

**PERTH AMBOY BUSINESS IMPROVEMENT DISTRICT
CITY HALL
260 High Street, Perth Amboy, NJ 08861
(732) 442-6421**

**PERTH AMBOY BUSINESS IMPROVEMENT DISTRICT
PUBLIC MEETING**

Pursuant to the Open Public Meetings Act, please note that a regular public meeting has been scheduled for the Perth Amboy Business Improvement District to take place on **Tuesday, June 8, 2021 at 4:00 pm** over Zoom online conference platform.

Notice of this meeting has been given to the Star Ledger, the Home News Tribune, the Amboy Guardian, published on the City's website, BID board webpage, provided to the City Clerk's office for public posting (bulletin board), released via Constant Contact email service and posted on the side entrance (currently the main entrance) of City Hall.

Online Link:

<https://zoom.us/j/99030458081?pwd=cTJPOHAWbm5udU52L0o4QWNBcjRPdz09>

By Phone: +1 646 558 8656 US (New York)

Meeting ID: 990 3045 8081; **Passcode:** 08861

Public portion has been set for a maximum time of 5 minutes per speaker.

AGENDA

I. Salute to the Flag

II. Roll Call

Name	Present	Absent	Excused
Antonio Abreu			
Fausto Diaz			
Iris Diaz			
Mayor Helmin Caba			
Sergio Diaz			
Lisett Lebron			
Asim Malik			
Wilma Matey			
Reyes Ortega			
Samuel Quezada			
Mayor's Designee*			

Barry Rosengarten			
Elizabeth Sanchez			
James Snyder			
Melvin Rodriguez			

I. Approval of Amended Minutes

January 12, 2021

Motion _____
 Second _____

II. Approval of Minutes

February 9, 2021

Motion _____
 Second _____

III. Approval March Bill List

Reyes Ortega, Treasurer

a. \$43,695.63

Motion _____
 Second _____

Approval April Bill List

Reyes Ortega, Treasurer

a. \$4,796.20

Motion _____
 Second _____

Approval May Bill List

Reyes Ortega, Treasurer

a. \$39,896.01

Motion _____
 Second _____

Approval June Bill List

Reyes Ortega, Treasurer

a. \$17,101.30

Motion _____
 Second _____

I. Chairman's Report

Barry Rosengarten, Chairman

a. BID Updates

- 1) **Insurance Resolution:** R-02/6-21 Agreeing to Purchase D&O Insurance Policy with AIG in the Amount of \$6,907.17 Retroactive to June 7, 2021.

- 2) Annual Meeting
- 3) Bid Attorney- New Firm, *Pashman Stein Walder Hayden*
- 4) MOA Payment
 - 1. City/BID Agreement for BID staff payments
- 5) Financial Disclosure Statements
- b. Downtown Improvements
 - 1) **Downtown Benches:** R-03/6-21 Approving the Purchase of Outdoor Benches in an Amount Not to Exceed \$35,000
 - 1) Art-n-Flow
 - 1. **Art Mural:** R-04/6-21 Approving the Allocation of and Funding in the Sum of \$1,800 from the Art-n-Flow Grant to Support the City's NPP and BID District Mural Project (on 86 Smith Street).
 - 2. Art-n-Flow Support of Summer Concert Series

II. **Manager's Report**

Noelia Colon, Executive Director

- a. Projects and Initiatives
 - 1) NJEDA Phase 4 Grant
 - 2) Vaccination Clinic at the Downtown Perth Amboy Train Station
 - 3) 2021 Outdoor Dining
 - 4) Fire Relocation on Smith Street
 - 5) Mailbox Graffiti Paint Project in BID district

III. **Committee Report**

James Snyder, Committee Chair

- a. Façade Committee:
 - 1) Applicant: Aurora Food Corp. (C-Town Supermarket) located on 272 Maple Street. Business Owner Iris Diaz

IV. **Old Business:**

None

V. **New Business:**

None

VI. **Public Portion:**

Motion to open the public portion:

Motion _____
 Second _____

Motion to close the public portion:

Motion _____
 Second _____

VII. **Adjourn:**

Motion _____
 Second _____

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**PERTH AMBOY BUSINESS IMPROVEMENT DISTRICT
PUBLIC MEETING**

Pursuant to the Open Public Meetings Act, please note that a regular public meeting has been scheduled for the Perth Amboy Business Improvement District to take place on **Tuesday, January 12, 2021 at 4:00 pm** over Zoom online conference platform.

Notice of this meeting has been given to the Star Ledger, the Home News Tribune, the Amboy Guardian, published on the City's website, and provided to the City Clerk's office for public posting.

Online Link:

<https://zoom.us/j/94444376998?pwd=NWlOdlNlV3V4Q3IveTBTZE5lcmNDQT09>

By Phone: +1 646 558 8656 US (New York)

Meeting ID: 944 4437 6998

Passcode: 08861

Public portion has been set for a maximum time of 5 minutes per speaker.

MINUTES

I. Salute to the Flag

II. Roll Call

Name	Present	Absent	Excused
Antonio Abreu	x		
Fausto Diaz			x
Iris Diaz	x		
Mayor Helmin Caba	x		
Sergio Diaz	x		
Lisett Lebron	x		
Asim Malik	x		
Wilma Matey	x		
Reyes Ortega		x	
Samuel Quezada			x
<i>Mayor's Designee*</i>			

Barry Rosengarten	x		
Elizabeth Sanchez	x		
James Snyder	x		
Melvin Rodriguez			x

***Mayor's Designee**

I. Approval of Minutes

December 11, 2020

Motion L. Lebron
 Second A. Abreu
 All in Favor

**II. Approval of Special December Bill List
 \$6,365.47**

Reyes Ortega, Treasurer

Motion L. Lebron
 Second S. Diaz
 All in Favor

**Approval of January Bill List
 \$269.89**

Motion E. Sanchez
 Second A. Abreu
 All in Favor

III. Presentation

- a. NPP Project and Collaboration Update by Tashi Vazquez, Assistant Director of the Office of Economic and Community Development
 Notes: Review a powerpoint presentation on the NPP COVID response projects including, the www.perthamboyeats.com, PPE for business owners and the rental assistance program funds distributed to 26 businesses strictly located in the NPP district (on Smith Street)

IV. Chairman's Report

Barry Rosengarten, Chairman

- a. Admin Transition
Notes: Barry Introduced newly elected Mayor Helmin Caba – permanent board member seat and Mr. Remsen, Interim Business Administrator to say a few words of new role with the City and work for the next few months. Ed Remsen provided information on the lighting in the downtown and that it's a priority for the City of Perth Amboy, focusing on commination with the County regarding COVID-19 testing and vaccinations, assisting the new mayor in developing a strategic plan and helping our businesses thrive and they work with the BID and OECD with business support.
- b. Projects-

Notes: Discussion on the following-
Business Improvement District

1. Train Station
2. 5 Corner Project
3. Downtown Street Lights
4. Benches
5. Outreach- Business Owners and Property Owners
6. 2021 Dining Guide- Phase 1 to be ready in February
7. Gumbuster Program – To support NPP Year 1 Plan

V. **Manager's Report**

Noelia Colon, Executive Director

a. Graffiti Removal

Notes: *Noelia shared screen to show a Google Map of the downtown area. Online map is layered with tagged mailboxes, tagged traffic control boxes, tagged properties, benches, payphones, trash/recycling bins. **

Link: <https://www.google.com/maps/d/edit?mid=1vvai-cE2b157EhD9AJ5V2tmq5CEtMYA&usp=sharing>

b. Business Success Kit

Notes: *Shared draft of booklet to be finalized when information s received by Code enforcement for procedures.*

c. Update Downtown Area Light Poles

Notes: *Shared information provided by Frank Hoffman, DPW director on the replacement of light bulbs and light covers. Echoed the information relayed by Mr. Ed Remsen.*

VI. **Committee Report**

None

VII. **Old Business:**

None

VIII. **New Business:**

None

IX. **Public Portion:**

Motion to open the public portion:

Motion L. Lebron
Second J. Snyder
All in Favor

Public Portion Comments:

Jeremy Baratta: 214 Smith Street, Suite 211- only business owner on the call, alleges latest lawsuit had not been discussed with board.

Tashilee Vazquez: Rector Street-- Recommended we share the Business Success Kit is finalized with the Vital Statistic Office, as they receive a lot of questions.

Bob Rinklin: Montclair, NJ: Complimented the BDI works with Business Success Kit,
Dining guide

Motion to close the public portion:

Motion L. Lebron
Second A. Abreu
All in Favor

X. Adjourn:

Motion L. Lebron
Second E. Sanchez
All in Favor

***Note: An amendment was made under the Manager's report to provide complete information on the google maps link. This amendment was made after the meeting minutes were approved at the 2-9-2021 BID Board meeting. Amended minutes will be officially updated and presented at next meeting for final approval.**

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Pursuant to the Open Public Meetings Act, please note that a regular public meeting has been scheduled for the Perth Amboy Business Improvement District to take place on **Tuesday, February 9, 2021 at 4:00 pm** over Zoom online conference platform.

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Online Link:

<https://zoom.us/j/98876447064?pwd=UEExObkVjZFNtYDhjRGVkbkVmRWRCQT09>

By Phone: +1 646 558 8656 US (New York)

Meeting ID: 988 7644 7064

Passcode: 08861

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MINUTES

I. Salute to the Flag

II. Roll Call

Name	Present	Absent	Excused
Antonio Abreu			x
Fausto Diaz	x		
Iris Diaz		x	
Mayor Helmin Caba	x		
Sergio Diaz	x		
Lisett Lebron	x		
Asim Malik		x	
Wilma Matey	x		
Reyes Ortega		x	
Samuel Quezada	x		

<i>Mayor's Designee*</i>			-
Barry Rosengarten	x		
Elizabeth Sanchez	x		
James Snyder	x		
Melvin Rodriguez			x

***Mayor's Designee**

I. Approval of Minutes

January 12, 2021

Motion L. Lebron
 Second S. Diaz
 All in Favor

II. Approval of February Bill List

Reyes Ortega, Treasurer
 Lisett Lebron, Board Member

Motion S. Diaz
 Second J. Snyder
 All in Favor

III. Presentation

Victor Tavarez, GNC

- a. Business Outreach- Perth Amboy Redevelopment Team for Neighborhood Enterprise and Revitalization (P.A.R.T.N.E.R.) and New Jersey Community Capital (NJCC) for NRTC Planning Process by Victor Tavarez, GNC Program Director
- b. Q&A – Engagement with business owners participating in the meeting

IV. Chairman's Report

Barry Rosengarten, Chairman

- a. Update on 2021 BID Operating Budget
- Budget was tabled at last night's City Council meeting. Councilwoman Rose Morales requested a list of façade grants. Information was provided to the Councilwoman Morales and no additional questions or requests were made. Budget was passed on February 24, 2021.
- b. Projects/Initiatives
-Letter from OECD – in agenda packet—request for partnership to purchase benches.
- c. Annual Meeting
- The annual meeting is scheduled to take place on March 30th. We have placed the application on the City's website to announce the board vacancies. Deadline for submission is February 23rd.

V. Manager's Report

Noelia Colon, Executive Director

- a. Governor Murphy's Executive Order 219 & Local Restrictions
1) Notes: Tavern announcement to extend their closing time from 10PM to 12 Midnight. Mayor's Office provided a press release regarding the changes and it was provided in agenda packet.

- b. Upcoming NJRA Grant for Business Owners
 - 1) *Announcement of application process provided via Constant Contact*
- c. Survey for New Business Owners
 - 1) *Sending follow-up survey after grand opening ceremonies for new business owners.*
- d. NPP Expansion
 - 1) *The NPP district has been expanded from High Street to Stockton Street on Smith Street. NPP benefits have therefore also been extended to the businesses in the new covered area.*

VI. Committee Report

- a. Events Committee Samuel Quezada, Committee Chair
 - 1) *In-person gatherings still not taking place due to COVID. Possibly execute outdoor activities in the summer.*
- b. Marketing Committee Lisett Lebron, Committee Chair
 - 1) *Review of Marketing RFP, review of 2021 Dining Guide, Perth Amboy Eats, NRTC presentation preparation, promoting local businesses, postcard mailing about upcoming meetings and welcome kit for new businesses.*

VII. Old Business:
None

VIII. New Business:
None

IX. Public Portion:

Motion to open the public portion:

Motion L. Lebron
Second S. Diaz
All in Favor

Motion to close the public portion:

Motion L. Lebron
Second S. Diaz
All in Favor

Public Comment Notes:

Jeremy Baratta, Perth Amboy: He asked about minutes and further information regarding google maps, worker's comp insurance, inquired about the Verizon phone bill, postcards mailing to business owners.

Reinaldo Aviles, East Brunswick: Shared comments regarding the recent attack on the BID from the public. He directly addressed the chairman and board members and urged them to vocalize their support of the organization, especially at the next City Council meeting regarding the approval of the 2021 BID budget.

X. Executive Session

a. Resolution 01-02/2021- Litigation and Façade Grant Procedures

No action is anticipated to take place after the executive session.

Notes: The Board in closed session received privileged legal advice regarding the qualification criteria for façade grants under the BID's application procedures and updates on pending litigation.

XI. Motion to open Closed Session:

Motion E. Sanchez

Second S. Diaz

All in Favor

XII. Adjourn:

Motion S. Quezada

Second E. Sanchez

All in Favor

**CITY OF PERTH AMBOY
BUSINESS IMPROVEMENT DISTRICT**

**MARCH 2021
AS OF 2/4/2021
BILL LIST**

Name	Date	Description	Open Balance
City of Perth Amboy	2/4/2021	1st quarter payment for Reimbursement for BID ED salary; Jan 1-Jun 30 2021	\$ 26,110.72
		Total	\$ 26,110.72
City of Perth Amboy	2/4/2021	1st quarter payment; Reimbursement for Street Sweeper Salary; Jan 1- June 30 2021	\$ 8,850.00
		Total	\$ 8,850.00
City of Perth Amboy	2/4/2021	One time payment for Repairs and Maintenance to Mini-vacs and Sweepers Jan 1-June 30, 2021	\$ 2,404.10
		Total	\$ 2,404.10
Verizon	2/24/2021	BID Phone payment; Jan 25- Feb 24	\$ 121.88
		Total	\$ 121.88
Veronica Pacheco	2/28/2021	Vendor Services; \$13/hr; 55.25 hrs. from Feb 1-Feb 28	\$ 718.25
		Total	\$ 718.25
Cognito Forms	3/1/2021	Cognito Forms Payment for March 2021	\$ 10.00
		Total	\$ 10.00
Kuchie's Alpine Florist	3/6/2021	Grand Opening Ceremony Ribbon	\$ 18.00
		Total	\$ 18.00
Ceremonial Supplies	3/8/2021	Grand Opening Ceremony Ribbon Spool	\$ 120.99
		Total	\$ 120.99
Norris McLaughlin	3/12/2021	Legal counsel for month of February 2021	\$ 5,341.69
		Total	\$ 5,341.69
		TOTAL	\$43,695.63

City of Perth Amboy
Business Improvement District

Total Bill List	\$ 43,695.63
Date	6/8/2021

NAME	APPROVED
Antonio Abreu	
Lisett Lebron	
Asim Malik	
Sergio Diaz	
Mayor Helmin Caba	
Fausto Diaz	
Iris Diaz	
Wilma Matey	
Reyes Ortega	
Mayor's Designee	
Samuel Quezada	
Melvin Rodriguez	
Elizabeth Sanchez	
James Snyder	
Chairman Rosengarten	

Motion: _____
Second: _____

CITY OF PERTH AMBOY260 HIGH STREET
PERTH AMBOY, NJ 08861**INVOICE**

Date: 4-Feb-21

TO: Business Improvement District

QUANTITY	DESCRIPTION	UNIT PRICE	RATE	AMOUNT
	Reimbursement for Salaries:			
	Noelia Colon, BID Coordinator January - June 2021			\$ 38,760.00
	Reimbursement for Fringe Benefits:			
	Noelia Colon, BID Coordinator January - June 2021			\$ 13,461.43
	PLEASE MAKE PAYMENT BY MARCH 1, 2021			
TOTAL DUE				\$ 52,221.43

CERTIFICATION:

Having knowledge of the facts in the course of regular procedures, I certify that the materials and supplies have been received or the services rendered; said certification is based on delivery slips acknowledged by a municipal official or employee or other reasonable procedures.

Signature

Title

Date

Make checks payable to **CITY OF PERTH AMBOY**.
 Questions concerning this invoice should be directed to:
 Edward Remsen, City Administrator
 732-826-0290 X4007

**City of Perth Amboy
Benefit Allocation - BID
2020**

	<u>Monthly Rate</u>	<u>Full Year Allocation</u>			
N. Colon					
Health Benefit Coverage: EE					
Medical	1,062.03				
Dental	37.31				
Prescription					
Employee contribution	<u>(362.78)</u>				
Total Medical Benefit Coverage	736.56	8,838.69			
Workers' Compensation					
CY 2019 Expense / # City Employees / 12 months =	\$ 408,846.37 / 475 / 12 = 71.73	860.73			
FICA (based on budgeted salary)					
	<u>Salary</u>	<u>FICA Rate</u>	<u>Annual FICA Expense</u>		
	\$ 77,520.00	6.20%	\$ 4,806.24	400.52	4,806.24
Medicare (based on budgeted salary)					
	<u>Salary</u>	<u>Medicare Rate</u>	<u>Annual Medicare Expense</u>		
	\$ 77,520.00	1.45%	\$ 1,124.04	93.67	1,124.04
PERS					
CY 2020 Contribution		\$ 1,687,726.00			
Total BID Salary		\$ 77,520.00			
Total PERS Salaries		\$ 11,585,114.00			
Salary / Total PERS Salaries		<u>0.67%</u>			
CY 2021 Contribution * (Salary / Total PERS Salaries) / 12 months				<u>941.10</u>	<u>11,293.16</u>
Total Cost				<u>\$ 2,243.57</u>	<u>\$ 26,922.86</u>



260 HIGH STREET
 PERTH AMBOY, NJ 08861
 (732) 826-0290 - FAX (732) 826-4205



THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS,
 CORRESPONDENCE, ETC.

