.0

WIND LOADS

Ultimate Design Wind Speed	115 mph
Nominal Design Wind Speed	89.1 mph
Risk Cat.	11
(3-sec peak Gust (MPH))	1= 1
Wind Importance Factor	C= 1
Wind Exposure	C= 0.85
Gust Factor	C= 0.85

Exterior components designed in accordance with applicable provisions of the ASCE 7-10

CHANNEL LETTERS INSTALLATION DETAIL



Engineers Connection Note:
Install Letter using the Fastener Schedule for existing wall type to determine the proper Fasteners and quantify per letter or raceway.

FASTENER APPLICATION GUIDE		WALL CONSTRUCTION			
HARDWARE	DIAM	ROW	EXISTING OVER	EXISTING OVER	METAL PANEL OVER
THRU-BOLT	3/8"	42" O.C.	YES	ONLY WITH BACER	YES
EXPANSION ANCHOR	3/8"	30" O.C.	YES*	NO	NO
LAG BOLT	3/8"	36" O.C.	NO	ONLY WITH MIN. 1/2" PLYWOOD BACER	NO
TOGGLE BOLT	3/8"	24" O.C.	R THROUGH BLOCK FACE	YES	ONLY WITH MIN. 1/2" PLYWOOD BACER
TELESCOPIC ANCHOR	3/8"	30" O.C.	NO	NO	YES INTO 1/8" THK. ALUM.

*Each 'Row' shall have two fasteners, top and bottom of frame at spacing noted
Expansion anchors require a minimum 5-1/2" embedment (with 1/2" thick block 3" or similar)
Anchors fastened with Z-Clips to Tubex with a Minimum of 1 1/2" (2) Tel-Scres into frame.
*Acceptable to install Tel-Scres through Tubex with 1/8" THK. Alum 1/2" Tubex (1/8" THK. Tubex) into block



DESIGN - FABRICATION - INSTALLATION

891 State Street Perth Amboy
New Jersey 08861
732-442-0000 Fax: 732-442-3113
info@signs.nj@gmail.com

DESIGNER: Julio E. Hernandez
SALES: Julio E. Hernandez
PM: MCGONZ

DATE: 08-11-23

CLIENT:

SPORTS MED PHYSICAL THERAPY

PHONE:

201-803-7895

LOCATION:

271 King St. Perth Amboy, NJ 08861

ZONING CODE

10%

SQ.FT PROPOSED

42 Per Side

IBC-2018

TOTAL FASTENERS

8

FASTENER TYPE

1" BRACKETS

LOCATION OF SIGN: APPROVED? RUDGE CHECK AND INITIAL

CLIENT YES NO

LANDLORD YES NO

TOWNSHIP YES NO

DESIGN #: SP08E81123

DESIGN APPROVED?

Please Sign, Date and FAX this document to 732-442-3113

We do NOT accept approvals via Email

I have carefully reviewed this proof for accuracy, printing, spelling, and authorize production in accordance with this document.

SIGN:

DATE:

This is an original unpublished drawing created by Julio E. Hernandez and is submitted for your personal use in connection with the project being planned for you by Julio E. Hernandez. This drawing is not to be shown to anyone outside your organization, nor to it to be reproduced, copied, mimicked or exhibited without the expressed written consent of Julio E. Hernandez.

SunPro Graphics
 1600 Woodbridge Ave Edison, NJ 08817
 Bill@sunprographics.com
 (732) 572-2434

www.SunProGraphics.com



Quote 2108

SALES REP INFO
 Bill Eng
 bill@sunprographics.com
 +1

QUOTE DATE
 Tue, 09/12/2023
 QUOTE EXPIRY DATE
 Mon, 12/11/2023

TERMS
 COD -payment upon completion

ORDERED BY
 SportsMed Physical Therapy
 271 King Street
 Perth Amboy, nj 08861

CONTACT INFO
 Ivone
 (201) 913-9621

#	ITEM	QTY	UOM	U.PRICE	TOTAL (EXCL. TAX)	TAXABLE
1	SPORTSMED PHYSICAL THERAPY Logo / channel letters as per discussion with client Face illuminated LED 13"h inclusive of logo 19" total height	2	Unit	\$10,039.00	\$20,078.00	Y
2	disclaimer No Permits are included with this quote expediting fees are extra as necessary NOT a rush order- standard turn around Normal installation days and times (no weekends)	1	Unit	\$0	\$0	Y

- This quote is valid until the date noted above. Changes to this quote (addition or removal of items) requires the job to be re quoted.
- Vehicles are to be delivered to by the client to SunPro Graphics facility for installation.
- Please be sure that your vehicle is clean and free from debris. If you vehicle needs to be cleaned by our staff you may be accessed a cleaning fee.
- Graphic removal labor for existing graphics is not included unless quoted or agreed upon.
- Please be aware there is a 24 hour cancellation policy. If you need to cancel or reschedule your installation appointment we need the time to schedule another client into your spot. Cancellations made fewer than 24 hours in advance may be subject to \$110.00 cancellation fee and can delay your appointment up to two weeks.
- If SunPro Graphics is installing at your location, we require that the area is well lit, clean and free of dust, a minimum of 6 feet made clear around the work area and a temperature range between 65 to 80 degrees for vehicle graphics.
- We impose a surcharge of 3.5% on Credit card products, which is not greater than our cost of acceptance. Alternative channel other than cash, check, or ACH.
- Creative time does not include ownership of files and collateral that have been created by SunPro Graphics.