NO. 21-01083

**S
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 MAIL TO: SHIP TO DEPARTMENT
 FINANCIAL ADMINISTRATION
 CITY HALL
 260 HIGH ST
 PERTH AMBOY NJ 08861

ORDER DATE: 03/25/21
 DELIVERY DATE: 03/25/21
 STATE CONTRACT:
 REQUISITION NO:

**V
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 Vendor #: 08147
 PERTH AMBOY BUSINESS
 IMPROVEMENT DISTRICT
 CITY HALL - 260 HIGH ST.
 PERTH AMBOY, NJ 08861

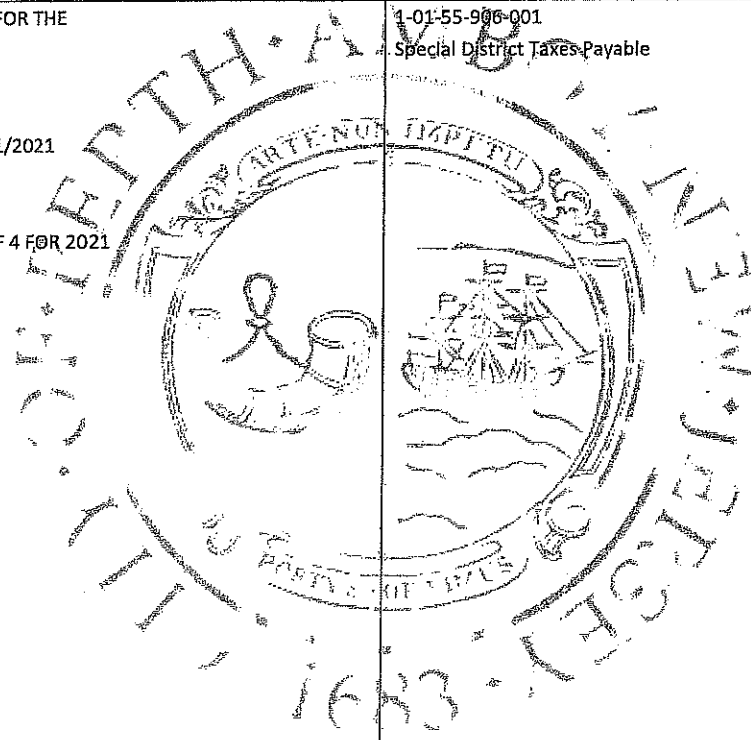
TAX I.D. #22-600-2206 - TAX EXEMPT UNDER PROVISIONS OF
 N.J. SALES & USE TAX ACT (CHAPTER 30, LAW OF 1966).

PAYMENT RECORD
 CHECK NO. _____ CHECK DATE _____

VENDOR IS REQUIRED TO SUPPLY A COPY OF NJ BUSINESS REGISTRATION CERTIFICATE PRIOR TO PAYMENT OF SERVICES. WHEN APPLICABLE ALL "NJ RIGHT TO KNOW" INFORMATION AND LABELS MUST BE INCLUDED WITH GOODS. IF NOT, THIS MUST BE STATED WITH THE PACKING SLIP.

EXTENSIONS &
 TOTALS CHECKED _____ DATE _____

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00/EA	TAX PAYMENT LEVY FOR THE PERIOD COVERING: 01/01/2021 TO 03/31/2021 NOTE: PAYMENT 1 OF 4 FOR 2021	1-01-55-906-001 Special District Taxes Payable	61,912.5000	61,912.50
			TOTAL	61,912.50



ACCEPTANCE OF ORDER INDICATES VENDOR AGREES TO TERMS & CONDITIONS LINKED TO QR CODE ON TOP OF THE PAGE

<p>CLAIMANT'S CERTIFICATION</p> <p>I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing and that the amount charged is a reasonable one.</p> <p><i>[Signature]</i> VENDOR SIGN HERE</p> <p>ED. PABID OFFICIAL POSITION</p> <p>3/29/2021 DATE</p> <p>TAX I.D. NO. OR SOCIAL SECURITY NO.</p>	<p>APPROVED FOR PURCHASE</p> <p>DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW</p> <p><i>[Signature]</i> PURCHASING AGENT</p> <p><i>[Signature]</i> BUSINESS ADMINISTRATOR</p> <p><i>[Signature]</i> CHIEF FINANCIAL OFFICER</p> <p>CERTIFICATION OF AVAILABILITY OF FUNDS</p>	<p>MUNICIPAL CERTIFICATION</p> <p>HAVING KNOWLEDGE OF THE FACTS IN THE COURSE OF REGULAR PROCEDURES, I CERTIFY THAT THE MATERIALS AND SUPPLIES HAVE BEEN RECEIVED OR THE SERVICES RENDERED; SAID CERTIFICATION BEING BASED ON DELIVERY SLIPS ACKNOWLEDGED BY A MUNICIPAL EMPLOYER OR OTHER REASONABLE PROCEDURES.</p> <p>_____ RECEIVING CLERK</p> <p>_____ DEPARTMENT HEAD</p> <p>_____ PURCHASING DEPARTMENT</p>
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VENDOR MUST SIGN CLAIMANT'S CERTIFICATION STATEMENT ON THIS VOUCHER FOR PAYMENT TO BE PROCESSED

CITY OF PERTH AMBOY

260 HIGH STREET
PERTH AMBOY, NJ 08861

INVOICE


Date: 4-Feb-21

TO: Perth Amboy Business Improvement District
Perth Amboy City Hall
260 High Street
Perth Amboy, NJ 08861

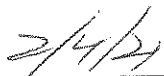
QUANTITY	DESCRIPTION	UNIT PRICE	RATE	AMOUNT
	Reimbursement for Street Sweeper Salary Reimbursement for Jan 1 - June 30, 2021 Clean Team - Salaries PLEASE PAY BY MARCH 1, 2021			\$ 17,700.00
TOTAL DUE				\$ 17,700.00

CERTIFICATION:

Having knowledge of the facts in the course of regular procedures, I certify that the materials and supplies have been received or the services rendered; said certification is based on delivery slips acknowledged by a municipal official or employee or other reasonable procedures.



Signature Title



Date

Make checks payable to **CITY OF PERTH AMBOY**.
Questions concerning this invoice should be directed to:
Edward Remsen, City Administrator 732-826-0290 X4007

CITY OF PERTH AMBOY

260 HIGH STREET
PERTH AMBOY, NJ 08861

INVOICE

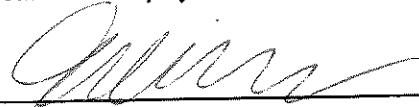
Date: 4-Feb-21

TO: Perth Amboy Business Improvement District
Perth Amboy City Hall
260 High Street
Perth Amboy, NJ 08861

QUANTITY	DESCRIPTION	UNIT PRICE	RATE	AMOUNT
	Repairs and Maintenance to Mini-Vacs and Sweepers Jan 1 - June 30, 2021 PLEASE PAY BY MARCH 1, 2021			\$ 2,500.00
TOTAL DUE				\$ 2,500.00

CERTIFICATION:

Having knowledge of the facts in the course of regular procedures, I certify that the materials and supplies have been received or the services rendered; said certification is based on delivery slips acknowledged by a municipal official or employee or other reasonable procedures.


Signature


Title


Date

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CITY OF PERTH AMBOY

260 HIGH STREET
PERTH AMBOY, NJ 08861
(732) 826-0290 - FAX (732) 826-4205

TERMS & CONDITIONS



PURCHASE ORDER / VOUCHER

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

NO. 21-00347

S
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MAIL TO: SHIP TO DEPARTMENT
EQUIPMENT MAINT. - DPW
599 FAYETTE ST
PERTH AMBOY NJ 08861

V
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Vendor #: 06007

TENNANT SALES AND SERVICE COMP
PO BOX 1452
ATTN: LINDA HOUGHTELLING
MINNEAPOLIS, MN 55440-1452

ORDER DATE: 02/05/21

DELIVERY DATE:

STATE CONTRACT:

REQUISITION NO: R2100270

TAX I.D. #22-600-2206 - TAX EXEMPT UNDER PROVISIONS OF N.J. SALES & USE TAX ACT (CHAPTER 30, LAW OF 1966).

PAYMENT RECORD	
CHECK NO.	CHECK DATE

VENDOR IS REQUIRED TO SUPPLY A COPY OF NJ BUSINESS REGISTRATION CERTIFICATE PRIOR TO PAYMENT OF SERVICES. WHEN APPLICABLE ALL "NJ RIGHT TO KNOW" INFORMATION AND LABELS MUST BE INCLUDED WITH GOODS. IF NOT, THIS MUST BE STATED WITH THE PACKING SLIP.

EXTENSIONS & TOTALS CHECKED _____ DATE _____

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
2.00/EA	DOOR,RH SIDE,QUOTE 22376677	1-01-26-315-025 Maintenance of Motor Vehicles	444.0000	888.00
2.00/EA	DOOR,LH SIDE,QUOTE 22376677	1-01-26-315-025 Maintenance of Motor Vehicles	649.0000	1,298.00
2.00/EA	PANEL, REAR,QUOTE 22376677	1-01-26-315-025 Maintenance of Motor Vehicles	107.0000	214.00
1.00/EA	TAPE HOOK,QUOTE 22376677	1-01-26-315-025 Maintenance of Motor Vehicles	4.1000	4.10
			TOTAL	2,404.10

ACCEPTANCE OF ORDER INDICATES VENDOR AGREES TO TERMS & CONDITIONS LINKED TO QR CODE ON TOP OF THE PAGE

CLAIMANT'S CERTIFICATION	APPROVED FOR PURCHASE	MUNICIPAL CERTIFICATION	
I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justify due and owing; and that the amount charged is a reasonable one.	DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW	HAVING KNOWLEDGE OF THE FACTS IN THE COURSE OF REGULAR PROCEDURES, I CERTIFY THAT THE MATERIALS AND SUPPLIES HAVE BEEN RECEIVED OR THE SERVICES RENDERED; SAID CERTIFICATION BEING BASED ON DELIVERY SLIPS ACKNOWLEDGED BY A MUNICIPAL EMPLOYEE OR OTHER REASONABLE PROCEDURES.	
			RECEIVING CLERK
	PURCHASING AGENT		DEPARTMENT HEAD
			PURCHASING DEPARTMENT
VENDOR SIGN HERE	BUSINESS ADMINISTRATOR		
OFFICIAL POSITION			
DATE	CHIEF FINANCIAL OFFICER		
TAX I.D. NO. OR SOCIAL SECURITY NO.	CERTIFICATION OF AVAILABILITY OF FUNDS		

VENDOR MUST SIGN CLAIMANT'S CERTIFICATION STATEMENT ON THIS VOUCHER FOR PAYMENT TO BE PROCESSED



Remit Payment To
 Tennant Sales and Service
 Company
 PO Box 71414
 CHICAGO IL 60694-1414
 USA

Tel 1-800-553-8033
 Fax 1-763-513-2142

Invoice

Ship-To
 CITY OF PERTH AMBOY
 DEPARTMENT OF PUBLIC WORKS
 599 FAYETTE ST
 PERTH AMBOY NJ 08861

CITY OF PERTH AMBOY
 260 HIGH ST
 PERTH AMBOY NJ 08861-4451

Invoice Number 917720468
Invoice Amount 2,400.00
 Currency US Dollars
 Document Date 03/08/2021
 Payment Terms
 Net 30 Days
 Final due date 04/07/2021

Bill-To
 CITY OF PERTH AMBOY
 260 HIGH ST
 PERTH AMBOY NJ 08861-4451

Customer Number 4028354
 PO Number 21-00347
 Buyer EILEEN MERGOTT
 732-826-2010X...

Shipped Date 03/08/2021
 Delivery Number 804915834
 Order Number 504294412
 Delivery Terms
 FOB DESTINATION FRT PPD

Material	Description	Qty	Unit	Unit Price	Extended Value	Tax
310780	CS, DOOR, CAB, RH SOFT SIDE [4300]	2	PC			N
	Price			444.00	888.00	
	Net Value			444.00	888.00	
310781	CS, DOOR, CAB, LH SOFT SIDE [4300]	2	PC			N
	Price			649.00	1,298.00	
	Net Value			649.00	1,298.00	
310798	CS, PANEL, REAR, W/O HEATER, SIDE CAB	2	PC			N
	Price			107.00	214.00	
	Net Value			107.00	214.00	
	Subtotal				2,400.00	
	Total				2,400.00	

Tennant now makes it easier than ever to access your account information and order repair & maintenance parts for your machines. Visit www.tennantco.com and click on "Log In" or "Sign Up/My Tennant Customer Sign In" near the upper right corner of the page.

The parties agree that the purchase of products and/or services from Tennant is subject to Tennant's General Terms and Conditions, in effect as of the date of this document, which are available at <http://www.tennantco.com/terms> and are incorporated by reference into any sales transaction. Printed General Terms and Conditions can be provided upon request.



Remit Payment To
 Tennant Sales and Service
 Company
 PO Box 71414
 CHICAGO IL 60694-1414
 USA

Tel 1-800-553-8033
 Fax 1-763-513-2142

Invoice

Ship-To
 CITY OF PERTH AMBOY
 DEPARTMENT OF PUBLIC WORKS
 589 FAYETTE ST
 PERTH AMBOY NJ 08861

CITY OF PERTH AMBOY
 260 HIGH ST
 PERTH AMBOY NJ 08861-4451

Invoice Number 917716876
Invoice Amount 4.10
 Currency US Dollars
 Document Date 03/05/2021
 Payment Terms
 Net 30 Days
 Final due date 04/04/2021

Bill-To

 CITY OF PERTH AMBOY
 260 HIGH ST
 PERTH AMBOY NJ 08861-4451

Customer Number 4028354
 PO Number 21-00347
 Buyer EILEEN MERGOTT
 732-826-2010X...

Shipped Date 03/04/2021
 Delivery Number 804916439
 Order Number 504294412
 Delivery Terms
 FOB DESTINATION FRT PPD

Material	Description	Qty	Unit	Unit Price	Extended Value	Tax
314012	CS, TAPE, HOOK, 1.0W [VELCRO]	1	FT			N
	Price			4.10	4.10	
	Net Value			4.10	4.10	
	Subtotal				4.10	
	Total				4.10	

Tennant now makes it easier than ever to access your account information and order repair & maintenance parts for your machines. Visit www.tennantco.com and click on "Log In" or "Sign Up/My Tennant Customer Sign In" near the upper right corner of the page.

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PO BOX 489
NEWARK, NJ 07101-0489

KEYLINE



PERTH AMBOY BUSINESS IMPROV
260 HIGH ST
PERTH AMBOY, NJ 08861

Manage Your Account	Account Number	Date Due
b2b.verizonwireless.com	342311378-00001	03/16/21
Change your address at http://sso.verizonenterprise.com	Invoice Number	9874107722

Quick Bill Summary

Jan 25 – Feb 24

Previous Balance <i>(see back for details)</i>	\$121.88
Payment – Thank You	-\$121.88
Balance Forward	\$0.00
Monthly Charges	\$70.00
Usage and Purchase Charges	
Voice	\$0.00
Messaging	\$0.00
Data	\$0.00
Equipment Charges	\$47.91
Surcharges and Other Charges & Credits	\$2.66
Taxes, Governmental Surcharges & Fees	\$1.31
Total Current Charges	\$121.88

Total Charges Due by March 16, 2021 **\$121.88**

Pay from phone	Pay on the Web	Questions:
#PMT (#768)	At b2b.verizonwireless.com	1.800.922.0204 or *611 from your phone



PERTH AMBOY BUSINESS IMPROV
260 HIGH ST
PERTH AMBOY, NJ 08861

Bill Date February 24, 2021
Account Number 342311378-00001
Invoice Number 9874107722

Total Amount Due

Will be submitted to credit card on 03/14/21
DO NOT MAIL PAYMENT **\$121.88**

P.O. BOX 408
NEWARK, NJ 07101-0408



98741077220103423113780000100000012188000000121883



Invoice Number Account Number Date Due Page

9874107722 342311378-00001 03/16/21 2 of 6

Get Minutes Used	Get Data Used	Get Balance
#MIN + SEND	#DATA + SEND	#BAL + SEND

Payments

Payments, continued

Previous Balance	\$121.88
Payment - Thank You	
Payment Received 02/14/21	-121.88
Total Payments	-\$121.88
Balance Forward	\$.00

Total Amount Due will be submitted to your card provider on 03/14/21

Written notations included with or on your payment will not be reviewed or honored. Please send correspondence to:
Verizon Wireless Attn: Correspondence Team PO Box 408 Newark, NJ 07101-0408

Automatic Payment Enrollment for Account: 342311378-00001 PERTH AMBOY BUSINESS IMPROV

By signing below, you authorize Verizon Wireless to electronically debit your bank account each month for the total balance due on your account. The check you send will be used to setup Automatic Payment. You will be notified each month of the date and amount of the debit 10 days in advance of the payment. You agree to receive all Auto Pay related communications electronically. I understand and accept these terms. This agreement does not alter the terms of your existing Customer Agreement. I agree that Verizon Wireless is not liable for erroneous bill statements or incorrect debits to my account. To withdraw your authorization you must call Verizon Wireless. Check with your bank for any charges.

1. Check this box.
2. Sign name in box below, as shown on the bill and date.
3. Return this slip with your payment. Do not send a voided check.