Subtotal: \$20,078.00
Sales Tax (6.625%): \$1,330.17
Total: \$21,408.17

SIGNATURE:

DATE:



PrintMediaOnline

254 Highway 34, Suite 4
Matawan, NJ 07747
Tel: 732-705-3313 • order@printmediaonline.com

Estimate

Date	Estimate #
09/11/2023	09113796
Exp. Date	N/A

Address
Sports Med Physical Therapy 271 King St. Perth Amboy, NJ 08861 201-913-9621

Quantity	Description	Amount
1	<p><u>CUT OUT ALUMINUM LETTERS ON ALUMINUM BACKING</u></p> <p>2 – Signs “Face illuminated Channel Letter Signs”</p> <p>Reading: SPORTS MED PHYSICAL THERAPY 13" h (letters = 13”H and logo = 19" H)</p> <p>Colors: Blue, L Blue faces and White cans</p> <p>PERMITS AND PERMIT COST NOT INCLUDED IN THIS QUOTE</p>	\$16,922.85
SubTotal		\$16,922.85
Tax (6.625%)		EXEMPT
Total		\$16,922.85

Accepted By PPJ

Accepted Date

KP COMMERCIAL LLC
270 King Street
Perth Amboy, NJ 08861
Tel: (732) 324-0300 Fax: (732)-324-8951

August 24, 2023

Downtown Perth Amboy Business Improvement District, Inc.
260 High Street
Perth Amboy, New Jersey 08861

To Perth Amboy BID,

As a condition of the application for Signage and Façade Grant through your agency, a notarized letter of authorization is required. This letter is to inform you that our Tenant, **SMH Operations LLC**, is authorized to apply for a Signage and Façade Grant through your agency.

If you require any further information or have any questions, please feel free to contact me at 732-324-0300.

Sincerely,



Edward J. Trujillo

Member, KP Commercial LLC

[Notary Appears on Following Page]

KP COMMERCIAL LLC
270 King Street
Perth Amboy, NJ 08861
Tel: (732) 324-0300 Fax: (732)-324-8951

STATE OF NEW JERSEY, COUNTY OF MIDDLESEX SS:

I CERTIFY that on August 23, 2023

Edward Trujillo, a Member and Manager of **KP COMMERCIAL LLC**, a New Jersey limited liability company personally came before me and acknowledged under oath, to my satisfaction, that this person:

(a) is named in and personally signed this document as a Member and Manager of **KP COMMERCIAL LLC**, a New Jersey limited liability company; and

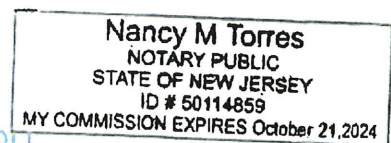
(b) signed, sealed and delivered this document as his act and deed.

Nancy M Torres

Notary Public

State of New Jersey

My Commission Expires: 10/21/2024





SIGNAGE AND FAÇADE APPLICATION
 Downtown Perth Amboy Business Improvement District, Inc.
 260 High Street, Perth Amboy, NJ 08861
 (732) 442-6421 | ncolon@perthamboynj.org

APPLICANT INFORMATION

Business Name: Tailored for Success
 Name of Applicant/Business Owner: Franchesca Torres
 Business Address: 209 Smith Street
 City: Perth Amboy State: NJ Zip code: 08861
 Business Phone: _____ Cell Phone: 732-277-8174 Email: tailoredforsuccess@aol.com

IMPROVEMENT REQUEST

Has the Applicant received BID Façade funds in the past? YES NO If yes, Amount received \$ _____ Date(s) _____
 Business Type: Uniform Store
 \$ _____ (per the signed contract between Applicant and contractor)(DO NOT INCLUDE ANY SOFT COSTS SUCH AS ARCHITECT, SURVEYOR, OR ENGINEERING FEES, LEGAL FEES OR COSTS/FEE'S FOR OBTAINING PERMITS OR GOVERNMENT APPROVALS.)
 Cost of Improvement: \$ _____
 Total Project Amount: \$ _____
 Grant Amount: \$ _____ (not to exceed \$5,000)

PROPERTY OWNER'S AUTHORIZATION

I hereby certify under penalty of perjury that I own the property located at _____ in Perth Amboy, NJ, that We/I am/are the property owner of Block _____, Lot _____ on the tax map of the City of Perth Amboy. I/We authorize the said application and I/We give full consent to the façade changes submitted in this application.

Your tenant, _____ has submitted an application for a Façade Improvement at the property listed above. Your authorization a property owner is required to process this application. The tenant proposes the following improvement.

Please indicate whether you approve and endorse your tenant's application and whether you reviewed and approve the proposed project. Yes _____ No _____

 Property Owner Name (Please Print) Property Owner (Signature)

FOR PROPERTY OWNERS WITH "TAX EXEMPT" TENANTS

If you are a landlord leasing to a tax-exempt tenant, the tenant is exempt from paying commercial property taxes and is technically ineligible for a facade improvement grant, which can only be awarded to property owners, and/or business owners **who pay the BID special assessment with their commercial property taxes**. Therefore, you as the payer of the commercial property tax and BID assessment must apply for the façade improvement grant for your building. Kindly complete the form and apply directly or on behalf of your tenant.

10 OCT 3 2023 PM 4:03



SIGNAGE AND FAÇADE APPLICATION
Downtown Perth Amboy Business Improvement District, Inc.
260 High Street, Perth Amboy, NJ 08861
(732) 442-6421 | ncolon@perthamboynj.org

If you want the BID Reimbursement payment to be paid directly to your tenant, you must authorize it in writing here:

Yes No

Jenny ABRKU
Property Owner Name (Please Print)

[Signature]
Property Owner (Signature)

Phone: (932) 277 9044 Email: jenny69@gmail.com Date: 10 / 3 / 2023

VERIFICATION OF PAYMENT OF COMMERCIAL PROPERTY TAX

The commercial property owner/business owner listed below has applied for a façade improvement grant from the Perth Amboy BID. Among our requirements is verification that payment of the commercial property taxes and BID Special Assessments on the property or building be current. Kindly verify below the most recent tax period paid on the subject property.

Property Located at (Street Address): _____

Lot Number: _____ Block Number: _____ Classification: _____

Property Owner: _____

Business Owner: _____

MOST RECENT TAX PAYMENT HISTORY

Are there any tax liens and/or tax sale certificates on the property? Yes No

Most Recent Payment Amount: \$ _____

Most Recent Tax Period Covered: _____

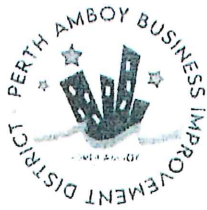
Tax Collector: Please provide a tax payment history print out to Applicant.

Perth Amboy Tax Collector's Office Print Name Perth Amboy Tax Collector's Office Authorized Signature Date / /

CONTRACTOR BIDS/ESTIMATES

In order to show the BID that the cost of the proposed improvements is reasonable and customary, Applicants must submit with the application three (3) bids/estimates obtained by the Applicant together with the proposed contract of the contractor ultimately selected by the Applicant. The BID shall not be responsible for obtaining any construction permits or approvals or zoning approvals. No contractors shall contact the City of Perth Amboy or the BID to inquire about reimbursement or payment processing. The BID shall not be a party to any contracts between the Applicant and any contractor.

- 1. Business Name: _____ Cost of Improvement: _____
- 2. Business Name: _____ Cost of Improvement: _____
- 3. Business Name: _____ Cost of Improvement: _____



SIGNAGE AND FAÇADE APPLICATION
 Downtown Perth Amboy Business Improvement District, Inc.
 260 High Street, Perth Amboy, NJ 08861
 (732) 442-6421 | ncolon@perthamboynj.org

If you want the BID Reimbursement payment to be paid directly to your tenant, you must authorize it in writing here:

Yes No

Jenny ABREU
 Property Owner Name (Please Print)

[Signature]
 Property Owner (Signature)

Phone: (932) 277 9044 Email: jenny69@gmail.com Date: 10/3/2023

VERIFICATION OF PAYMENT OF COMMERCIAL PROPERTY TAX

The commercial property owner/business owner listed below has applied for a façade improvement grant from the Perth Amboy BID. Among our requirements is verification that payment of the commercial property taxes and BID Special Assessments on the property or building be current. Kindly verify below the most recent tax period paid on the subject property.

Property Located at (Street Address): _____

Lot Number: _____ Block Number: _____ Classification: _____

Property Owner: _____

Business Owner: _____

MOST RECENT TAX PAYMENT HISTORY

Are there any tax liens and/or tax sale certificates on the property? Yes No

Most Recent Payment Amount: \$ 2305.77

Most Recent Tax Period Covered: Q3 2023

Tax Collector: Please provide a tax payment history print out to Applicant.

J. Barbone
 Perth Amboy Tax Collector's Office
 Print Name

[Signature]
 Perth Amboy Tax Collector's Office
 Authorized Signature

10/3/23
 Date

CONTRACTOR BIDS/ESTIMATES

In order to show the BID that the cost of the proposed improvements is reasonable and customary, Applicants must submit with the application three (3) bids/estimates obtained by the Applicant together with the proposed contract of the contractor ultimately selected by the Applicant. The BID shall not be responsible for obtaining any construction permits or approvals or zoning approvals. No contractors shall contact the City of Perth Amboy or the BID to inquire about reimbursement or payment processing. The BID shall not be a party to any contracts between the Applicant and any contractor.

1. Business Name: _____ Cost of Improvement: _____
2. Business Name: _____ Cost of Improvement: _____
3. Business Name: _____ Cost of Improvement: _____

BLQ: 69. 22.
Owner Name: JEURY INVESTMENT LLC

Tax Year: 2023 to 2024
Property Location: 269 SMITH ST.