Invoice Number Account Number Date Due Page

9874107722 342311378-00001 03/16/21 3 of 6

Overview of Lines

Lines Charges	Page Number	Monthly Charges	Usage and Purchase Charges	Equipment Charges	Surcharges and Other Credits	Taxes, Governmental Surcharges and Fees	Third-Party Charges (includes Tax)	Total Charges	Voice Plan Usage	Messaging Usage	Data Usage	Voice Roaming	Messaging Roaming	Data Roaming
732-372-8772 Noella Colon	4	\$70.00	---	\$47.91	\$2.66	\$1.31	---	\$121.88	266	162	3.757GB	---	---	---
Total Current Charges		\$70.00	\$0.00	\$47.91	\$2.66	\$1.31	\$0.00	\$121.88						

Veronica Pacheco
441 Penn Street
Perth Amboy, NJ 08861

Invoice

Invoice # 0221
Date: February 28, 2021

BILL TO:
PABID
260 High Street
Perth Amboy, NJ 08861

DESCRIPTION	DATE(S)	UNIT	RATE	AMOUNT
Vendor Services (Clerical)	2/1/2021-2/28/2021	55.25	\$13.00	\$718.25
			TOTAL	\$718.25



Cognito, LLC
929 Gervais Street
Suite D
Columbia, SC 29201

Invoice

Transaction Details

Organization

Business Improvement District

Number

2583-1417

Date

03/01/2021 12:25 AM

Method

Status

Paid

Billing Information

Name

Noelia Colon

Email

ncolon@perthamboynj.org

Company

Perth Amboy Business Improvement District

Address

260 High Street, Perth Amboy, NJ 08861

Invoice Details

Subscription to Pro (\$10/Month)

Subscription to Cognito Pro Plan (\$10/month)

\$10.00

Subtotal: \$10.00

Amount Paid: \$10.00

Kuchie's Alpine Florist

(732) 442-2737
 656 Amboy Avenue
 Perth Amboy, NJ 08861
 www.kuchiesflorist.com

Self

DELIVER TO		PHONE NO.
ADDRESS <i>City of Amboy</i>		DELIVERY DATE <i>Mon 6/21</i>
732 422 8038		S M T W T F S
WIRE <input type="checkbox"/> IN <input type="checkbox"/> OUT		A.M. P.M.
ASSOCIATION	CODE NO.	CALL TAKEN BY
	<i>Dualia</i>	
FLOREST		PHONE NO.
ADDRESS		
<input type="checkbox"/> ARRANGEMENT <input type="checkbox"/> SPRAY <input type="checkbox"/> CORSAGE <input type="checkbox"/> CUT FLOWERS <input type="checkbox"/> PLANT		
<i>8-1077</i>		<i>18.00</i>
<i>w/ Bouq 10 middle</i>		
TAX		
DEL		<i>718.00</i>
OCCASION		TOTAL
CARD		
CHARGE TO	ORDERED BY	
ADDRESS	DATE OF ORDER	
CREDIT CARD NO.	PHONE NO.	
	EXP. DATE	

E PRODUCT 672

94282

- CASH
- C.O.D.
- CHARGE
- NEW ACCOUNT

Thank You

Order# 6997
<https://www.ceremonialsupplies.com>
Date: Monday, March 8, 2021

Ceremonial
Supplies.com

Billing Information:

Company: Business Improvement District
Name: Noelia Colon
Phone: 7324426421
Address: 260 High Street
Perth Amboy, New Jersey 08861
United States

Payment method: Credit Card

Shipping Information:

Company: Business Improvement District
Name: Noelia Colon
Phone: 7324426421
Address: 260 High Street
Perth Amboy, New Jersey 08861
United States

Shipping method: FedEx Express Saver

Product(s)

Name	SKU	Price	Qty	Total
Red Printed Grand Opening Ribbon <i>Length and Width: 25 Yards x 4 Inches [+\$20.00]</i>	RI0014-R254	\$50.88	2	\$101.76

Sub-total: \$101.76

Shipping: \$19.23

Tax: \$0.00

Order total: \$120.99



NORRIS
MCLAUGHLIN P.A.
ATTORNEYS AT LAW

400 Crossing Boulevard
8th Floor
P.O. Box 5933
Bridgewater, NJ 08807
T: 908-722-0700
F: 908-722-0755

March 12, 2021

Perth Amboy Business Improvement Dist.
Attn: Noelia Colon
260 High Street
Perth Amboy, NJ 08861

Invoice #: 11103267
Client #: 117198
Matter #: 1
Billing Attorney: DRG

INVOICE SUMMARY

For professional services rendered through February 28, 2021:

RE: Routine Advice Matters

Professional Services	\$ 5,075.00
Expenses	<u>\$ 266.69</u>
TOTAL THIS INVOICE	\$ 5,341.69



BRIDGEWATER, NJ | NEW YORK, NY | ALLENTOWN, PA

WWW.NORRISMCLAUGHLIN.COM

FEI# 62-1408127

March 12, 2021

Invoice #: 11103267
 Client #: 117198
 Matter #: 1
 Billing Attorney: DRG

RE: Routine Advice Matters**PROFESSIONAL SERVICES RENDERED**

Date	Tkpr	Description	Hours	Amount
2/01/21	DRG	BARATTA LAWSUITS: preparation for Feb 2nd hearing w Noelia	1.00	250.00
2/02/21	DRG	BARATTA: pre-hearing preparation (1.5) and attendance and conduct of defense at hearing (2.5)	4.00	1,000.00
2/05/21	DRG	BARATTA: attention to service of complaints issues;	1.00	250.00
2/07/21	DRG	Consultations and advice and counsel; revisions to resolution	1.00	250.00
2/08/21	DRG	Consultations and advice and counsel; cf with Barry; communications with Noelia	1.80	450.00
2/09/21	DRG	Consultations and advice and counsel- closed session with BID	3.00	750.00
2/10/21	DRG	Drafted statement re pending cases for council meeting; work on conflict of interest policy	1.00	250.00
2/12/21	AUP	Drafting proposed findings of facts and law	2.00	500.00
2/17/21	DRG	BARATTA: work on proposed findings of facts and conclusions of law	1.50	375.00
2/17/21	AUP	Continued research on OPMA; and NJ Civil Rights Act; email to Noelia Colon regarding recordings; continued drafting answer to Baratta complaint; drafted joint defense agreement	2.00	500.00
2/19/21	AUP	Listened to audio recording for 11/17 and 12/11 meetings; transcribed relevant portions; continued drafting answers and defenses to Baratta lawsuit	1.00	250.00
2/23/21	AUP	Drafted consent order to consolidate cases; revised joint defense agreement; revised answers to Jeremy and Stephanie lawsuits; email to Dan Guadalupe regarding the same	1.00	250.00
		Totals	20.30	\$ 5,075.00
TOTAL PROFESSIONAL SERVICES				\$ 5,075.00

Invoice #: 11103267

March 12, 2021

SUMMARY OF PROFESSIONAL SERVICES

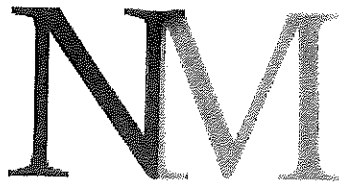
Timekeeper	Hours	Rate	Total
DANIEL R. GUADALUPE	14.30	250.00	3,575.00
AKSHAR U. PATEL	6.00	250.00	1,500.00
TOTALS	20.30		\$ 5,075.00

EXPENSES

Date	Description	Amount
2/01/21	Computerized Legal Research, Westlaw use January 2021	266.69

TOTAL EXPENSES **\$ 266.69**

TOTAL THIS INVOICE **\$ 5,341.69**



NORRIS
MCLAUGHLIN P.A.
ATTORNEYS AT LAW

400 Crossing Boulevard
8th Floor
P.O. Box 5933
Bridgewater, NJ 08807
T: 908-722-0700
F: 908-722-0755

Perth Amboy Business Improvement Dist.
Attn: Noelia Colon
260 High Street
Perth Amboy, NJ 08861

March 12, 2021

Invoice #: 11103267
Client #: 117198
Matter #: 1
Billing Attorney: DRG

REMITTANCE

RE: Routine Advice Matters

BALANCE DUE THIS INVOICE

\$ 5,341.69

**To Insure Proper Credit to Your Account,
Please Return this Remittance Page with Payment
Remittance Email: remittance@norriss-law.com**

Check Mailing Address:

Norris McLaughlin
ATTN: Accounts Receivable
P.O. Box 5933
Bridgewater, NJ 08807

Wire Transfer Instructions:

Domestic Transfers:
Peapack Gladstone Bank
ABA Routing #: 021205237
Acct Name: Norris McLaughlin P.A.
Acct #: 500074540

To Pay by Credit Card:

Visa ___ Mastercard ___ AmEx ___ Discover ___
Account Number: _____
Expiration Date: ___/___/___ Card Code: _____
Amount: \$ _____
Name on Account: _____

International Transfers:

Intermediary Bank:
Wells Fargo Bank
SWIFT Code: WFBIUS6S
Beneficiary Bank:
Peapack Gladstone Bank
SWIFT Code: PEGLUS33
Acct Name: Norris McLaughlin P.A.
Acct #: 500074540

****All Payments Must Be Sent in US dollars****

Thank you! Your business is greatly appreciated.



BRIDGEWATER, NJ | NEW YORK, NY | ALLENTOWN, PA

WWW.NORRISMCLAUGHLIN.COM

FEI# 62-1408127

**CITY OF PERTH AMBOY
BUSINESS IMPROVEMENT DISTRICT**

**APRIL 2021
AS OF 3/24/2021
BILL LIST**

Name	Date	Description	Open Balance
Verizon	3/24/2021	BID Phone payment; Feb 25- Mar 24	\$ 121.88
		Total	\$ 121.88
Carlixto 's Landscaping	3/25/2021	Convery Blvd/Smith Street Cleaning	\$ 450.00
		Total	\$ 450.00
Carlixto 's Landscaping	3/25/2021	Spring Planters (Cleaning & Planting)	\$ 2,650.00
		Total	\$ 2,650.00
Cognito Forms	3/31/2021	Cognito Team Plan Annual Payment	\$ 230.57
		Total	\$ 230.57
Veronica Pacheco	3/31/2021	Vendor Services; \$13/hr; 68.75 hrs. from March 1- March 31	\$ 893.75
		Total	\$ 893.75
Piaseccki & Whitelaw, LLC	4/1/2021	Legal services rendered during month of March 2021- MOA	\$ 450.00
		Total	\$ 450.00
		TOTAL	\$ 4,796.20

City of Perth Amboy
Business Improvement District

Total Bill List	\$ 4,796.20
Date	6/8/2021

NAME	APPROVED
Antonio Abreu	
Lisett Lebron	
Asim Malik	
Sergio Diaz	
Mayor Helmin Caba	
Fausto Diaz	
Iris Diaz	
Wilma Matey	
Reyes Ortega	
Mayor's Designee	
Samuel Quezada	
Melvin Rodriguez	
Elizabeth Sanchez	
James Snyder	
Chairman Rosengarten	

Motion: _____

Second: _____



PO BOX 489
NEWARK, NJ 07101-0489

KEYLINE



PERTH AMBOY BUSINESS IMPROV
260 HIGH ST
PERTH AMBOY, NJ 08861

Manage Your Account	Account Number	Date Due
b2b.verizonwireless.com	342311378-00001	04/16/21
Change your address at http://sso.verizonenterprise.com	Invoice Number	9876253748

Quick Bill Summary

Feb 25 – Mar 24

Previous Balance <i>(see back for details)</i>	\$121.88
Payment – Thank You	-\$121.88
Balance Forward	\$0.00
Monthly Charges	\$70.00
Usage and Purchase Charges	
Voice	\$0.00
Messaging	\$0.00
Data	\$0.00
Equipment Charges	\$47.91
Surcharges and Other Charges & Credits	\$2.66
Taxes, Governmental Surcharges & Fees	\$1.31
Total Current Charges	\$121.88

Total Charges Due by April 16, 2021

\$121.88

Pay from phone	Pay on the Web	Questions:
#PMT (#768)	At b2b.verizonwireless.com	1-800-922-0204 or *611 from your phone



PERTH AMBOY BUSINESS IMPROV
260 HIGH ST
PERTH AMBOY, NJ 08861

Bill Date March 24, 2021
Account Number 342311378-00001
Invoice Number 9876253748

Total Amount Due

Will be submitted to credit card on 04/14/21
DO NOT MAIL PAYMENT

\$121.88

P.O. BOX 408
NEWARK, NJ 07101-0408



98762537480103423113780000100000012188000000121883



Get Minutes Used	Get Data Used	Get Balance
#MIN + SEND	#DATA + SEND	#BAL + SEND

Payments

Payments, continued

Previous Balance	\$121.88
Payment - Thank You	
Payment Received 03/14/21	-121.88
Total Payments	-\$121.88
Balance Forward	\$0.00

Total Amount Due will be submitted to your card provider on 04/14/21

Written notations included with or on your payment will not be reviewed or honored. Please send correspondence to:
Verizon Wireless Attn: Correspondence Team PO Box 408 Newark, NJ 07101-0408

Automatic Payment Enrollment for Account: 342311378-00001 PERTH AMBOY BUSINESS IMPROV

By signing below, you authorize Verizon Wireless to electronically debit your bank account each month for the total balance due on your account. The check you send will be used to setup Automatic Payment. You will be notified each month of the date and amount of the debit 10 days in advance of the payment. You agree to receive all Auto Pay related communications electronically. I understand and accept these terms. This agreement does not alter the terms of your existing Customer Agreement. I agree that Verizon Wireless is not liable for erroneous bill statements or incorrect debits to my account. To withdraw your authorization you must call Verizon Wireless. Check with your bank for any charges.

1. Check this box.
2. Sign name in box below, as shown on the bill and date.
3. Return this slip with your payment. Do not send a voided check.





Invoice Number Account Number Date Due Page
9876253748 342311378-00001 04/16/21 3 of 6

Overview of Lines

Lines Charges	Page Number	Monthly Charges	Usage and Purchase Charges	Equipment Charges	Surcharges and Other Charges and Credits	Taxes, Governmental Surcharges and Fees	Third-Party Charges (includes Tax)	Total Charges	Voice Plan Usage	Messaging Usage	Data Usage	Voice Roaming	Messaging Roaming	Data Roaming
732-372-8772 Noelia Colon	4	\$70.00	---	\$47.91	\$2.66	\$1.31	---	\$121.88	31	10	3.424GB	---	---	---
Total Current Charges		\$70.00	\$0.00	\$47.91	\$2.66	\$1.31	\$0.00	\$121.88						



Carlixto's Landscaping

454 Stevenson Pl

Perth Amboy, NJ 08861

732-324-8786

Proposal

ATT: Noelia

Convery Boulevard & Smith Street
Perth Amboy, New Jersey

- Clean lilies
- Hedging
- Apply fertilizer
- Apply mulch

Total: \$450

Please make check payable to Carlixto Rosario.



Carlixto's Landscaping

454 Stevenson Pl

Perth Amboy, NJ 08861

732-324-8786

3/25/2021

Perth Amboy BID

Proposal/Contract

Clean 63 planters located on Smith St.

Price includes:

- ❖ Removal of pine trees
- ❖ Removal of dead plants
- ❖ Preparation of soil for planting
- ❖ Fertilizing soil
- ❖ Disinfecting soil

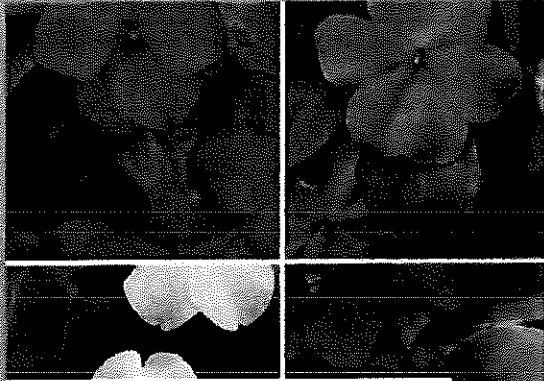
Plant annual flowers, the colors of the flowers are to be chosen by the client.

The client can choose from the following flowers:

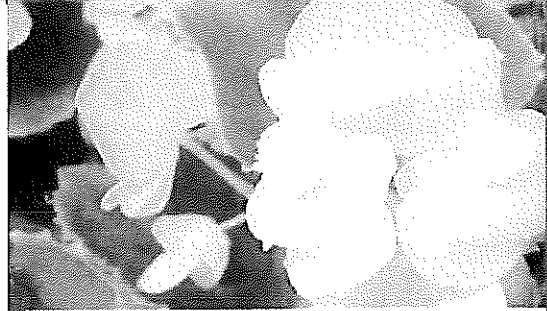
- ❖ Impatiens
- ❖ Begonia
- ❖ Petunia
- ❖ Marigold
- ❖ Sweet Potato Vine

Every planter in the center will have a dracaena.

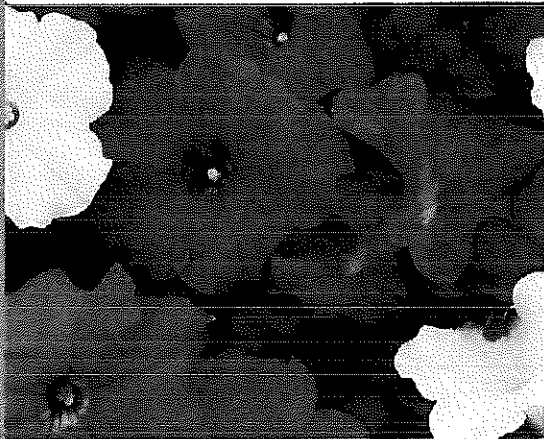
Total:
\$2650



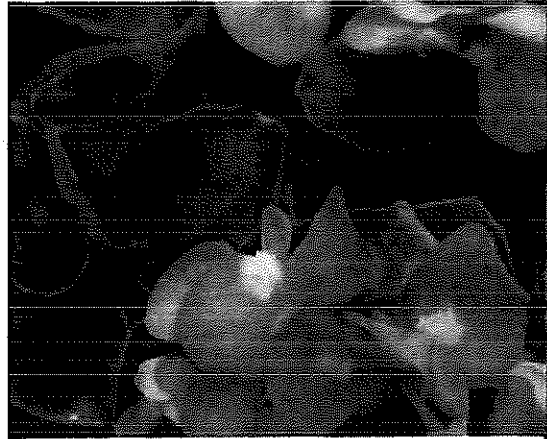
Impatiens



Green Leaf White Begonia



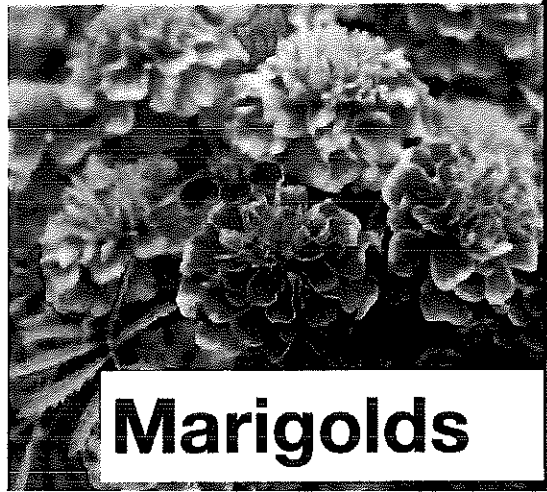
Petunia



Pink Begonia



Sweet Potato Vines



Marigolds



Cognito, LLC
929 Gervais Street
Suite D
Columbia, SC 29201

Receipt

Transaction Details

Organization

Business Improvement District

Number

2244-7271

Date

03/31/2021 02:43 PM

Method

Status

Paid

Billing Information

Name

Noelia Colon

Email

ncolon@perthamboynj.org

Company

Perth Amboy Business Improvement District

Address

260 High Street, Perth Amboy, NJ 08861

Plan Details

Subscription to Team (\$24/Month)

Team for 12 months

\$288.00

Subtotal:

\$288.00

PrepaymentDiscount - 20%:

(\$57.60)

Total:

\$230.40

Outstanding Balance:

\$0.17

Amount Paid: \$230.57

Veronica Pacheco
441 Penn Street
Perth Amboy, NJ 08861

Invoice

Invoice # 0321
Date: March 31, 2021

BILL TO:
PABID
260 High Street
Perth Amboy, NJ 08861

DESCRIPTION	DATE(S)	UNIT	RATE	AMOUNT
Vendor Services (Clerical)	3/1/2021-3/31/2021	68.75	\$13.00	\$893.75
			TOTAL	\$893.75

Final Statement Run Totals 04/01/2021

Statements Printed:	1
Fees:	450.00

**CITY OF PERTH AMBOY
BUSINESS IMPROVEMENT DISTRICT**

**MAY 2021
AS OF 3/25/2021
BILL LIST**

Name	Date	Description	Open Balance
NJ Advanced Media	3/25/2021	Public Notice Ad for April 20 Annual Meeting	\$ 57.96
		Total	\$ 57.96
Veronica Pacheco	4/20/2021	Vendor Services; \$13/hr; 45.5 hrs from April 1- April 20	\$ 591.50
		Total	\$ 591.50
NJ Advance Media	4/22/2021	Public Notice Ad for May 20 Annual Meeting	\$ 60.45
		Total	\$ 60.45
Verizon	4/24/2021	BID Phone payment; Mar 25- Apr 24	\$ 121.91
		Total	\$ 121.91
Norris McLaughlin	4/27/2021	Legal counsel for month of March 2021	\$ 4,103.47
		Total	\$ 4,103.47
City of Perth Amboy	5/15/2021	2nd quarter payment; Reimbursement for Street Sweeper Salary; Jan 1- June 30, 2021	\$ 8,850.00
		Total	\$ 8,850.00
City of Perth Amboy	5/15/2021	2nd quarter payment for Reimbursement for BID ED salary; Jan 1- June 30, 2021	\$ 26,110.72
		Total	\$ 26,110.72
		TOTAL	\$ 39,896.01

City of Perth Amboy
Business Improvement District

Total Bill List	\$ 39,896.01
Date	6/8/2021

NAME	APPROVED
Antonio Abreu	
Lisett Lebron	
Asim Malik	
Sergio Diaz	
Mayor Helmin Caba	
Fausto Diaz	
Iris Diaz	
Wilma Matey	
Reyes Ortega	
Mayor's Designee	
Samuel Quezada	
Melvin Rodriguez	
Elizabeth Sanchez	
James Snyder	
Chairman Rosengarten	

Motion: _____
Second: _____



PO Box 2168
Grand Rapids, MI 49501-2168

Advertising Invoice
Invoice # 0002708927
Business Unit: 10100

1 Billing Period		2 Advertiser / Client Name			
03/01/2021 - 03/31/2021		PERTH AMBOY BUSINESS IMPROVEMENT DISTR			
3 Billing Date	4 Advertiser Account #	5 Customer Account #			
03/31/2021	1000907429	1000907429			
6 Total Amount Due	7 * Unapplied Amount	8 Terms of Payment		9 Page	
\$57.96	\$0.00	Upon Receipt		1	
10 Current Period		11 30 Days	11 60 Days	11 90 Days	
\$57.96	\$0.00	\$0.00	\$0.00		

M

PERTH AMBOY BUSINESS IMPROVEMENT
DISTRICT CITY HALL
260 HIGH ST
PERTH AMBOY, NJ 08861

Customer Service Inquiries: 1-877-313-2472

NJAM-invoicesupport@advancelocal.com

12 Date	13 Ad #	14 Product	15 PO/Description	16 Times	17 Units	18 Rate	19 Amount
03/25	0009918957	Star Ledger	Public Notices/Public Meet Mtg Notice	1	36 L		57.96

Please remember to include the bottom portion of page 1 with your payment. Thank You!

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE



Advertising Invoice
Invoice # 0002708927
Business Unit: 10100



1 Billing Period		2 Advertiser / Client Name			
03/01/2021 - 03/31/2021		PERTH AMBOY BUSINESS IMPROVEMENT DISTR			
3 Billing Date	4 Advertiser Account #	5 Customer Account #			
03/31/2021	1000907429	1000907429			
6 Total Amount Due	7 * Unapplied Amount	8 Terms of Payment		9 Page	
\$57.96	\$0.00	Upon Receipt		1	
10 Current Period		11 30 Days	11 60 Days	11 90 Days	
\$57.96	\$0.00	\$0.00	\$0.00		

PERTH AMBOY BUSINESS IMPROVEMENT
DISTRICT CITY HALL
260 HIGH ST
PERTH AMBOY, NJ 08861

20 REMIT TO:
NJ Advance Media
Dept 77571
PO Box 77000
Detroit MI 48277-0571

Amount Paid: _____
Check # _____

10100 0000001000907429 0000001000907429 0000005796 0002708927 9

Veronica Pacheco
441 Penn Street
Perth Amboy, NJ 08861

Invoice

Invoice # 0421
Date: April 20, 2021

BILL TO:
PABID
260 High Street
Perth Amboy, NJ 08861

DESCRIPTION	DATE(S)	UNIT	RATE	AMOUNT
Vendor Services (Clerical)	4/1/2021-4/20/2021	45.5	\$13.00	\$591.50
			TOTAL	\$591.50



PO Box 2168
Grand Rapids, MI 49501-2168

Advertising Invoice
Invoice # 0002718153
Business Unit: 10100

1 Billing Period		2 Advertiser / Client Name			
04/01/2021 - 04/30/2021		PERTH AMBOY BUSINESS IMPROVEMENT DISTF			
3 Billing Date	4 Advertiser Account #	5 Customer Account #			
04/30/2021	1000907429	1000907429			
6 Total Amount Due	7 * Unapplied Amount	8 Terms of Payment		9 Page	
\$118.41	\$0.00	Upon Receipt		1	
10 Current Period	11 30 Days	11 60 Days	11 90 Days		
\$60.45	\$57.96	\$0.00	\$0.00		

M

PERTH AMBOY BUSINESS IMPROVEMENT
DISTRICT CITY HALL
260 HIGH ST
PERTH AMBOY, NJ 08861

Customer Service Inquiries: 1-877-313-2472

NJAM-invoicesupport@advancelocal.com

12 Date	13 Ad #	14 Product	15 PO/Description	16 Times	17 Units	18 Rate	19 Amount
			Balance Forward				57.96
04/22	0009948357	Star Ledger	Public Notices/Public Meet Annual Meeting Notice/Nomi	1	39 L		60.45

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE



Advertising Invoice
Invoice # 0002718153
Business Unit: 10100



1 Billing Period		2 Advertiser / Client Name			
04/01/2021 - 04/30/2021		PERTH AMBOY BUSINESS IMPROVEMENT DISTR			
3 Billing Date	4 Advertiser Account #	5 Customer Account #			
04/30/2021	1000907429	1000907429			
6 Total Amount Due	7 * Unapplied Amount	8 Terms of Payment		9 Page	
\$118.41	\$0.00	Upon Receipt		1	
10 Current Period	11 30 Days	11 60 Days	11 90 Days		
\$60.45	\$57.96	\$0.00	\$0.00		

PERTH AMBOY BUSINESS IMPROVEMENT
DISTRICT CITY HALL
260 HIGH ST
PERTH AMBOY, NJ 08861

20 REMIT TO:
NJ Advance Media
Dept 77571
PO Box 77000
Detroit MI 48277-0571

Amount Paid: _____

Check # _____

10100 0000001000907429 0000001000907429 0000006045 0002718153 6



PO BOX 489
NEWARK, NJ 07101-0489

KEYLINE



PERTH AMBOY BUSINESS IMPROV
260 HIGH ST
PERTH AMBOY, NJ 08861-4451

Manage Your Account	Account Number	Date Due
b2b.verizonwireless.com	342311378-00001	05/16/21
Change your address at http://sso.verizonenterprise.com	Invoice Number	9878389764

Quick Bill Summary

Mar 25 - Apr 24

Previous Balance <i>(see back for details)</i>	\$121.88
Payment - Thank You	-\$121.88
Balance Forward	\$0.00
Monthly Charges	\$70.00
Usage and Purchase Charges	
Voice	\$0.00
Messaging	\$0.00
Data	\$0.00
Equipment Charges	\$47.91
Surcharges and Other Charges & Credits	\$2.69
Taxes, Governmental Surcharges & Fees	\$1.31
Total Current Charges	\$121.91

Total Charges Due by May 16, 2021

\$121.91

Pay from phone	Pay on the Web	Questions:
#PMT (#768)	At b2b.verizonwireless.com	1.800.922.0204 or *611 from your phone



PERTH AMBOY BUSINESS IMPROV
260 HIGH ST
PERTH AMBOY, NJ 08861-4451

Bill Date April 24, 2021
Account Number 342311378-00001
Invoice Number 9878389764

Total Amount Due

Will be submitted to credit card on 05/14/21
DO NOT MAIL PAYMENT

\$121.91

P.O. BOX 408
NEWARK, NJ 07101-0408



98783897640103423113780000100000012191000000121913



Get Minutes Used	Get Data Used	Get Balance
#MIN + SEND	#DATA + SEND	#BAL + SEND

Payments

Payments, continued

Previous Balance \$121.88

Payment - Thank You

Payment Received 04/14/21 -121.88

Total Payments -\$121.88

Balance Forward \$0.00

Total Amount Due will be submitted to your card provider on 05/14/21

Written notations included with or on your payment will not be reviewed or honored. Please send correspondence to: Verizon Wireless Attn: Correspondence Team PO Box 408 Newark, NJ 07101-0408

Automatic Payment Enrollment for Account: 342311378-00001 PERTH AMBOY BUSINESS IMPROV

By signing below, you authorize Verizon Wireless to electronically debit your bank account each month for the total balance due on your account. The check you send will be used to setup Automatic Payment. You will be notified each month of the date and amount of the debit 10 days in advance of the payment. You agree to receive all Auto Pay related communications electronically. I understand and accept these terms. This agreement does not alter the terms of your existing Customer Agreement. I agree that Verizon Wireless is not liable for erroneous bill statements or incorrect debits to my account. To withdraw your authorization you must call Verizon Wireless. Check with your bank for any charges.

1. Check this box.
2. Sign name in box below, as shown on the bill and date.
3. Return this slip with your payment. Do not send a voided check.



Invoice Number Account Number Date Due Page
 9878389764 4342311378-00001 05/16/21 3 of 6

Overview of Lines

Lines Charges	Page Number	Monthly Charges	Usage and Purchase Charges	Equipment Charges	Surcharges and Other Charges and Credits	Taxes, Governmental Surcharges and Fees	Third-Party Charges (includes Tax)	Total Charges	Voice Plan Usage	Messaging Usage	Data Usage	Voice Roaming	Messaging Roaming	Data Roaming
732-372-8772 Noelia Colon	4	\$70.00	---	\$47.91	\$2.69	\$1.31	---	\$121.91	80	19	2.316GB	---	---	---
Total Current Charges		\$70.00	\$0.00	\$47.91	\$2.69	\$1.31	\$0.00	\$121.91						



**NORRIS
MCLAUGHLIN | P.A.**
ATTORNEYS AT LAW

400 Crossing Boulevard
8th Floor
P.O. Box 5933
Bridgewater, NJ 08807
T: 908-722-0700
F: 908-722-0755

April 27, 2021

Perth Amboy Business Improvement Dist.
Attn: Noelia Colon
260 High Street
Perth Amboy, NJ 08861

Invoice #: 11110591
Client #: 117198
Matter #: 1
Billing Attorney: DRG

INVOICE SUMMARY

For professional services rendered through March 31, 2021:

RE: Routine Advice Matters

Professional Services	\$ 3,375.00
Expenses	<u>\$ 728.47</u>
TOTAL THIS INVOICE	\$ 4,103.47



BRIDGEWATER, NJ | NEW YORK, NY | ALLENTOWN, PA.

WWW.NORRISMCLAUGHLIN.COM

FEI# 62-1408127

April 27, 2021

Invoice #: 11110591
 Client #: 117198
 Matter #: 1
 Billing Attorney: DRG

RE: Routine Advice Matters

PROFESSIONAL SERVICES RENDERED

Date	Tkpr	Description	Hours	Amount
3/03/21	DRG	Analysis, thinking, research, advice, counsel and drafting of Conflict of Interest policy	3.90	975.00
3/04/21	DRG	Advice and counsel and follow up	1.40	350.00
3/18/21	DRG	Baratta: revisions to Findings of Facts and Conclusions of Law; follow up w counsel re deadline; attention to OPMA issues and communications w Ted D; attention to expense policy and drafting of same	3.40	850.00
3/19/21	DRG	Advice and counsel; attention to annual meeting; cf with Ted OPMA case;	1.90	475.00
3/23/21	DRG	Baratta and Villafane OPMA: drafting answers to Complaints	1.00	250.00
3/24/21	DRG	Baratta and Villafane OPMA: drafting answers to Complaints	1.90	475.00
		Totals	13.50	\$ 3,375.00
TOTAL PROFESSIONAL SERVICES				\$ 3,375.00

SUMMARY OF PROFESSIONAL SERVICES

Timekeeper	Hours	Rate	Total
DANIEL R. GUADALUPE	13.50	250.00	3,375.00
TOTALS	13.50		\$ 3,375.00

EXPENSES

Date	Description	Amount
3/01/21	Computerized Legal Research, Westlaw use February 2021	728.47
TOTAL EXPENSES		\$ 728.47
TOTAL THIS INVOICE		\$ 4,103.47



**NORRIS
MCLAUGHLIN | P.A.**
ATTORNEYS AT LAW

400 Crossing Boulevard
8th Floor
P.O. Box 5933
Bridgewater, NJ 08807
T: 908-722-0700
F: 908-722-0755

April 27, 2021

Perth Amboy Business Improvement Dist.
Attn: Noelia Colon
260 High Street
Perth Amboy, NJ 08861

Invoice #: 11110591
Client #: 117198
Matter #: 1
Billing Attorney: DRG

REMITTANCE

RE: Routine Advice Matters

BALANCE DUE THIS INVOICE \$ 4,103.47

**To Insure Proper Credit to Your Account,
Please Return this Remittance Page with Payment
Remittance Email: remittance@norris-law.com**

Check Mailing Address:
Norris McLaughlin
ATTN: Accounts Receivable
P.O. Box 5933
Bridgewater, NJ 08807

Wire Transfer Instructions:
Domestic Transfers:
Peapack Gladstone Bank
ABA Routing #: 021205237
Acct Name: Norris McLaughlin P.A.
Acct #: 500074540

To Pay by Credit Card:
Visa ___ Mastercard ___ AmEx ___ Discover ___
Account Number: _____
Expiration Date: ___/___/___ Card Code: _____
Amount: \$ _____
Name on Account: _____

International Transfers:
Intermediary Bank:
Wells Fargo Bank
SWIFT Code: WFBIUS6S
Beneficiary Bank:
Peapack Gladstone Bank
SWIFT Code: PEGLUS33
Acct Name: Norris McLaughlin P.A.
Acct #: 500074540

****All Payments Must Be Sent in US dollars****

Thank you! Your business is greatly appreciated.



BRIDGEWATER, NJ | NEW YORK, NY | ALLENTOWN, PA

WWW.NORRISMCLAUGHLIN.COM

FEI# 62-1408127

CITY OF PERTH AMBOY

260 HIGH STREET
PERTH AMBOY, NJ 08861

INVOICE

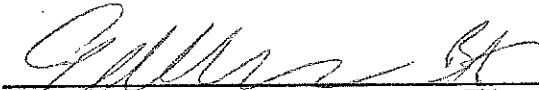
Date: 4-Feb-21

TO: Perth Amboy Business Improvement District
Perth Amboy City Hall
260 High Street
Perth Amboy, NJ 08861

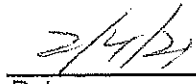
QUANTITY	DESCRIPTION	UNIT PRICE	RATE	AMOUNT
	Reimbursement for Street Sweeper Salary Reimbursement for Jan 1 - June 30, 2021 Clean Team - Salaries PLEASE PAY BY MARCH 1, 2021			\$ 17,700.00
TOTAL DUE				\$ 17,700.00

CERTIFICATION:

Having knowledge of the facts in the course of regular procedures, I certify that the materials and supplies have been received or the services rendered; said certification is based on delivery slips acknowledged by a municipal official or employee or other reasonable procedures.



Signature Title



Date

Make checks payable to **CITY OF PERTH AMBOY**.
Questions concerning this invoice should be directed to:
Edward Remsen, City Administrator 732-826-0290 X4007

CITY OF PERTH AMBOY

260 HIGH STREET
PERTH AMBOY, NJ 08861

INVOICE


Date: 4-Feb-21

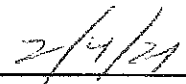
TO: Business Improvement District

QUANTITY	DESCRIPTION	UNIT PRICE	RATE	AMOUNT
	Reimbursement for Salaries:			
	Noelia Colon, BID Coordinator January - June 2021			\$ 38,760.00
	Reimbursement for Fringe Benefits:			
	Noelia Colon, BID Coordinator January - June 2021			\$ 13,461.43
	PLEASE MAKE PAYMENT BY MARCH 1, 2021			
TOTAL DUE				\$ 52,221.43

CERTIFICATION:

Having knowledge of the facts in the course of regular procedures, I certify that the materials and supplies have been received or the services rendered; said certification is based on delivery slips acknowledged by a municipal official or employee or other reasonable procedures.


Signature Title


Date

Make checks payable to **CITY OF PERTH AMBOY**.
Questions concerning this invoice should be directed to:
Edward Rensen, City Administrator
732-826-0290 X4007

**City of Perth Amboy
Benefit Allocation - BID
2020**

N. Colon

	<u>Monthly Rate</u>	<u>Full Year Allocation</u>
Health Benefit Coverage: EE		
Medical	1,062.03	
Dental	37.31	
Prescription		
Employee contribution	<u>(362.78)</u>	
Total Medical Benefit Coverage	736.56	8,838.69
Workers' Compensation		
CY 2019 Expense / # City Employees / 12 months =	\$ 408,846.37 / 475 / 12 =	71.73
		860.73
FICA (based on budgeted salary)		
	<u>Salary</u>	<u>FICA Rate</u>
	<u>Annual FICA Expense</u>	
	\$ 77,520.00	6.20%
	\$ 4,806.24	
		400.52
		4,806.24
Medicare (based on budgeted salary)		
	<u>Salary</u>	<u>Medicare Rate</u>
	<u>Annual Medicare Expense</u>	
	\$ 77,520.00	1.45%
	\$ 1,124.04	
		93.67
		1,124.04
PERS		
CY 2020 Contribution	\$ 1,687,726.00	
Total BID Salary	\$ 77,520.00	
Total PERS Salaries	\$ 11,585,114.00	
Salary / Total PERS Salaries	<u>0.67%</u>	
CY 2021 Contribution * (Salary / Total PERS Salaries) / 12 months		<u>941.10</u>
		<u>11,293.16</u>
Total Cost	<u>\$ 2,243.57</u>	<u>\$ 26,922.86</u>



260 HIGH STREET
 PERTH AMBOY, NJ 08861
 (732) 826-0290 - FAX (732) 826-4205



THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS,
 CORRESPONDENCE, ETC.