Tax Year: 2023	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	2,253.30	2,253.30	2,305.77	2,305.76	9,118.13
Payments:	2,253.30	2,253.30	2,305.77	0.00	6,812.37
Balance:	0.00	0.00	0.00	2,305.76	2,305.76

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2023 Prin Balance
								Original Billed		9,118.13
								9,118.13		9,118.13
02/06/23	1	Payment	001	HO 381	CK	32201	21 SCOR1	2,253.30	0.00	6,864.83
05/05/23	2	Payment	001	3850678489	CK	33711	11 TAX0505	2,253.30	0.00	4,611.53
		ONLINE PAYMENT								
07/31/23	3	Payment	001	3855519699	CK	35170	27 TAX0731	2,305.77	0.00	2,305.76
		ONLINE PAYMENT								

Tax Year: 2024	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	2,279.54	2,279.53	0.00	0.00	4,559.07
Payments:	0.00	0.00	0.00	0.00	0.00
Balance:	2,279.54	2,279.53	0.00	0.00	4,559.07

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2024 Prin Balance
								Original Billed		4,559.07
								4,559.07		4,559.07

Total Principal Balance for Tax Years in Range: 6,864.83



SIGNAGE AND FAÇADE APPLICATION
Downtown Perth Amboy Business Improvement District, Inc.
260 High Street, Perth Amboy, NJ 08861
(732) 442-6421 | ncolon@perthamboynj.org

CERTIFICATION OF APPLICATION

Please review and ensure the following supplemental documents are included in the application.

- Completed Application** **Three (3) Estimates/Bids** **Photos of Current Façade**

I understand that funds will not be paid by the BID for any work that commenced prior to an Award being made by the BID. Eligibility for grant assistance by the BID under this program is determined by the information presented in this application and in the required attachments. Any changes in the status of the proposed project from the facts presented herein could disqualify the project. Please contact the Perth Amboy Business Improvement District at (732) 442-6421 before taking any actions that would change the status of the project as reported herein. I, the undersigned, being duly sworn upon my oath say:

- 1. The information contained in this application and all attachments submitted herein are true and complete.
- 2. I understand that any false statement, fraud or misrepresentation made in this application or in seeking, receiving or implementing the façade grant may result in civil and/or criminal penalties plus reimbursement or disgorgement of any Award made back to the BID.
- 3. The Applicant hereby agrees that if the business closes or if the property is sold within one calendar (1) year after the date of the Award of the grant (not the acceptance of the application,) the grant must be refunded to the BID.
- 4. The Applicant hereby agrees that if the BID makes an Award to said Applicant, and said Award is accepted, all of the terms and conditions set forth herein shall become a binding agreement between the Awardee and the BID. If the BID has to assert or file any claim or suit against Applicant in connection with this application, the Award or the terms herein, the BID shall be entitled to reasonable attorney's fees and costs of suit if it prevails.

Business Owner Name: Franchesca Torres

Business Owner Signature: [Signature]

Date: 10/3/2023



SIGNAGE AND FAÇADE APPLICATION
Downtown Perth Amboy Business Improvement District, Inc.
260 High Street, Perth Amboy, NJ 08861
(732) 442-6421 | ncolon@perthamboynj.org

INTERNAL USE ONLY

CODE ENFORCEMENT AUTHORIZATION

I hereby certify that I own the property located at _____ in Perth Amboy, NJ, that We/I am/are the property owner of Block _____, Lot _____ on the tax map of the City of Perth Amboy. I/We authorize the said application and I/We give full consent to the façade changes submitted in this application in accordance to Chapter 374: Signs & Building Façade: Business Improvement District.

Zoning Officer (Print Name) **Zoning Officer (Signature)** **Date** / /



Checklist Review Notes by S&F Committee _____ Complete Yes/No: _____

Façade Committee Approval Date: _____ Façade Committee Denial Date: _____

Board Meeting Approval Date: _____ Board Meeting Denial Date: _____

If other than acceptable, explain: _____

Date Received/Submitted: / /



895 State St., Perth Amboy NJ 08861
P. (732) 944-0202

QUOTE

Location Information: 269 Smith St. Perth Amboy NJ 08861	Client Name: Tailored for Success Address: 269 Smith St. Perth Amboy NJ 08861 Contact: Jeannette - 732-824-9955	Quote Date: 10/06/23 PO#: Quote #: 11070 Questions? 732.442.8080 infosales.la@gmail.com
50% Deposit to Start Production: \$5,189.00		

DESCRIPTION:

- 1 – Set of front lit channel letters with logo \$5,808.00
 Size: Logo - 33" x 30"
 Letters - 12"
 Reading: "Logo" TAILORED FOR SUCCESS
- 1 – Set of non- illuminated PVC Letters \$855.00
 Reading: SCHOOL UNIFORMS & MORE
- 1 – Shed style awning \$3,240.00
 Size: 27'- 0" x 3'- 0" x 2'- 0"
- 3 – LED light fixtures (for awning) \$475.00

****Please provide tax exempt form if applicable*

TOTAL PROJECT COST: \$10,378.00

*Price includes: all materials, labor, equipment, needed to produce and install this project
 Price does NOT include: NJ Sales Tax, City permit or permit city fees.*

Payment Options

50% Deposit Required to Start Production: \$5,189.00
Balance Due Upon Completion: \$5,189.00

1st Payment: _____ 2nd Payment: _____

THANK YOU FOR DOING BUSINESS WITH US!

TAILORED FOR SUCCESS

269 Smith Street





187 New Brunswick Ave, Perth Amboy, NJ 08861
 Phone: (732) 376-0193 Fax: 732-744-9228

PROPOSAL

NUMBER	1005-020978
DATE	10/05/2023

ALL TYPE OF PRINT - BANNERS - SIGNS - MAGNETICS AND MORE

Proposal Submitted To:	Job Site Information:
NAME: <u>TAILORED FOR SUCCESS</u>	JOB NAME: <u>TFS</u>
ADDRESS: <u>269 SMITH ST</u>	JOB LOCATION: <u>269SMITH ST.</u>
CITY: <u>PERTH AMBOY</u> STATE: <u>NJ</u> ZIP CODE: <u>08861</u>	PHONE: <u>J. Rios 732-8249955</u>

INCLUDED IN PRICE:

1- NEW AWNING (27') w/ lights (3)

1- ILLUMINATED CHANNEL LETTER SIGN WITH LOGO

Reading: "TAILORED FOR SUCCESS" 12" H.

and PVC letters reading: "SCHOOL UNIFORM AND MORE"

Price Includes: Installation

Price Do Not Includes: Removal old signs, Permits Or Permit Costs

TOTAL PRICE:

\$ 12,425.00

"TAX EXEMPT PROJECT"

We hereby propose to furnish material and labor - Completed in accordance with the above specifications for _____ Dollars \$ 12,425.00

Payment to be made as follows:

50% DP. and 50% COD.

Authorized Signature

VISUAL SIGNS & AWNINGS

681 Main Street Bldg. #19 Belleville NJ 07109
Tel: 973-302-7058 Fax: 973-302-7187
visualsigns@outlook.com

INVOICE NUMBER

23 4313

TAILORED FOR SUCCESS

S
O 269 SMITH STREET
L
D Perth Amboy, NJ 08861
T
O 732-824-9955

TAILORED FOR SUCCESS

S
H 269 SMITH STREET
I
P Perth Amboy, NJ 08861
T
O

Jeanette Rios 732 -824-9955

Ordered By

Phone

Date		P.O.P.		Terms		Sales Rep	
10-05-23				COD		Richard Hara	
QUANTITY	DESCRIPTION					UNIT PRICE	AMOUNT
1	CHANNEL LETTERS ILLUMINATED SIGN					6,330.00	6,330.00
	Letters Size: 12" and 19x30" H. Logo						
	Reading: TAILORED FOR SUCCESS						
1	PVC Letters Sign Reading: School					1,050.00	1,050.00
	Uniform and More						
1	27' SHED AWNING					3,200.00	3,200.00
1	LIGHT FIXTURES (leds)						
1	Installation					2,080.00	2,080.00
CASH	CHECK #	VISA	MC	CHARGE	TAX EXEMPT #	Subtotal	12,660.00
IN THE EVENT OF NON-PAYMENT Customer Agrees. *All products will remain property of ATLANTIC SIGNS & AWNINGS until paid in full. The SIGN can be removed from property without notice. *The removal and re-installation of the sign will be added to the final invoice. *We will proceed with a Legal Collection done by our COLLECTION ATTORNEY. the BUYER agrees to have all the expensive added to the final invoice.						Tax	N/A
						Shipping	000.00
						TOTAL	12,660.00
						Deposit	
						BALANCE DUE	
SIGNATURE _____						DATE _____	



SIGNAGE AND FAÇADE APPLICATION
 Downtown Perth Amboy Business Improvement District, Inc.
 260 High Street, Perth Amboy, NJ 08861
 (732) 442-6421 | ncolon@perthamboynj.org

APPLICANT INFORMATION

Business Name: Fanny's Market Corp
 Name of Applicant/Business Owner: Dafanny Mercado
 Business Address: 349 Smith St
 City Perth Amboy State NJ Zip code 08861
 Business Phone: 732-826-1242 Cell Phone: 732-791-8127 Email: dafannymarketcorp@gmail.com

IMPROVEMENT REQUEST

Has the Applicant received BID Façade funds in the past? YES NO If yes, Amount received \$ _____ Date(s) _____

Business Type: Grocery Store
 \$ 11,245 (per the signed contract between Applicant and contractor)(DO NOT INCLUDE ANY SOFT COSTS SUCH AS ARCHITECT, SURVEYOR, OR ENGINEERING FEES, LEGAL FEES OR COSTS/FEEES FOR OBTAINING PERMITS OR GOVERNMENT APPROVALS.)
 Cost of Improvement:
 Total Project Amount: \$ 11,245
 Grant Amount: \$ 5,000 (not to exceed \$5,000)

PROPERTY OWNER'S AUTHORIZATION

I hereby certify under penalty of perjury that I own the property located at 349 Smith St in Perth Amboy, NJ, that We/I am/are the property owner of Block 72, Lot 28.02 on the tax map of the City of Perth Amboy. I/We authorize the said application and I/We give full consent to the façade changes submitted in this application.