NO. 21-01083

S H I P T O
 MAIL TO: SHIP TO DEPARTMENT
 FINANCIAL ADMINISTRATION
 CITY HALL
 260 HIGH ST.
 PERTH AMBOY NJ 08861

ORDER DATE: 03/25/21
 DELIVERY DATE: 03/25/21
 STATE CONTRACT:
 REQUISITION NO:

V E N D O R
 Vendor #: 08147
 PERTH AMBOY BUSINESS
 IMPROVEMENT DISTRICT
 CITY HALL - 260 HIGH ST.
 PERTH AMBOY, NJ 08861

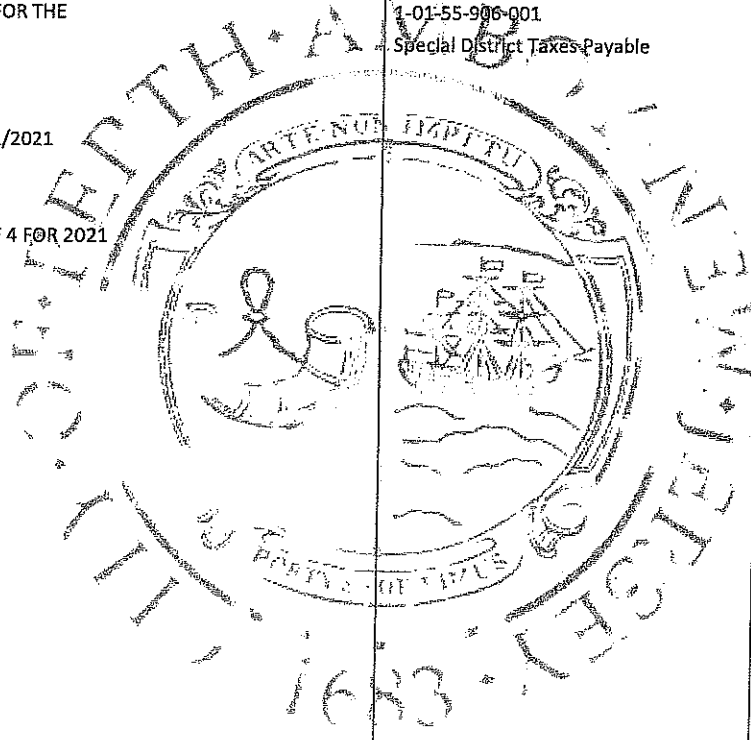
TAX I.D. #22-600-2206 - TAX EXEMPT UNDER PROVISIONS OF
 N.J. SALES & USE TAX ACT (CHAPTER 30, LAW OF 1966).

PAYMENT RECORD
 CHECK NO. _____ CHECK DATE _____

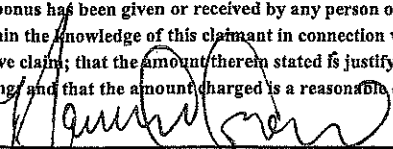
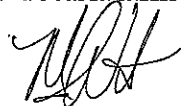
VENDOR IS REQUIRED TO SUPPLY A COPY OF NJ BUSINESS REGISTRATION CERTIFICATE PRIOR TO PAYMENT OF SERVICES. WHEN APPLICABLE ALL "NJ RIGHT TO KNOW" INFORMATION AND LABELS MUST BE INCLUDED WITH GOODS. IF NOT, THIS MUST BE STATED WITH THE PACKING SLIP.

EXTENSIONS &
 TOTALS CHECKED _____ DATE _____

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00/EA	TAX PAYMENT LEVY FOR THE PERIOD COVERING: 01/01/2021 TO 03/31/2021 NOTE: PAYMENT 1 OF 4 FOR 2021	1-01-55-906-001 Special District Taxes Payable	61,912.5000	61,912.50
			TOTAL	61,912.50



ACCEPTANCE OF ORDER INDICATES VENDOR AGREES TO TERMS & CONDITIONS LINKED TO QR CODE ON TOP OF THE PAGE

CLAIMANT'S CERTIFICATION I do solemnly declare and certify under penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.		APPROVED FOR PURCHASE DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW		MUNICIPAL CERTIFICATION HAVING KNOWLEDGE OF THE FACTS IN THE COURSE OF REGULAR PROCEDURES, I CERTIFY THAT THE MATERIALS AND SUPPLIES HAVE BEEN RECEIVED OR THE SERVICES RENDERED; SAID CERTIFICATION BEING BASED ON DELIVERY SLIPS ACKNOWLEDGED BY A MUNICIPAL EMPLOYEE OR OTHER REASONABLE PROCEDURES.	
 VENDOR SIGN HERE		 PURCHASING AGENT		RECEIVING CLERK _____	
ED. PABLO OFFICIAL POSITION		Edward Clamer BUSINESS ADMINISTRATOR		DEPARTMENT HEAD _____	
3/29/2021 DATE		Jiea Sally CHIEF FINANCIAL OFFICER		PURCHASING DEPARTMENT _____	
TAX I.D. NO. OR SOCIAL SECURITY NO.		CERTIFICATION OF AVAILABILITY OF FUNDS			

VENDOR MUST SIGN CLAIMANT'S CERTIFICATION STATEMENT ON THIS VOUCHER FOR PAYMENT TO BE PROCESSED

**CITY OF PERTH AMBOY
BUSINESS IMPROVEMENT DISTRICT**

**JUNE 2021
AS OF 3/2/2021
BILL LIST**

Name	Date	Description	Open Balance
Suplee, Clooney & Company	3/2/2021	Annual Audit 2021	\$ 4,000.00
		Total	\$ 4,000.00
NJ Divison of Revenue	4/1/2021	2021 Annual Report	\$ 30.50
		Total	\$ 30.50
Carlixto's Landscaping	5/7/2021	Spring Planters (Painting)	\$ 1,196.00
		Total	\$ 1,196.00
Pashman Stein Walder Hayden	5/18/2021	Legal Professional Services for month of May 2021	\$ 3,900.00
		Total	\$ 3,900.00
Amboy Guardian	5/19/2021	Memorial Day-Quarter Page Ad	\$ 174.00
		Total	\$ 174.00
Verizon	5/24/2021	BID Phone payment; Apr 25- May 24	\$ 121.88
		Total	\$ 121.88
Veronica Pacheco	5/28/2021	Vendor Services: \$13/hr; 59.75 hrs from May 1-May 28	\$ 776.75
		Total	\$ 776.75
AIG Insurance Company	6/2/2021	BID Insurance	\$ 6,902.17
		Total	\$ 6,902.17
		TOTAL	\$ 17,101.30

City of Perth Amboy
Business Improvement District

Total Bill List	\$ 17,101.30
Date	6/8/2021

NAME	APPROVED
Antonio Abreu	
Lisett Lebron	
Asim Malik	
Sergio Diaz	
Mayor Helmin Caba	
Fausto Diaz	
Iris Diaz	
Wilma Matey	
Reyes Ortega	
Mayor's Designee	
Samuel Quezada	
Melvin Rodriguez	
Elizabeth Sanchez	
James Snyder	
Chairman Rosengarten	

Motion: _____

Second: _____



SUPLEE, CLOONEY & COMPANY
CERTIFIED PUBLIC ACCOUNTANTS

308 East Broad Street, Westfield, New Jersey 07090-2122

Telephone 908-789-9300

Fax 908-789-8535

E-mail info@scnco.com

Mr. Barry Rosengarten
Perth Amboy Business
Improvement District
City of Perth Amboy
260 High Street
Perth Amboy, New Jersey 08861

Dear Mr. Rosengarten:

We appreciate the opportunity to submit a proposal to audit the Perth Amboy Business Improvement District for the year ended December 31, 2020.

We will audit the statement of financial position as of December 31, 2020 and the related statements of activities and cash flows for the year then ended.

The objective of our audit is the expression of an opinion about whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit will be conducted in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of your accounting records and other procedures we consider necessary to enable us to express such an opinion. If our opinion is other than unqualified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or to issue a report as a result of this engagement.

We will also provide reports (which do not include opinions) on internal control related to the financial statements and compliance with laws, regulations, and the provisions or grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will also request certain written representations from you about the financial statements and related matters.

SUPLEE, CLOONEY & COMPANY

Mr. Barry Rosengarten
Perth Amboy Business
Improvement District

-2-

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. Also, we will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from errors, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations that are attributable to the Organization or to acts by management or employees acting on behalf of the Organization. Because an audit is designed to provide reasonable, but not absolute, assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Identifying and ensuring that Organizations comply with laws, regulations, contracts, and agreements is the responsibility of management. As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of your Organization's compliance with applicable laws and regulations and the provisions of contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

You are responsible for establishing and maintaining internal control and for compliance with laws, regulations, contracts, and agreements. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of the controls. The objectives of internal control are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorizations and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles.

You are responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. We will advise you about appropriate accounting principles and their application and will assist in the preparation of your financial statements, but the responsibility for the financial statements remains with you. This responsibility includes the establishment and maintenance of adequate records and effective internal controls over financial reporting, the selection and application of accounting principles, and the safeguarding of assets. You are responsible for adjusting the financial statements to correct material misstatements and for confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. You are also responsible for identifying and ensuring the Organization complies with applicable laws and regulations.

SUPLEE, CLOONEY & COMPANY

Mr. Barry Rosengarten
Perth Amboy Business
Improvement District

-3-

In planning and performing our audit, we will consider the internal control sufficient to plan the audit in order to determine the nature, timing, and extent of our auditing procedures for the purpose of expressing our opinion on your Organization's financial statements.

We will obtain an understanding of the design of the relevant controls and whether they have been placed in operation, and we will assess control risk. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. (Tests of controls are required only if control risk is assessed below the maximum level.) Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed.

An audit is not designed to provide assurance on internal control or to identify reportable conditions. However, we will inform the governing body or audit committee of any matters involving internal control and its operation that we consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of the internal control that, in our judgment, could adversely affect the entity's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements.

Government Auditing Standards require that we provide you with a copy of our most recent quality control review report. Our peer review report accompanies this letter.

Based on our preliminary estimates, the fee should approximate \$3,900.00 for the audit. This estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Fees for additional services requested by your Organization will be mutually agreed upon prior to the commencement of any work.

SUPLEE, CLOONEY & COMPANY

Mr. Barry Rosengarten
Perth Amboy Business
Improvement District

-4-

We appreciate the opportunity to be of service to your Organization and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Yours very truly,

SUPLEE, CLOONEY & COMPANY



Robert J. Butvilla, Partner

March 2, 2021

RJB:tc

RESPONSE:

This letter correctly sets forth the understanding of the Perth Amboy Business Improvement District.

OFFICER SIGNATURE: _____

TITLE: _____

DATE: _____



STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF REVENUE AND ENTERPRISE SERVICES
PO Box 302
Trenton NJ 08646-0302
(609) 292-9292
www.nj.gov/njbgs

April 01, 2021

ANNUAL REPORT

091-077603
DOWNTOWN PERTH AMBOY BUSINESS IMPROVEMENT DISTRICT, INC.
NOELIA COLON
260 HIGH STREET
PERTH AMBOY NJ 08861

Dear Business Representative:

The Division of Revenue and Enterprise Services, Business Support Services Bureau has phased out the use of paper annual reports and moved all filers to electronic filing and payment on the New Jersey Business Gateway Registry Services. The annual report, which is a statutorily mandated filing contains vital public information and is required to be filed annually. If you have any questions on filing your Annual Report, please contact us at (609)292-9292.

Your business entity is required to use the electronic format to file and pay your annual report. This filing is due on or before 06/30/21. Payment may be made by electronic check or credit card.

- To file the annual report online, simply go to our website, www.nj.gov/njbgs, look for the heading "Business Filings & Records" and choose "Business Entity & Trade/Service Mark Filings." You can then select "File your Business Annual Report," and choose "Learn More".

To log in, you will need the following three items:

NJ 10-digit ID number: XXXXXXXXXX

Type of Entity: NP

Formation/Authorization Date: 07/1991

Important Notice:

New Jersey Statute N.J.S.A. 34:15-79.1 requires the Division of Revenue and Enterprise Services to obtain certain information pertaining to the entity's worker's compensation coverage, if applicable. This information includes the company name, policy number, and coverage dates and is required with the submission of the annual report. Please have your information available prior to accessing the Annual Report application. The Division of Revenue and Enterprise Services will forward this information to the Department of Labor and Workforce Development. The Division of Revenue and Enterprise Services will not be the legal custodian of this information and it will not be available to the public as part of any business entity record request.



Carlixto's Landscaping

454 Stevenson Pl
Perth Amboy, NJ 08861

732-324-8786

Complementary work

05/07/21

ATT: Noelia

BID

Perth Amboy NJ 08861

Work details:

- Paint 63 Planters located on Smith Street, Perth Amboy.

Labor materials:

- The type of paint being used will be exterior concrete paint.
- Four 5 gallon buckets of paint: \$168 per bucket, taxes included.
- Paint rollers and brushes: \$85, taxes included.
- Paint roller trays: \$65, taxes included.
- 3 plastic sheeting covers: \$60, taxes included.
- Precision fiber paint and cleaning rags: \$14, taxes included.
- Liability & operating expenditure: \$300.

Labor cost: \$0

Total material cost: \$1,196

Please make check payable to Carlixto Rosario.



Pashman Stein Walder Hayden
Court Plaza South
21 Main Street, Suite 200
Hackensack, NJ 07601
(201) 488-8200
Tax I.D. 22-3384189

Noelia Colon, Executive Director
Downtown Perth Amboy Business Improvement District, Inc.
260 High Street
Perth Amboy, NJ 08861

May 18, 2021
Invoice #89341
File Number: 29505-001

RE: General

PROFESSIONAL SERVICES

Date	Attorney	Description	Hours
04/01/2021	DGuadal	Work on Answers and Defenses to Baratta and Marquez lawsuits; edited stip to extend time; coordination with co-counsel;	4.50
04/03/2021	DGuadal	Revisions to Answers and Defenses to Baratta and Marquez lawsuits; edited stip to extend time; coordination with co-counsel;	1.50
04/05/2021	DGuadal	OPMA Cases: finalized answers and attention to filing; advice and counsel; review of insurance policy	1.00
04/06/2021	DGuadal	Review of policies and comments and advice and counsel; conference with Chris Piasecki, conflicts counsel;	2.00
04/08/2021	DGuadal	Review of election materials; submitted election forms; advice and counsel;	1.50
04/12/2021	DGuadal	Advice and counsel various internal matters	0.80
04/16/2021	DGuadal	Advice and counsel on several issues; drafted and sent detailed email to Mayor; review of SID law	1.00
04/23/2021	MMY	Review plaintiff Baratta's complaint and answer to same; Review Marquez-Villafane Complaint and answer;	0.60
04/26/2021	DGuadal	Detailed email to new insurance broker and follow up	0.90
04/29/2021	MMY	Teleconference with D. Guadalupe re: strategy moving forward including discovery requests and transcript of BID hearing.	0.40

Total	14.20
-------	-------

DISBURSEMENTS

Description	Amount
Middlesex County Clerk Answer Fee (Jeremy Baratta)	\$175.00
Middlesex County Clerk Answer Fee (Marquez-Villafane)	\$175.00
Total	\$350.00

PROFESSIONAL SERVICES SUMMARY

Attorney	Description	Hours	Rate	Amount
MMY Yenicag, Marc	Associate	1.00	\$250.00	\$250.00
DGuadal Guadalupe, Daniel R.	Partner	13.20	\$250.00	\$3,300.00
Total		14.20		\$3,550.00

Total Fees & Disbursements \$3,900.00

Balance due upon receipt \$3,900.00

Sales Representative: Carolyn Maxwell

Today's Date: 5/19/2021

ORDER # BID—2021—0001



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P.O. Box 127, Perth Amboy, NJ 08862-0127

www.amboyguardian.com

Carolyn: 732-896-4446 or Katherine: 732-261-2610

amboyguardian@gmail.com

INSERTION ORDER/INVOICE

- ADVERTISER BID—Attn: Noelia Colon
• ADDRESS 260 High St. Perth Amboy, NJ 08861
• EMAIL ncolon@perthamboynj.org
• PHONE 732-442-6421
• FAX
• WEBSITE

- POSITION CHARGE
ONE TIME IN-HOUSE DESIGN FEE
PROOF REQUESTED
PREMIUM WEB FEE
PRE-PAYMENT REQ. BY
FINAL PAYMENT REQ. BY

- SHORTS
TIMES
- 1x N/C

- SIZE: quarter page
NUMBER OF TIMES 1
B&W
COLOR X

SPECIAL INSTRUCTIONS:
Attn: Noelia Colon
Special Rates: Memorial Day
Reg: 264; Special \$174

Table with 2 columns: DATES OF INSERTION, AMOUNT. Row 1: 5/19/2021, \$174.

REGULAR ADVERTISING RATES: FULL PAYMENT IS DUE UPON SIGNING. A 10% LATE FEE WILL BE APPLIED TO ANY UNPAID AD OVER 30 BUSINESS DAYS ON DATE OF INVOICE. MAKE CHECKS PAYABLE TO THE AMBOY GUARDIAN.

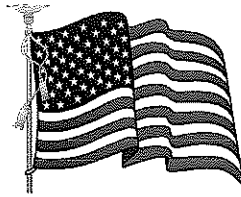
TOTAL AMOUNT \$174.00

I (THE ADVERTISER) AGREE TO PAY FOR THE ABOVE MENTIONED ADVERTISING BY THE DATE SPECIFIED ABOVE. IF ANY PAYMENT OBLIGATION UNDER THIS ACCOUNT IS NOT PAID WHEN DUE, THE INDIVIDUAL SIGNING BELOW PROMISES PERSONALLY TO PAY ALL COSTS OF COLLECTION, INCLUDING REASONABLE ATTORNEY FEES, WHETHER OR NOT A LAWSUIT IS COMMENCED AS PART OF THE COLLECTION PROCESS.