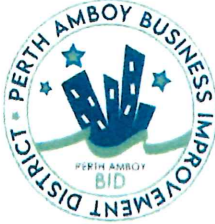
Your tenant, Dafanny Mercado has submitted an application for a Façade Improvement at the property listed above. Your authorization a property owner is required to process this application. The tenant proposes the following improvement.

Please indicate whether you approve and endorse your tenant's application and whether you reviewed and approve the proposed project Yes No _____

ONDINA NUNES Property Owner Name (Please Print) ONDINA NUNES Property Owner (Signature)

FOR PROPERTY OWNERS WITH "TAX EXEMPT" TENANTS

If you are a landlord leasing to a tax-exempt tenant, the tenant is exempt from paying commercial property taxes and is technically ineligible for a facade improvement grant, which can only be awarded to property owners, and/or business owners who pay the BID special assessment with their commercial property taxes. Therefore, you as the payer of the commercial property tax and BID assessment must apply for the façade improvement grant for your building. Kindly complete the form and apply directly or on behalf of your tenant.



SIGNAGE AND FAÇADE APPLICATION
Downtown Perth Amboy Business Improvement District, Inc.
260 High Street, Perth Amboy, NJ 08861
(732) 442-6421 | ncolon@perthamboynj.org

If you want the BID Reimbursement payment to be paid directly to your tenant, you must authorize it in writing here:

Yes No

ONDINA NUNES
Property Owner Name (Please Print)

ONDINA NUNES
Property Owner (Signature)

Phone: 732-586-2207 Email: _____ Date: 9/26/23

VERIFICATION OF PAYMENT OF COMMERCIAL PROPERTY TAX

The commercial property owner/business owner listed below has applied for a façade improvement grant from the Perth Amboy BID. Among our requirements is verification that payment of the commercial property taxes and BID Special Assessments on the property or building be current. Kindly verify below the most recent tax period paid on the subject property.

Property Located at (Street Address): 349 Smith St Perth Amboy, NJ 08861

Lot Number: 28.02 Block Number: 72 Classification: _____

Property Owner: ONDINA NUNES

Business Owner: Rafanny Mercado

MOST RECENT TAX PAYMENT HISTORY

Are there any tax liens and/or tax sale certificates on the property? Yes No

Most Recent Payment Amount: \$ 3780.19

Most Recent Tax Period Covered: Q3 2023

Tax Collector: Please provide a tax payment history print out to Applicant.

Jalson Barcheski
Perth Amboy Tax Collector's Office
Print Name

JBalle
Perth Amboy Tax Collector's Office
Authorized Signature

10/2/23
Date

CONTRACTOR BIDS/ESTIMATES

In order to show the BID that the cost of the proposed improvements is reasonable and customary, Applicants must submit with the application three (3) bids/estimates obtained by the Applicant together with the proposed contract of the contractor ultimately selected by the Applicant. The BID shall not be responsible for obtaining any construction permits or approvals or zoning approvals. No contractors shall contact the City of Perth Amboy or the BID to inquire about reimbursement or payment processing. The BID shall not be a party to any contracts between the Applicant and any contractor.

- Business Name: New Concept Signs LLC Cost of Improvement: \$11,245
- Business Name: F&S Awning and Blind Co. Cost of Improvement: \$13,473.25
- Business Name: City Printing Cost of Improvement: \$12,989.20



SIGNAGE AND FAÇADE APPLICATION
Downtown Perth Amboy Business Improvement District, Inc.
260 High Street, Perth Amboy, NJ 08861
(732) 442-6421 | ncolon@perthamboynj.org

CERTIFICATION OF APPLICATION

Please review and ensure the following supplemental documents are included in the application.

- Completed Application Three (3) Estimates/Bids Photos of Current Facade

I understand that funds will not be paid by the BID for any work that commenced prior to an Award being made by the BID. Eligibility for grant assistance by the BID under this program is determined by the information presented in this application and in the required attachments. Any changes in the status of the proposed project from the facts presented herein could disqualify the project. Please contact the Perth Amboy Business Improvement District at (732) 442-6421 before taking any actions that would change the status of the project as reported herein. I, the undersigned, being duly sworn upon my oath say:

- 1. The information contained in this application and all attachments submitted herein are true and complete.
- 2. I understand that any false statement, fraud or misrepresentation made in this application or in seeking, receiving or implementing the façade grant may result in civil and/or criminal penalties plus reimbursement or disgorgement of any Award made back to the BID.
- 3. The Applicant hereby agrees that if the business closes or if the property is sold within one calendar (1) year after the date of the Award of the grant (not the acceptance of the application,) the grant must be refunded to the BID.
- 4. The Applicant hereby agrees that if the BID makes an Award to said Applicant, and said Award is accepted, all of the terms and conditions set forth herein shall become a binding agreement between the Awardee and the BID. If the BID has to assert or file any claim or suit against Applicant in connection with this application, the Award or the terms herein, the BID shall be entitled to reasonable attorney's fees and costs of suit if it prevails.

Business Owner Name: Dafanny Mercado
Business Owner Signature: Dafanny Mercado Date: 10 / 9 / 23



SIGNAGE AND FAÇADE APPLICATION
Downtown Perth Amboy Business Improvement District, Inc.
260 High Street, Perth Amboy, NJ 08861
(732) 442-6421 | ncolon@perthamboynj.org

INTERNAL USE ONLY

CODE ENFORCEMENT AUTHORIZATION

I hereby certify that I own the property located at _____ in Perth Amboy, NJ, that We/ am/are the property owner of Block _____, Lot _____ on the tax map of the City of Perth Amboy. I/We authorize the said application and I/We give full consent to the façade changes submitted in this application in accordance to Chapter 374: Signs & Building Façade: Business Improvement District.

Zoning Officer (Print Name) Zoning Officer (Signature) Date / /

Checklist Review Notes by S&F Committee _____ Complete Yes/No: _____

Façade Committee Approval Date: _____ Façade Committee Denial Date: _____
Board Meeting Approval Date: _____ Board Meeting Denial Date: _____

If other than acceptable, explain: _____

Date Received/Submitted: _____ / _____ / _____

BLQ: 72. 28.02 Tax Year: 2023 to 2023
 Owner Name: PENA INC & NUNES, CARLOS & ONDINA Property Location: 347-349 SMITH ST.

Tax Year: 2023	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total
Original Billed:	3,694.17	3,694.17	3,780.19	3,780.18	14,948.71
Payments:	3,694.17	3,694.17	3,780.19	0.00	11,168.53
Balance:	0.00	0.00	0.00	3,780.18	3,780.18

Date	Qtr	Type	Code	Check No	Mthd	Reference	Batch Id	Principal	Interest	2023 Prin Balance
								14,948.71		14,948.71
02/09/23	1	Payment	001	3844985908	CK	32263	11 TAX0209	3,694.17	0.00	11,254.54
		ONLINE PAYMENT								
05/15/23	2	Payment	001	3851271621	CK	33907	2 FEBT0515	3,694.17	20.05	7,560.37
		wipp								
08/10/23	3	Payment	001	3856205051	CK	35402	12 TAX0810	3,780.19	0.00	3,780.18
		WIPP								

Total Principal Balance for Tax Years in Range: 3,780.18



DESIGN - FABRICATION - INSTALLATION

895 State St., Perth Amboy NJ 08861
P. (732) 944-0202

QUOTE

Location Information: 349 Smith St. Perth Amboy, NJ 08861	Client Name: Dfanny's Market Address: 349 Smith St. Perth Amboy NJ 08861 Contact: Dfanny - 732-791-8127	Quote Date: 10/06/23 PO#: Quote #: 11071 Questions? 732.442.8080 infosales.la@gmail.com
50% Deposit to Start Production: \$5,622.50		

DESCRIPTION:

- 1 – Recover existing waterfall style awning \$4,125.00
Size" 20'- 0" + 13'- 0" x 3'- 0" x 2'- 0"
- 2 – Sets of graphics (\$600.00 ea) \$1,200.00
Reading: Dfanny's Market, 349, 732-826-1242,
NJ Lottery logo, and food pictures
- 5 – LED light fixtures (for awning) \$150.00 ea \$750.00
- 1 – Set of eggcrate ceiling for awning \$860.00
- 1 – Metal crown molding restoration \$2,195.00
Repair, scrape, prime, and paint
- 1 – New aluminum fake window and new corrugated metal panel \$1,240.00
- 1 – Pick up and re-installation \$875.00

TOTAL PROJECT COST: \$11,245.00

Price includes: all materials, labor, equipment, needed to produce and install this project

Price does NOT include: NJ Sales Tax, City permit, permit city fees, wall mural, and wall painting

Payment Options

50% Deposit Required to Start Production: \$5,622.50
Balance Due Upon Completion: \$5,622.50

1st Payment: _____ 2nd Payment: _____

THANK YOU FOR DOING BUSINESS WITH US!

JOSE AMBOY MARKET

348 • CARNE FRESCA • FRUTAS • VEGETALES • COLD CUTS • SANDWICHES

OPEN
7 DAYS

732-826-1242

PLAY
HERE

New Jersey Lottery

New Jersey Lottery

Anything Can Happen In Jersey







BOR MEXICO
FRESH MEXICAN RESTAURANT

(732) 861-6650

21661

JOSE AMBOY MARKET
SMITH ST. KET
OPEN 7 DAYS
732-826-1242

349 • CARNE FRESCA • FRUITS • VEGETALES • COLD CUTS • SANDWICHES

OPEN
PLAY HERE

Madame Joy Center & CO. LLC
732-339-7509
Domestic Violence Support

DIVORCE CENTER
1-800-414-0333
DIVORCE \$499

SPEED LIMIT
25



JOSE AMBOY MARKET

Smith ST

OPEN 7 DAYS

349 • CARNE FRESCA • FRUTAS • VEGETALES • COLLEGGIUTS • SANDWICHES

732-826-4200

32) 661-6650

347

ATM

PLAY HERE

SPEED LIMIT 25

BEFORE



AFTER




LINCOLN
Architectural Products

AWNINGS, CANOPIES, SUN SHADES AND SIGNS
891 State Street, Perth Amboy NJ, 08861
P: 732-442-8080 F: 732-442-3113
www.lincoln-ap.com / infosales.lap@gmail.com





AWNING AND BLIND CO., INC.