ADVERTISER DATE

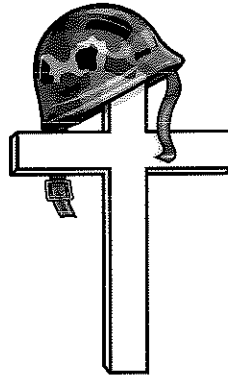
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710 PFEFFER BLVD. (Route 104)
PERTH AMBOY, NJ 08861
 Phone- 732-442-3559



BROADWAY
 @broadwayangel24
 Renee Banks
 Mon-Sat
 11am-5pm
**LET US NOT FORGET OUR
 FALLEN HEROES ON THIS
 MEMORIAL DAY** 124 South Broadway
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 (732) 313-7669


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 732-826-4525
 We Salute You On This Memorial Day
 Joseph P. Diaz, Manager, NJLIC No 3841
 Gary Earl Rumpf, Director, NJ LIC No. 3353



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 FREE CONSULTATION
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 On This Memorial Day**
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 • CRIMINAL DEFENSE
 309 MAPLE STREET
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COME RELAX IN OUR WHIRLPOOL!
 Se Habla Espanol
 252 SMITH ST., PERTH AMBOY


 - 2021 -
MEMORIAL DAY
REMEMBER & HONOR
 We want to express our gratitude to every member of the armed forces who have fought for our country and those who have paid the ultimate sacrifice, as we mark Memorial Day 2021 in the historic City of Perth Amboy. Together, we remember those who courageously gave their lives.
 - From all of us at the Perth Amboy Business Improvement District and the entire Perth Amboy business community

**LAW OFFICES OF
 Kenneth L. Gonzalez
 & Associates, LLC**
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 HEROES ON THIS MEMORIAL DAY
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 Fax: 732-442-0114
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 Proprietor
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 M-F 9:30am-6:30pm • Sat 9:30am-1pm • Sun Closed



PO BOX 489
NEWARK, NJ 07101-0489

KEYLINE



PERTH AMBOY BUSINESS IMPROV
260 HIGH ST
PERTH AMBOY, NJ 08861-4451

Manage Your Account	Account Number	Date Due
b2b.verizonwireless.com	342311378-00001	06/16/21
Change your address at http://sso.verizonenterprise.com	Invoice Number	9880534656

Quick Bill Summary

Apr 25 – May 24

Previous Balance <i>(see back for details)</i>	\$121.91
Payment – Thank You	–\$121.91
Balance Forward	\$0.00
Monthly Charges	\$70.00
Usage and Purchase Charges	
Voice	\$0.00
Messaging	\$0.00
Data	\$0.00
Equipment Charges	\$47.91
Surcharges and Other Charges & Credits	\$2.69
Taxes, Governmental Surcharges & Fees	\$1.31
Total Current Charges	\$121.91

Total Charges Due by June 16, 2021

\$121.91

Pay from phone	Pay on the Web	Questions:
#PMT (#768)	At b2b.verizonwireless.com	1.800.922.0204 or *611 from your phone



PERTH AMBOY BUSINESS IMPROV
260 HIGH ST
PERTH AMBOY, NJ 08861-4451

Bill Date May 24, 2021
Account Number 342311378-00001
Invoice Number 9880534656

Total Amount Due

Will be submitted to credit card on 06/14/21
DO NOT MAIL PAYMENT

\$121.91

P.O. BOX 408
NEWARK, NJ 07101-0408



98805346560103423113780000100000012191000000121913



Get Minutes Used	Get Data Used	Get Balance
#MIN + SEND	#DATA + SEND	#BAL + SEND

Payments

Payments, continued

Previous Balance	\$121.91
Payment – Thank You	
Payment Received 05/14/21	-121.91
Total Payments	-\$121.91
Balance Forward	\$.00

Total Amount Due will be submitted to your card provider on 06/14/21

Written notations included with or on your payment will not be reviewed or honored. Please send correspondence to:
Verizon Wireless Attn: Correspondence Team PO Box 15069 Albany, NY 12212

Automatic Payment Enrollment for Account: 342311378-00001 PERTH AMBOY BUSINESS IMPROV

By signing below, you authorize Verizon Wireless to electronically debit your bank account each month for the total balance due on your account. The check you send will be used to setup Automatic Payment. You will be notified each month of the date and amount of the debit 10 days in advance of the payment. You agree to receive all Auto Pay related communications electronically. I understand and accept these terms. This agreement does not alter the terms of your existing Customer Agreement. I agree that Verizon Wireless is not liable for erroneous bill statements or incorrect debits to my account. To withdraw your authorization you must call Verizon Wireless. Check with your bank for any charges.

1. Check this box.
2. Sign name in box below, as shown on the bill and date.
3. Return this slip with your payment. Do not send a voided check.





Invoice Number 9880534656 Account Number 342311378-00001 Date Due 06/16/21 Page 3 of 6

9880534656 342311378-00001 06/16/21 3 of 6

Overview of Lines

Page Number	Monthly Charges	Usage and Purchase Charges	Equipment Charges	Surcharges and Other Credits	Taxes, Governmental and Fees	Third-Party Charges (includes Tax)	Total Charges	Voice Plan Usage	Messaging Usage	Data Usage	Voice Roaming	Messaging Roaming	Data Roaming
4	\$70.00	---	\$47.91	\$2.69	\$1.31	---	\$121.91	13	3	.173GB	---	---	---
Total Current Charges							\$121.91						

Veronica Pacheco
441 Penn Street
Perth Amboy, NJ 08861

Invoice

Invoice # 0521
Date: May 28, 2021

BILL TO:
PABID
260 High Street
Perth Amboy, NJ 08861

DESCRIPTION	DATE(S)	UNIT	RATE	AMOUNT
Vendor Services (Clerical)	5/1/2021-5/28/2021	59.75	\$13.00	\$776.75
			TOTAL	\$776.75



1460 US Route 9 North, Suite 310
Woodbridge, NJ 07095
Phone: 732-602-0010 Fax: 732-602-0011
Bill To:

Invoice Date: 06/07/2021

DUE DATE:

Upon Receipt

Downtown Perth Amboy BID
260 High Street
Perth Amboy, NJ 08861

Billing: Downtown Perth Amboy BID
260 High Street
Perth Amboy, NJ 08861

DESCRIPTION	
Director's and Officers Coverage Employment Practices Coverage 06/07/2021- 06/07/2022 Policy # NFP-9000691 Stratford Ins Co/AIG	\$ 6,861.00
NJPLIGA	\$ 41.17
TOTAL	6,902.17

Make all checks payable to : **Acrisure LLC**
Mail to : **1460 US Route 9 North, Suite 310**
Woodbridge, NJ 07095

If you have any questions concerning this invoice, please contact Amy Pieroni at (732) 602-0010 .

**RESOLUTION
BY THE BOARD OF DIRECTORS OF
DOWNTOWN PERTH AMBOY BUSINESS IMPROVEMENT DISTRICT, INC. (BID)
AGREEING TO PURCHASE D&O INSURANCE POLICY WITH AIG IN THE
AMOUNT OF \$6,907.17 RETROACTIVE TO JUNE 7, 2021**

WHEREAS, on June 8, 2021, the Board of Directors of the Downtown Perth Amboy Business Improvement District, Inc. (“the BID” or “the Corporation”), a non-profit corporation, held a Public Meeting after duly notifying the public pursuant to and in compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6; and

WHEREAS, at said Public Meeting, upon quorum being established, a motion was made, seconded and duly passed, approving the allocation of \$6,907.17 for the premium for Director’s and Officer’s coverage for the Downtown Perth Amboy Business Improvement District, Inc. retroactive to June 7, 2021 and authorizing the payment of said premium to effect the purchase of the AIG insurance policy presented to the Board by the Executive Director; and

WHEREAS, this type of insurance policy is required by Section 8.03 of the BID’s By-Laws.

NOW, THEREFORE, it is hereby resolved on Tuesday, June 8, 2021, by the Board of Directors of the Downtown Perth Amboy Business Improvement District, Inc. as follows:

1. THAT funding for the purchase and payment of the premium, and the purchase, of the D&O policy of insurance issued by AIG is hereby authorized in the amount of \$6,907.17.
2. THAT the Executive Director and the Chair are hereby authorized and empowered to take all necessary actions and execute such documents as required in order to implement and carry out the above action.

ADOPTED this 8th of June 2021 at a duly noticed public meeting,

DOWNTOWN PERTH AMBOY BUSINESS IMPROVEMENT DISTRICT, INC.

Barry Rosengarten, Chairman

Antonio Abreu, Secretary

ATTEST to form:

Noelia Colon, BID Executive Director

June 8, 2021

VOTING:

First Name	Last Name	YES	NO	Abstain	Excused
Lisett	Lebron				
Reyes	Ortega				
Wilma	Matey				
Melvin	Rodriguez				
Samuel	Quezada				
Elizabeth	Sanchez				
Fausto	Diaz				
James G.	Snyder				
Sergio	Diaz				
Antonio	Abreu				
Asim	Malik				
Iris	Diaz				
Mayor Helmin	Caba				
Chairman Barry	Rosengarten				

Putting risk in its place



2 Waterside Crossing Suite 102
 Windsor, CT 06095
 phone: 860.903.0000 - fax: 860.903.0001
 www.businessriskpartners.com



Lexington Insurance Company,
 an AIG company

06/07/2021

John Wozny
 Demetriou General Agency, Inc.
 One Liberty Plaza Suite 1900
 New York, NY 10006

Re.: Downtown Perth Amboy Business Improvement District, BRP Application Tracking #359478-1

Dear John,

We are pleased to bind coverage on the above referenced admitted account as follows:

Please note: New Jersey policies are subject to New Jersey PLIGA Surcharge of .6% of the policy premium (.7% prior to 10/01/2016). This tax is not included in the premium and calculated on the date of policy inception and remitted to Business Risk Partners.

POLICY PREMIUM: \$6,861
AGGREGATE LIMIT OF LIABILITY: \$2,000,000

COVERAGE PARTS

Coverages Purchased	Coverage Part	Separate Limit of Liability	Limits of Liability Shared with:
<input checked="" type="checkbox"/>	Executive and Not For Profit Org. Liability ("D&O")	<input checked="" type="checkbox"/>	
<input checked="" type="checkbox"/>	Employment Practices and Third Party Liability ("EPL")	<input checked="" type="checkbox"/>	
<input type="checkbox"/>	Fiduciary Liability ("Fiduciary")		
<input type="checkbox"/>	Cyber Liability ("Cyber")		
<input type="checkbox"/>	Commercial Crime ("Crime")		

Executive and Not For Profit Org. Liability			Premium: \$4,083
Aggregate Limit of Liability:	\$1,000,000	Pending or Prior Litigation Date:	06/07/2021
Additional Dedicated Limit of Liability for Non-Indemnified Loss:		\$500,000	
Aggregate A Retention:	\$0		
Aggregate B Retention:	\$10,000		
Aggregate C Retention:	\$10,000		
Aggregate D Retention:	\$10,000		

Employment Practices Liability			Premium: \$2,777
Aggregate Limit of Liability:	\$1,000,000	Pending or Prior Litigation Date:	06/07/2021
Sub-Limit of Liability for Third-Party Discrimination:		\$1,000,000	
Aggregate A Retention:	\$50,000		
Aggregate B Retention:	\$50,000		

Additional Defense Expenses: \$0

Policy Period 06/07/2021 – 06/07/2022
Policy Number NFP9000691
Issued by Stratford Insurance Company Rated A (Excellent) by A.M. Best - Admitted
Policy Form [AlphaPack Not-For-Profit](#)

Endorsements:

1. Duty to Defend and Wage & Hour Defense Costs Endorsement (NFPGTC 3162)
2. Federal Share of Compensation Under TRIA and Cap on Losses Endorsement (TRIA 0002)
3. New Jersey Changes Endorsement (NFPGTC 3030)
4. Notice Endorsement (NFPGTC 3100)
5. Notice of Terrorism Insurance Coverage (Coverage Included) (NTC TR02)
6. Notice to Policyholders Fraud Notice (NTC FR01)
7. Nuclear Energy Liability Exclusion Endorsement (Broad Form) (FI 3006)
8. Prior Acts Exclusion (NFPGTC 3009)
9. U.S. Economic and Trade Sanctions Endorsement (OFAC 3001)
10. Advisory Board Endorsement (NFPDO 3041)
11. Amend Definition of Claim Endorsement (NFPDO 3058)
12. Government Funding Endorsement (NFPDO 3008)
13. Professional Services Exclusion (NFPDO 3013)
14. Immigration Reform & Control Act Coverage Endorsement (NFPEPL 3002)
15. Violation of Employee Privacy and Biometric Information Defense Expenses Endorsement (NFPDEC 3003)
16. Workplace Violence Expense Coverage Endorsement (NFPEPL 3001)

This binder is valid for 30 days. Thank you for the opportunity to do business.

Sincerely,

MEMORANDUM OF AGREEMENT
BETWEEN
THE CITY OF PERTH AMBOY
AND
THE PERTH AMBOY BUSINESS IMPROVEMENT DISTRICT

This 2021 annual agreement will become effective upon the mutual agreement and signing by the authorized representatives of the City of Perth Amboy ("the City") and the Perth Amboy Business Improvement District ("BID"), a special Improvement District created by the City to service the City's Downtown Businesses.

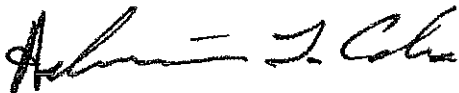
Pursuant to Part II: General Legislation, City of Perth Amboy Chapter 381, Special Improvement District, the BID adopts an Operating Budget each year and the City bills and collects the BID tax levy on quarterly basis. The City pays the Executive Director's Salary and Fringe Benefits as its employee. The BID also provides for cost sharing of the City's street sweeping/sidewalk sweeping of the BID area.

On the following dates and at the following percentages, the BID will pay the City of Perth Amboy for the Executive Director's salary and fringe benefits, and the cost sharing of the street sweeping and related maintenance. Also, on the following dates and at the following percentages, the City will provide remittance to the BID for the BID tax levy.

Date	Percentage
February 15, 2021	25%
May 15, 2021	25%
August 15, 2021	25%
November 15, 2021	25%

The BID will make every effort to approve the annual payment schedule in January of the agreement year to ensure the timely distribution of the funds to the City. However, this agreement will only become effective upon City Budget approval. In the absence of such approval, payments can only be made as directed in an Emergency Funding Resolution for each specifically scheduled payment. If the payment dates noted above are a Saturday, Sunday or National Holiday in any year, the payments will be made by the next business day thereafter. Under no circumstance will the City withhold payment of salaries and fringe benefits for the BID Executive Director or the two sidewalk sweeper operators under the Clean Team program, while budget approval is pending.

AGREED TO:



Mayor Helmin J. Caba
City of Perth Amboy



Barry Rosengarten
Chair, Business Improvement District

DATE: 4/1/21

DATE: 4/5/2021

LFN 2021-08

April 23, 2021

Contact Information

Director's Office
V. 609.292.6613
F. 609.633.6243

Local Assistance Bureau
V. 609.292.6858
F. 609.633.6243

**Financial Regulation
and Assistance**
V. 609.292.4806
F. 609.984.7388

Local Finance Board
V. 609.292.0479
F. 609.633.6243

Administrative Services Unit
V. 609.292.6126
F. 609.633.6243

Mail and Delivery
101 South Broad St.
PO Box 803
Trenton, New Jersey
08625-0803

Web:
www.nj.gov/dca/divisions/dlgs

E-mail: dlgs@dca.nj.gov

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Philip D. Murphy
Governor

Lt. Governor Sheila Y. Oliver
Commissioner

Jacquelyn A. Suárez
Director

Local Government Ethics Law 2021 Financial Disclosure Statements Filing Information for Local Government Officers

Introduction

Pursuant to the Local Government Ethics Law (LGEL), specifically N.J.S.A. 40A:9-22.6, local government officers shall annually file a financial disclosure statement (FDS).

Your local government entity has determined that you are a local government officer (LGO) who is required to file. N.J.S.A. 40A:9-22.3.g defines a local government officer as "any person, whether compensated or not, whether part-time or full-time: (1) elected to any office of a local government agency; (2) serving on a local government agency, which has the authority to enact ordinances, approve development applications or grant zoning variances; (3) who is a member of an independent municipal, county or regional authority; or (4) who is a managerial executive employee of a local government agency, as defined in rules and regulations adopted by the Director of the Division of Local Government Services in the Department of Community Affairs pursuant to the "Administrative Procedure Act," P.L. 1968, c. 410 (C.52:14B-1 et seq.), but shall not mean any employee of a school district or member of a school board." N.J.S.A. 40A:9-22.3.g(4) of the LGEL, defining managerial executive, was amended in August 2015. Please note that, effective with the 2017 filing year, the Division of Local Government Services adopted Rules and Regulations determining positions specifically required to file under the managerial executive section of the LGEL. For a more comprehensive explanation of the managerial executive changes, please refer to [LFN 2021-07](#).

Also, effective with the 2017 filing year, the Local Finance Board (Board) amended the FDS form in conformance with the Police Information Law. These changes are further discussed on Page 4 of this LFN. In another change to the FDS form, home addresses and telephone numbers included in Section 1-Personal Information (optional) will not appear in public search results. A footnote has been added to the form reflecting this action.

The FDS is part of the legislative design for assuring that standards of ethical conduct and financial disclosure requirements for LGOs are clear, consistent, uniform in application, and enforceable on a statewide basis.

The Board commends you for accepting the opportunity to serve the public. For most LGOs, your public service will be a gratifying personal experience, and you will no doubt be exposed to various types of public policy and fiscal challenges facing your community.

Public office and employment are a public trust. The annual FDS filing requirement serves as an important reminder to each LGO that the citizens of New Jersey hold you to a high standard of ethical conduct. As such, both paid and volunteer LGOs are required to file an FDS.

This Local Finance Notice outlines filing procedures that are designed to facilitate efficiency and enhance transparency by using available technology to capture and report the financial disclosure statements we collect. This notice was written for local government officers and contains specific step-by-step instructions for successfully filing the financial disclosure statement using the online process.

A separate Local Finance Notice has been issued to municipal clerks, county clerks, and other local government entity representatives who have administrative responsibilities under the Local Government Ethics Law pertaining to financial disclosure statements. If a more comprehensive explanation of the financial disclosure statement filing requirements is desired, please read and the other materials that are posted on the Division of Local Government Services' (Division's) web site, www.fds.nj.gov.

Online Filing Procedure

Beginning with the 2013 filing year, online filing of FDS forms became mandatory for all local government officers (LGOs). The filing process uses a web based system and is similar to online banking or purchasing goods from a company that has an online ordering system. For the 2021 FDS, DLGS is using the online filing system that has been in use since 2014.