PROPOSAL / WORK ORDER

732-738-4110

13 Coral St, Edison, NJ 08837

COMMERCIAL AND RESIDENTIAL AWNINGS, SIGNS, BANNERS AND TRUCK LETTERING

E-mail:bobfsawning@optonline.net

PROPOSAL SUBMITTED TO DFANNY'S MARKET, PHONE 732-791-8127, DATE 10-06-2023, STREET 349 SMITH ST., JOB NAME DFANNY'S MARKET, CITY, STATE, ZIP CODE PERTH AMBOY NJ 08861, JOB LOCATION SAME, ARCHITECT, DATE OF PLANS, JOB PHONE 732-762-1451, DFANNY, AGENT #, WORK TO BE COMPLETED BY TBD

- 1- NEW COVER FOR EXISTING AWNING W/ EGGRATE CEILING (33'X3'X2') \$ 5,753.25
READING: DFANNY'S MARKET
2- GRAPHIC FOR THE 2 SIDES OF THE AWNING INCLUDING FULL COLOR PICS. \$ 1,150.00
5- LEDS LIGHTS INSTALLED IN THE AWNING \$ 1,000.00
1- RESTORATION OF EXISTING CROWN MOLDING \$ 3,250.00
1- CORRUGATED ALUMINUM PANELS MATCHING EXISTING FOR SIDE WALL \$ 1,220.00
1- INSTALLATION \$ 1,100.00

QUOTE DO NOT INCLUDE PERMIT COSTS

ELECTRIC WORK AND TAXES OR PAINT WORK ON THE BLDG..

TOTAL: \$ 13,473.25

DEPOSIT: \$

BALANCE: \$ 13,473.25

TERMS: A 50 % advance deposit of the total estimated cost is required at the acceptance of the job. The remaining 50 % will be due when the job is completed.

*We are not responsible for bringing out electrical lines from inside premises, and we don't do any inside electrical connections. Owner must supply his own electrical wiring. *We are not responsible for obtaining your sign permit from the New York Building Department. We do, however, at an additional cost to you file the permit's application. *Sign is not the customer's property until is completely paid for. (El letrero no es propiedad del cliente hasta que lo haya pagado por completo). There will be a \$35.00 charge for all returned checks. Canceled orders require compensation for incurred costs and related obligations at the time of cancelation. Clients are responsible for all cost incurred to jobs canceled after order was placed. All sales are final. Refunds are not available.

The Propose Hereby to finish material and labor- complete in accordance with above specifications, for the sum of:

Payments to be made as follows:

Cash, Certified Check or Money Order

Dollars \$

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature

Note: This proposal may be Withdrawn by us if not accepted within 30 Days

Acceptance of Proposal

The above prices, specifications and conditions are Satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be made as outline above.

Date of Acceptance:

Signature

NOTE: A SECOND DEPOSIT MAY BE REQUIRED TO COMPLETE MANUFACTURING COSTS



PROPOSAL

187 New Brunswick Ave, Perth Amboy, NJ 08861
 Phone: (732) 376-0193 Fax: 732-744-9228

NUMBER	1005-020984
DATE	10/05/2023

ALL TYPE OF PRINT - BANNERS - SIGNS - MAGNETICS AND MORE

Proposal Submitted To:

Job Site Information:

NAME: <u>DFANNY'S MARKET</u>	JOB NAME: <u>DFANNY</u>
ADDRESS: <u>249 SMITH ST</u>	JOB LOCATION: <u>249 SMITH ST.</u>
CITY: <u>PERTH AMBOY</u> STATE: <u>NJ</u> ZIP CODE: <u>08861</u>	PHONE: <u>Dfanny 732-791-8127</u>

INCLUDED IN PRICE:

2- AWNING RECOVER (33') w/ lights (5) and eggcrate ceiling
 Color: Burgundy and White
 Reading: "DFANNY'S MARKET W/ FULL COLOR PICTURES"
 Fix and paint existing metal crown moldind.
 Remove shingles an intall new corrugated pannel

Price Includes: Installation

Price Do Not Includes: Removal old signs, Permits Or Permit Costs

TOTAL PRICE: **\$ 12,989.20**

"TAX EXEMPT PROJECT"

We hereby propose to furnish material and labor - Completed in accordance with the above specifications for

_____ Dollars \$ 12,989.20

Payment to be made as follows:

50% DP. and 50% COD.

Authorized Signature

x _____