To file your FDS electronically, use the login ID (e-mail address) and password from the prior year. You only need a new PIN# if you have any new or additional positions that were not on your 2020 FDS. If you have additional positions for which you have been assigned a new PIN#, you must also validate the new PIN# using the "Manage Positions" button after logging in.

If you filed in previous years, but not in 2020, use the same login ID (e-mail address) and password from the year you previously filed the FDS. Your local government entity representative (e.g., municipal clerk or county clerk) must give you a new PIN# for 2021. After logging in, use the "Manage Positions" feature to validate the PIN# issued and update your profile.

If you are a new filer, you will first need to obtain the PIN# from your local government entity representative (LGE Representative) and confirm with the representative how your name was listed on the roster (e.g. James Smith vs. Jim Smith). Your first and last name entered to validate the PIN# must match the name as it was entered on the roster by your local government entity representative.

If you are a new filer who is identified as an LGO by multiple local government entities (e.g., you serve as a business administrator for a municipality and also serve as a commissioner for a joint insurance fund), you will receive separate PIN#s from each entity. You will link each PIN# to a single LGO user account by using the Manage Positions feature after you validate the first PIN# issued and create your profile. More detailed instructions are provided below and at www.fds.nj.gov. Please note that if you hold multiple positions within the same local government entity (e.g., municipal governing body member also serving on the local planning board), you will only be assigned one PIN#.

Step-By-Step Instructions

- STEP 1: Carefully review this Local Finance Notice.
- STEP 2: Read the FDS instructions available at www.fds.nj.gov and/or watch the webinar training video.
- STEP 3: Go to www.fds.nj.gov. To access the login page, click on the button titled, "File Financial Disclosure Statement."

New Filers:

- STEP 4: First time users must click the "New Registration (Local Government Officer)" link at the bottom of the login screen. Authorization names are not used as the login ID; you will establish your login ID and password in Step 7.
- STEP 5: Obtain your authorization name (the name the LGE Representative used for you on the roster) and PIN# from your LGE representative.
- STEP 6: Register and validate your PIN# (you must use the same name entered on the roster and provided by your LGE Representative).
- STEP 7: Complete the information in the box entitled, "Local Government Officer (LGO) Credentials" and create a login and password. Your login must be in the form of a valid email address. Maintain a record of the login and password you selected for future access to the system.
- STEP 8: Log into the system as a registered LGO using the login and password you just created to begin your financial disclosure statement. Proceed to STEP 12.

Returning Users:

- STEP 9: If you filed in 2020, login using the login ID (your e-mail address) and password you created to establish that profile. Proceed to STEP 12.
- If you have forgotten your password, click on "Forgot Password" on the bottom of the login page. The password will be e-mailed to the e-mail used as the login ID. Your LGE representative can also reset your password if you do not remember it.
 - If you need to edit or change your e-mail address, please contact your LGE representative to have the e-mail address edited.

Former Inactive Users:

- STEP 10: If you filed in prior years using the online FDS system, but were marked as INACTIVE on the 2020 roster by your LGE Representative, login using the login ID (your e-mail address) and password you created to establish your user profile in the past.
- STEP 11: After logging in, validate the new PIN the LGE Representative has provided by going to the "Manage Positions" section. Proceed to STEP 12.

All Users:

- STEP 12: Validate any additional PIN#s received from different entities using the Manage Positions button prior to starting your financial disclosure statement.

- STEP 13: Once all PIN#s have been validated, click on the “File” link and start the FDS making sure to accurately fill out the form. It is recommended that you read the instructions and/or Frequently Asked Questions, also on www.fds.nj.gov, if you have questions about definitions or the sections of the FDS such as what constitutes sources of income, etc.
- STEP 14: You can start your FDS and save the information to be submitted at a later time, or you can submit your FDS right away.
- NOTE: Once the FDS is submitted, it can be amended; however, the original FDS and any amended FDS’s will also be available publicly.
- STEP 15: If you want, you may print a copy of your FDS for your own records. It is unnecessary for you to file a paper copy of your FDS with the Local Finance Board or your local government entity. Once you submit your FDS online it is immediately available through the public search feature. Click on “Search Financial Disclosure Statements” button on www.fds.nj.gov to view your submitted statement.
- STEP 16: If you receive any PINs after you have submitted your FDS, login and click the “Manage Positions” button to validate the additional PINs. After validating the PINS, click the “file” link, proceed through the FDS sections and re-submit the FDS. The previously filed FDS will also remain available through the public search tool.

Filing Deadline

Financial disclosure statements must be filed annually on or before April 30th each year. In addition, once the annual filing deadline has passed, per N.J.S.A. 40A:9-22.6(b) new local government officers shall file a financial disclosure statement within 30 days of taking office.

Information for Law Enforcement Officers

The Legislature passed a series of Police Information Laws, N.J.S.A. 2C:20-31.1 (posting of information on the Internet); N.J.S.A. 47:1-17 (publishing certain information by government entity) and, N.J.S.A. 56:8-166.1 (person, business, association prohibited from publishing certain information on the Internet), that pertain specifically to the disclosure of certain law enforcement officers' home addresses and home telephone numbers on the Internet. To comply with the legislation, the LFB made a change to the FDS form and the availability of the information supplied on the form.

Since 2014, the FDS has been filed online at www.fds.nj.gov. The public can search both rosters of governmental entities and submitted FDS’s on the website. Prior to 2017, all information entered on the FDS by the LGO when they filled out the form was available on the public search portion.

Per N.J.S.A. 40A:9-22.6 (a)(5) the LGO is required to list the address and brief description of all real property in the State in which the local government officer or a member of his immediate family held an interest during the preceding calendar year. The FDS form was amended in 2017 to allow the below statement to appear on the form under Section II, E where LGOs list this information:

Are you a law enforcement officer or retired law enforcement officer or is a member of your household a law enforcement officer pursuant to N.J.S.A. 47:1-17?

- Yes, I qualify as a law enforcement officer for purposes of N.J.S.A. 47:1-17
- No, I do not qualify as a law enforcement officer for purposes of N.J.S.A. 47:1-17

Pursuant to N.J.S.A. 47:1-17, the home addresses and unpublished telephone numbers of law enforcement officers are protected. If you or a member of your household, are a law enforcement officer/ retired law enforcement officer, you must answer YES to identify your

home address exempt from online disclosure. Please note that you must still provide the real property information under Section I.E. If you do not select YES check box, you have waived protection under N.J.S.A. 47:1-17 and the provided property information will be available on the Internet as part of your Financial Disclosure Statement.

If you select the checkbox that indicates that you do qualify as a law enforcement officer for purposes of N.J.S.A. 47:1-17 and mark a property as a home address, your home address will not show up on the FDS through the public search. Instead, the language “exempt from disclosure” will be reflected on that property’s line. Other properties that you may have that are not home addresses will still show up on the FDS form. The home address information will continue to be collected by the LFB.

The Legislature also recently passed Daniel’s Law. The bill amends the Open Public Records Act (“OPRA”) to exclude from the definition of a government (i.e., public) record the portion of any document which discloses the home address, whether a primary or secondary residence, of any active or retired 1) judge, 2) prosecutor or 3) law enforcement officer. Further, the law prohibits government agencies, individuals and businesses from knowingly publishing on the internet, or otherwise making available, the home address or unpublished home telephone number of any active or retired judge or any active or retired prosecutor. The effective date of certain provisions of Daniel’s Law is December 10, 2021. The Division is working with interested parties to determine the necessary procedures for compliance with Daniel’s Law in conjunction with the Local Government Ethics Law requirements. Procedures for compliance with Daniel’s Law will be distributed at a later date.

Daniel’s Law presently enables any active or retired judge, or prosecutor whose home address or unpublished telephone number is disclosed on the internet or otherwise made available to the public, or whose immediate family member’s name, home address, or unpublished phone number is disclosed on the internet or otherwise made available to the public, to request that the information be removed. This provision of Daniel’s Law as it relates to law enforcement officers takes effect 18 months after enactment of Daniel’s Law. Please notify us at LFB_FDS@dca.nj.gov with such requests.

Multiple Positions

With the electronic system, LGOs submit one form regardless of the number of positions they might hold in different government entities. However, the LGO needs to link all of the positions together and make sure that all positions are listed on the FDS under Section I. Personal Information. For example, in Section I. Personal Information the FDS should read “ABC Municipality-Business Administrator” and “XYZ Municipality-Planning Board Member.”

If you are registering for the first time, validate all PINs before you submit the FDS. If you have already submitted your FDS and receive another PIN, login and click the “Manage Positions” button to validate any additional PIN#s. After adding any PINs, go to the “File” button and re-submit the FDS.

JIF Members

Joint Insurance Funds are deemed separate local government entities for purposes of the Local Government Ethics Law and, therefore, members of Joint Insurance Funds (JIFs) are usually listed on two rosters-the municipality’s roster and the JIF’s roster. LGOs who are on JIFs should link the PIN supplied by the JIF to their profile. LGOs should make sure that their FDS reflects the positions under Section I. Personal Information as listed on the JIF’s roster, as well as their titles on the municipality’s roster. For example, in Section I. Personal Information it should read “ABC Municipality-Business Administrator” and “XYZ JIF-Member.” Being listed as a JIF member by the municipality will not satisfy the requirement of being listed on the JIF roster because the JIF is considered a separate local government entity.

Compliance

The LFB may periodically conduct audits for compliance with the filing requirements and initiate investigations. Notices of Violation are issued by the LFB against non-filers. LGOs can be assessed an appropriate fine that is not less than \$100 nor more than \$500 pursuant to N.J.S.A. 40A:9-22.10. In addition, for elected officials, the failure to file an FDS can subject the municipality to a loss of State Aid as it is a question on the “Best Practices” Questionnaire.

Ignorance of the requirement to file the FDS is not considered “good cause.” It is expected that LGOs will take time to understand their responsibilities under the Local Government Ethics Law and will consider the annual filing requirement an important duty to be fulfilled as part of their public service. The LFB reminds LGOs that the Division does not send out reminder e-mails to LGOs directly. In addition, any reminder e-mails are sent as a courtesy and are not a statutory requirement.

The LFB further reminds LGOs that compliance is not just submitting an FDS, but filing a complete FDS. The LFB can, and does, find violations against LGOs whose FDSs are incomplete. For example, in recent years, violations have been found against local officials who failed to disclose their pensions as one of their sources of income and who failed to disclose rental properties as sources of income, as well as, real estate in which an interest was held.

The LFB is aware that the process discussed herein will require the use of enhanced technology, and appreciates your help in making this less expensive, more effective disclosure process a reality. It is hoped that in the end, taxpayer resources will be saved, the past bureaucracy associated with paper filings will be eliminated, and the public will be better served with enhanced transparency.

Help

Numerous resources have been created to assist you through this process, including a step-by-step help guide, recorded webinar presentations, and a specially prepared LGO video tutorial, all of which can be found on the web at fds.nj.gov. However, if you need assistance after consulting those resources, please contact Local Finance Board staff by e-mailing LFB_FDS@dca.nj.gov or by phone at 609-292-4537.

Approved: Jacquelyn A. Suárez, Director

**RESOLUTION
BY THE BOARD OF DIRECTORS OF
DOWNTOWN PERTH AMBOY BUSINESS IMPROVEMENT DISTRICT, INC. (BID)
APPROVING THE PURCHASE OF OUTDOOR BENCHES IN AN AMOUNT NOT TO
EXCEED \$35,000**

WHEREAS, on June 8, 2021, the Board of Directors of the Downtown Perth Amboy Business Improvement District, Inc. (“the BID” or “the Corporation”), a non-profit corporation, held a Public Meeting after duly notifying the public pursuant to and in compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6;

WHEREAS, at said meeting, upon quorum being established, a motion was made, seconded and duly passed, approving the allocation of surplus funds to be made payable to Boston Bench, Lincoln, MA 01773 for outdoor benches in an amount not to exceed \$35,000;

WHEREAS, the New Jersey Department of Community Affairs’ Neighborhood Preservation Program (NPP) and Office of Economic of Community Development has contributed to the beautification initiatives and economic development of the downtown area;

WHEREAS, the City of Perth Amboy has designated NPP funds to award a contract to Boston Bench for outdoor benches to be installed in the NPP district in an amount not to exceed \$50,000, R-270-5/21;

WHEREAS, the BID has partnered with the City of Perth Amboy by purchasing and installing additional benches to cover the length of the BID area estimating a total an investment of \$85,000;

WHEREAS, this Resolution is intended by the BID and its Board to memorialize the corporate action taken by the BID through its Board,

NOW, THEREFORE, it is hereby resolved on Tuesday, June 8, 2021, by the Board of Directors of the Downtown Perth Amboy Business Improvement District, Inc.as follows:

1. THAT surplus funding for the purchase of outdoor benches is hereby authorized in an amount not to exceed \$35,000; and
2. THAT the Executive Director and the Chair are hereby authorized and empowered to take all necessary actions and execute such documents as required in order to implement the above action.

ADOPTED this 8th of June 2021 at a duly noticed public meeting,

DOWNTOWN PERTH AMBOY BUSINESS IMPROVEMENT DISTRICT, INC.

Reso: No. R-03/06-21

Barry Rosengarten, Chairman

Antonio Abreu, Secretary

ATTEST to form:

Noelia Colon, BID Executive Director

June 8, 2021

VOTING:

First Name	Last Name	YES	NO	Abstain	Excused
Lisett	Lebron				
Reyes	Ortega				
Wilma	Matey				
Melvin	Rodriguez				
Samuel	Quezada				
Elizabeth	Sanchez				
Fausto	Diaz				
James G.	Snyder				
Sergio	Diaz				
Antonio	Abreu				
Asim	Malik				
Iris	Diaz				
Mayor Helmin	Caba				
Chairman Barry	Rosengarten				

RESOLUTION ACCEPTING THE BID AND AWARDING A CONTRACT TO BOSTON BENCH, LINCOLN, MA 01773 FOR OUTDOOR BENCHES IN AN AMOUNT NOT TO EXCEED \$50,000.00

WHEREAS, in accordance with the Local Public Contracts Law, the City of Perth Amboy advertised for bids for Outdoor Benches; and

WHEREAS, bids for this project were taken on May 7, 2021; and

WHEREAS, Boston Bench, 2457 Todd Pond Road, Lincoln MA 01773 submitted the sole bid in the amount of \$50,000.00 to furnish, assemble and install the benches; and

WHEREAS, the Chief Financial Officer certifies that funding in the amount of \$45,000.00 is available in Account No. G-02-40-644-296 and \$5,000.00 is available in Account D-20-56-877-810; and

WHEREAS, the Neighborhood Preservation Program focuses on making physical improvements that show that Perth Amboy is committed to preserving and revitalizing the Downtown District resulting in increased economic, place, social and civic value; and

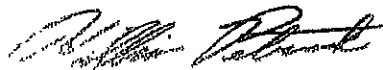
WHEREAS, installing benches along the NPP district is an approved plan activity; and

WHEREAS, the NPP district is within the Perth Amboy Business Improvement District, along Smith Street from High Street to Stockton Street; and

WHEREAS, the Business Improvement District will partner with the City by purchasing and installing additional benches to cover the length of the business district.

NOW, THEREFORE, IT IS RESOLVED BY THE COUNCIL OF THE CITY OF PERTH AMBOY:

That a contract in the amount of \$50,000.00 be entered into with Boston Bench, as set forth above, to furnish, assemble and install the benches and that the proper City officials are hereby authorized to execute same.



WILLIAM A. PETRICK
Council President



VICTORIA ANN KUPSCH
City Clerk

Dated: May 12, 2021

APPROVED AS TO FORM:



WILLIAM W. NORTHGRAVE
Director of Law

FUNDS CERTIFIED BY:



JILL A. GOLDY
Chief Financial Advisor

CITY OF PERTH AMBOY

Contract

Contract No.

Vendor No.

Resolution R-270-5/21

THIS AGREEMENT, Entered into this 12th day of May in the year of our Lord Two Thousand Twenty-one, between Boston Bench, 57 Todd Pond Road, Lincoln of the State of MA 01773 the first part, and the City Business Administrator, acting for and in the name and behalf of the City of Perth Amboy, New Jersey, of the second part, **WITNESSETH**:

WHEREAS, the party of the first part has agreed to furnish the party of the second part certain articles described as furnish, assemble and deliver Outdoor Benches for the sum of (not to exceed) Fifty Thousand and 00/100 Dollars.

NOW, THEREFORE, in consideration of the premises of the payment by the City of Perth Amboy to said party of the first part the sum of (not to exceed) Fifty Thousand 00/100 Dollars as hereinafter provided, the parties hereto have covenanted and agreed as follows:

FIRST. The party of the first part will furnish the party of the second part furnish, assemble and deliver Outdoor Benches for the sum of (not to exceed) Fifty Thousand 00/100 Dollars in accordance with specifications for said services on file in the office of the Business Administrator, Perth Amboy, New Jersey, which said specifications, and the offer or proposal of the party of the first part, although not annexed hereto, are made a part of this contract

SECOND. The City of Perth Amboy, New Jersey, in consideration of the party of the first part furnishing furnish, assemble and deliver Outdoor Benches as aforesaid will pay, or cause to be paid, to said party of the first part the aforementioned sum of (not to exceed) \$50,000.00 upon the production of a certificate from the Business Administrator, showing that said articles have been furnished in all respects, according to aforementioned specifications, offer or proposal.

THIRD. The said party of the second part reserves the right to order a greater quantity, not to exceed per cent of the articles named in the said offer or proposal that is stated therein, and it is distinctly *agreed* between the said parties that the price quoted is the offer or proposal of the party of the first shall be regarded as a standard of prices, and the total sum mentioned herein as the consideration of this contract shall not be regarded as limiting the right of said party of the second part to order such greater quantity.

FOURTH. In the event of the failure of the party of the first part to deliver to the party of the second part, said articles as described in such quantities as ordered at the time stated, by the party of the second part, for such delivery, or in the event such articles as are delivered do not meet the specifications as established by the City of Perth Amboy, New Jersey, for such articles, then such deliveries shall be rejected. And if the party of the first part does not replace such deliveries as have been rejected, within the time set for such replacement by the party of the second part, then the party of the second part shall have the right to purchase such articles for replacement in the open market, and from the best source available in the judgment of the party of the second part. And if the cost of such purchase shall be in excess of the amount of money stated in the proposal of the party of the first part for the original delivery, then such amount of money in excess shall be charged to the party of the first part, and shall be deductible from any monies due or to become due the said party of the first part by virtue of this agreement. *Provided, however*, that the surety on the bond of the party of the first part for the faithful performance of this agreement shall first be notified of the necessity for such replacement, and be given the same time allowance for such replacement as is given the party of the first part, such time allowance to be concurrent with that given said party of the first part.

IN WITNESS WHEREOF, The party of the first part has hereunto set his hand and seal, and the party of the second part has caused this agreement to be signed and sealed by the City Business Administrator the day and year first above written.

Signed, sealed and delivered in the presence of

Sec'y or
Ass't. Secy.
(If Company or Corporation, Secretary)

Helmin J. Caba
HELMIN J. CABA Mayor

VICTORIA ANN KUPSCH, City Clerk

APPROVED AS TO CONTRACT FORM:

William W. Northgrave
WILLIAM W. NORTHGRAVE
Law Director

BOSTON BENCH
J. J. J. J. Pres. or
(SEAL) Vice
(If the Company or Corporation, President)

CITY OF PERTH AMBOY
By Edward A. Remsen
EDWARD A. REMSEN
Business Administrator

RETURN TO: City of Perth Amboy
260 High Street
Perth Amboy, New Jersey 08861

Attention: Purchasing Agent

BENCH MODEL B-70

B · E · N · C · H

• MANUFACTURING • COMPANY •

BENCHES

TABLES AND CHAIRS

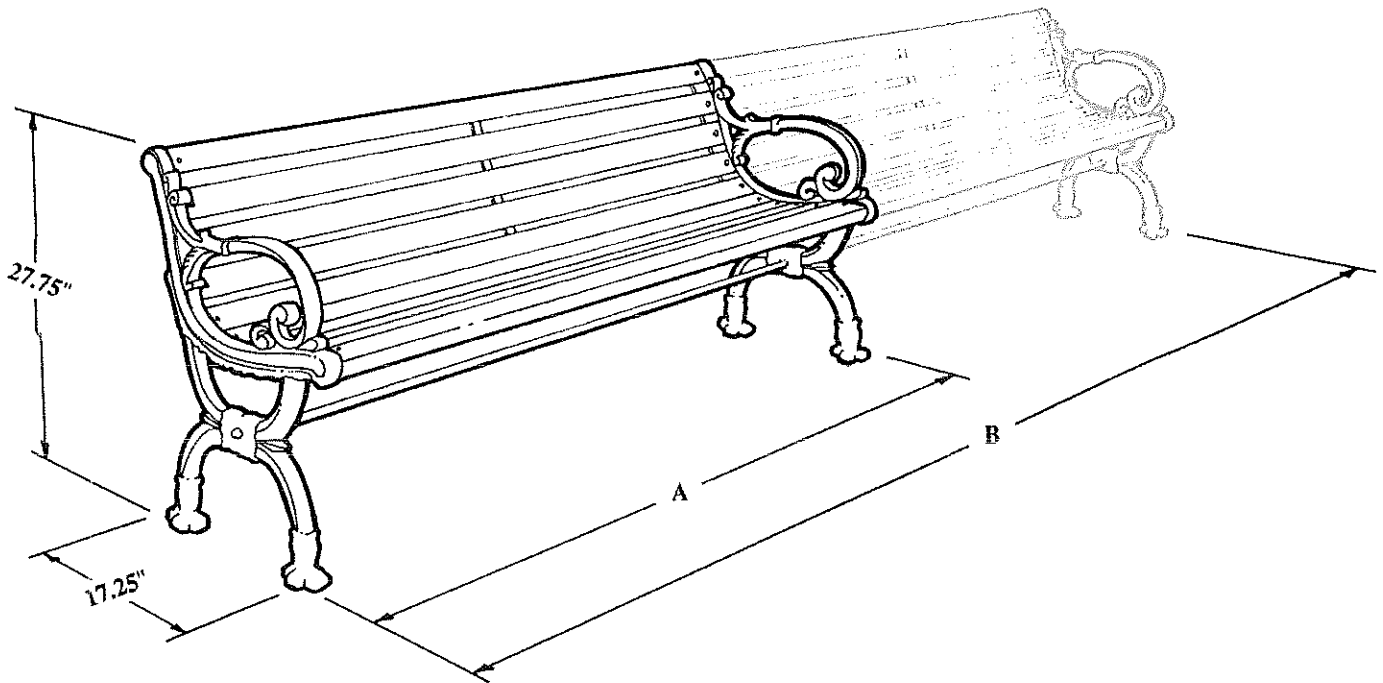
RECEPTACLES AND PLANTERS

LIGHTING

CLOCKS



BENCH MODEL B-70



SPECIFICATIONS

STANCHIONS

Cast aluminum 356.0 F

FINISH

Polyester powder coating
.003"-.005" coverage

- Deep Black (standard)
- Bench Green (standard)
- Other (consult factory) _____

WOOD

10 straight slats
1.0625" x 2.50" finished dimension.
Kiln dried, clear all sides.
Drilled, sanded, chamfered ends.
All corners eased.

- Standard wood _____
- Other (consult factory) _____

WOOD FINISH

- Natural
- Other (consult factory) _____

HARDWARE

Stainless steel 1/4-20 nuts and bolts.
Stainless steel #10-32 screws.
Steel .625 diameter tie rod.
Aluminum .125" x 1.00" seat support strap.

DIMENSIONS & WEIGHTS

Overall height: 27.75" Seat height: 15.75" Arm height: 22.75"

Overall depth: 22.25" Anchor bolt hole diameter: .56"

Chart below shows length dimensions A and B (bolt hole to bolt hole centers measured in inches). The corresponding number below represents its net *weight* (measured in pounds). All dimensions are approximate. This chart should not be used to set anchor bolts.

	4'	5'	6'	8'	10'
A <i>weight</i>	48.25" 59	60.25" 68	72.25" 75		
B <i>weight</i>				96.75" 110	120.75" 127

Specify length (see above chart for standard lengths) by adding length to end of model number (i.e. B-70-6 for the six foot model).

- Standard length _____
- Custom length (consult factory) _____

CUSTOM LETTERING

Refer to Custom Lettering Proof Sheet for specifications and order form.

- Yes. Please add CL to end of model number (i.e. B-70-6-CL).
- No

MISCELLANEOUS

Benches shipped unassembled (KD). Anchor bolts not included.

B · E · N · C · H
• MANUFACTURING COMPANY •

PO Box 158 • 56 Winthrop Street • Concord • MA • 01742 • USA

(508) 371-3080 • (800) 366-3080 • Fax: (508) 369-4472

Boston Bench

For Great American Places
57 Todd Pond Road
Lincoln, MA 01773 USA

Invoice

Bill To	Ship To	Inv. Date	May 17, 2021
Noelia Colon, BID/UEZ Executive Director City of Perth Amboy Business Improvement District ncolon@perthamboynj.org 732-442-6421	City of Perth Amboy	Invoice #	215178
		P.O. #	Contract
		Sales Rep	H
		Source	Repeat
		Ship Via	Truck
		FOB	Perth Amboy
		Terms	Net 10 Days

Qty	Description	Unit Price	Ext. Price
15	B-70-6 Benches <ul style="list-style-type: none">- Six foot benches with 3 aluminum stanchions (right, left, and middle)- Powdercoated in high-gloss black.- 20 qty 3' Hardwood slats per unit with clear sealer finish- Stainless steel hardware.- Powder coated support brace.- Manufactured, completely assembled, packaged & delivered to Perth Amboy via dedicated truck.	\$2,055.00	\$30,825.00
		Total	\$30,825.00
		Prepay Discount	\$2,055.00
		Sales Tax	N/A
		Shipping	Included
		Net Due	\$28,700.00

**RESOLUTION
BY THE BOARD OF DIRECTORS OF
DOWNTOWN PERTH AMBOY BUSINESS IMPROVEMENT DISTRICT, INC. (BID)
APPROVING THE ALLOCATION OF AND FUNDING IN THE SUM OF \$1,800 FROM
THE ART-N-FLOW GRANT TO SUPPORT THE CITY'S NPP AND BID DISTRICT
MURAL PROJECT**

WHEREAS, on June 8, 2021, the Board of Directors of the Downtown Perth Amboy Business Improvement District, Inc. (“the BID” or “the Corporation”), a non-profit corporation, held a Public Meeting after duly notifying the public pursuant to and in compliance with the Open Public Meetings Act, N.J.S.A. 10:4-6;

WHEREAS, at said meeting, upon quorum being established, a motion was made, seconded and duly passed, approving the allocation of \$1,800 to partial fund the support the expansion of the Morning Glory mural project at 86 Smith Street;

WHEREAS, the New Jersey Department of Community Affairs’ Neighborhood Preservation Program (NPP) and Office of Economic of Community Development has contributed to the beautification initiatives and economic development of the downtown area;

WHEREAS, the Morning Glory mural created by artist Emilio Florentine, approved by the Arts Council and City Council at 86 Smith Street in October 2020 commemorates the resiliency of the people of Perth Amboy during the COVID-19 global pandemic;

WHEREAS, the Art-n-Flow grant provided to the City of Perth Amboy by the BID designated to support art initiatives in the downtown district will in part fund the expansion of the Morning Glory mural representing the communities recovery from the COVID-19 global pandemic and positive outlook;

WHEREAS, this Resolution is intended by the BID and its Board to memorialize the corporate action taken by the BID through its Board,

NOW, THEREFORE, it is hereby resolved on Tuesday, June 8, 2021, by the Board of Directors of the Downtown Perth Amboy Business Improvement District, Inc.as follows:

1. THAT funding allocated from the Art-n-Flow grant for the Morning Glory mural expansion is hereby authorized in the amount of \$5,000; and
2. THAT the Executive Director and the Chair are hereby authorized and empowered to take all necessary actions and execute such documents as required in order to implement the above action.

ADOPTED this 8th of June 2021 at a duly noticed public meeting,

DOWNTOWN PERTH AMBOY BUSINESS IMPROVEMENT DISTRICT, INC.

Reso: No. R-04/06-21

Barry Rosengarten, Chairman

Antonio Abreu, Secretary

ATTEST to form:

Noelia Colon, BID Executive Director

June 8, 2021

VOTING:

First Name	Last Name	YES	NO	Abstain	Excused
Lisett	Lebron				
Reyes	Ortega				
Wilma	Matey				
Melvin	Rodriguez				
Samuel	Quezada				
Elizabeth	Sanchez				
Fausto	Diaz				
James G.	Snyder				
Sergio	Diaz				
Antonio	Abreu				
Asim	Malik				
Iris	Diaz				
Mayor Wilda	Diaz				
Jeanette	Rios				
Chairman Barry	Rosengarten				

RESOLUTION APPROVING THE ISSUANCE OF A MURAL PERMIT TO EMILIO FLORENTINE FOR ARTWORK AT 86 SMITH STREET

WHEREAS, in February 2020, the City Council approved the Neighborhood Preservation Plan inclusive of mural projects in the district; and

WHEREAS, the first mural in the plan was approved by Council and successfully installed during the Fall of 2020; and

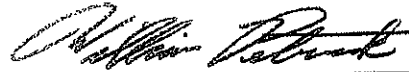
WHEREAS, the City of Perth Amboy has interest in expanding the current mural at 86 Smith Street and received a proposal from Emilio Florentine on April 11, 2021; and

WHEREAS, the City of Perth Amboy staff, did carefully and fully review the mural application from Emilio Florentine, sponsored by the Office of Economic and Community Development Neighborhood Preservation Program Grant, including the property agreement, mural depictions of the installation, a maintenance plan, selection of materials, and its artistic impression; and

WHEREAS, the City of Perth Amboy to maintain continuity and fluidity of the original mural theme, recommends a permit be issued to Emilio Florentine, the original artist.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE COUNCIL OF THE CITY OF PERTH AMBOY:

1. That the City Council endorses a mural permit for Emilio Florentine for the artwork at 86 Smith Street.



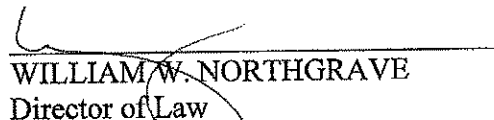
WILLIAM A. PETRICK
Council President



VICTORIA ANN KUPSCH
City Clerk

Dated: May 12, 2021

APPROVED AS TO FORM:



WILLIAM W. NORTHGRAVE
Director of Law

Perth Amboy Arts Council
Mural Application

How to Submit: Applications can be submitted to the Chair of the Arts Council or to the City Clerk

Review Process

Mural applicants are asked to present their application to the Arts Council and answer any questions the council may have. The Arts Council will respond in a timely fashion regarding approval. The mural approval process is outlined in Perth Amboy Mural Ordinance #1741-2014.

Please Complete the Following Mural Application:

Submission Date: 4/11/21
Contact Information:

Lead Artist: Corey Fleming (Emilio Florentine)
Mailing Address: 340 3rd Street Apartment 507
City: Jersey City State: New Jersey Zip: 07302
Phone#: (908) 581-6210
Email: hello@emilioflorentine.com
Website: emilioflorentine.com

Project Coordinator: Same as above
Mailing Address _____
City _____ State _____ Zip _____
Phone# _____
Email _____

Sponsoring Organization: City of Perth Amboy - Neighborhood Preservation Program
Street Address: 260 High Street
City: Perth Amboy State: New Jersey Zip: 08861
Phone #: (732) 826-0290 ext. 4863
E-mail: TVazquez@perthamboynj.org Contact: Tashilee Vazquez, Asst. Director

Funding Source(s): Neighborhood Preservation Program Grant - the mural project was included in the 1st year of the NPP Plan that was approved by council in February of 2020.

Proposed Site of Mural (Building/Address/Cross Streets)
86 Smith Street, known and dedicated as Block 128, Lot 10 - Side of the building facing the path (see attached mural site)

Mural Title: Transition

Perth Amboy Arts Council
2016 Mural Application
page 2

Mural Dimensions: **See Attached**

Estimated Schedule: **7 day project estimated start date in May 24th - May 28th pending Council approval.**

1) Mural Proposal (describe proposed design, site, and theme and attach a separate document if needed): **See Attached Proposal**

2) Materials and processes to be used for wall preparation, mural creation and anti-graffiti treatment: **See Attached Proposal**

3) List individuals and groups involved in the mural design, preparation, and implementation: **Lead Artist - Emilio Florentine**

Additional Documents to be attached to Mural Application

- Lead artist's resume/qualifications & work samples
- Three (3) letters of community support for project
- Permission letter from city department for public property
- Permission letter from private property owner (sample letter is available)
- Maintenance plan
- Scale drawing/color image of design (only final drafts will be given approval)
- One image of the proposed site and indicate mural dimensions

Emilio Florentine

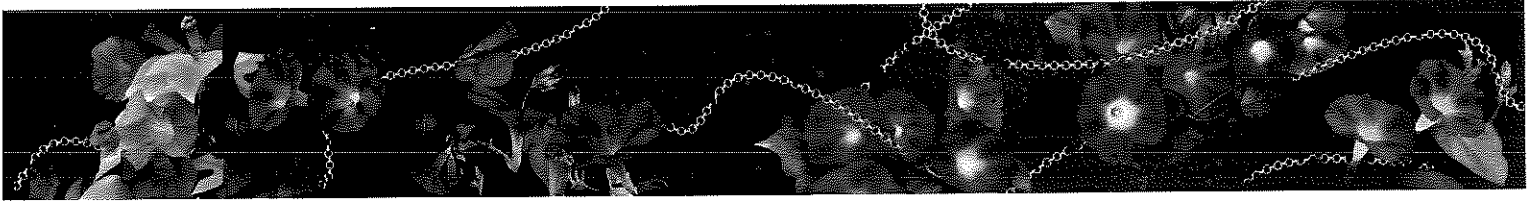
Perth Amboy TRANSITION Mural Proposal

908-581-6210 cell

hello@emilioflorentine.com

4/11/21

'TRANSITION' Mock Up



Resume/CV

Emilio Florentine (Corey Fleming)
340 3rd St. Apt 507
Jersey City, NJ 07302

Cell - (908) 581- 6210
Email - hello@emilioflorentine.com
Website - emilioflorentine.com

Education

2002 - School of Visual Arts NYC

Gallery Group show

2021- Morris Museum-Streets to Canvas-Morristown NJ
2018- Northern Soul – May Flowers-Hoboken, NJ
2017- World of Street Art- Group Show- Flemington NJ
2016- The Hive Gallery – Small Works- Jersey City, NJ
2015 - Gallery 313 -Not for Sale – Jersey City, NJ
2015 – Park Tavern – West Side Story – Jersey City, NJ
2014 - Sole Gallery - Creation 2 Group Show - Jersey City, NJ
2014 - Freshly Baked Gallery -Spring Theory - Jersey City, NJ

Murals

2020 - Perth Amboy Mural Program -Perth Amboy NJ
2019- Jersey City Mural Arts Program- Jersey City NJ
2018- Easton Mural Program- Easton PA
2018- Archer Bar JCMAP Jersey City NJ
2017- Get Juiced Farms Sussex NJ
2016- Bone In Food JCMAP Jersey City, NJ
2016- Hendersons Lumber Jersey City, NJ
2015 - 58 Gallery - Jersey City, NJ
2014 - Palisades Ave – Jersey City, NJ
2014 - Joes Garage - Los Angeles, CA
2014 - Gallery 313- Jersey City, NJ
2014 - Bayside Park - Jersey City, NJ
2013 - Hudson County Art Supply - Jersey City, NJ

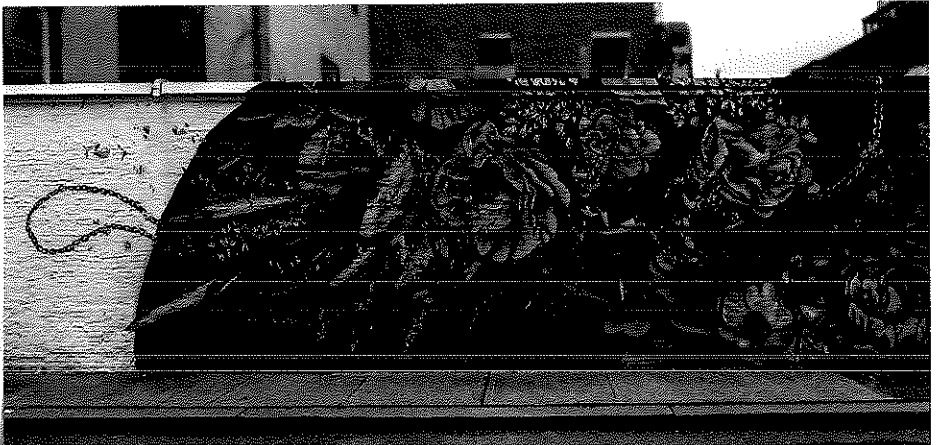
Work Experience

2014 – to Present - Mural Consultant to City of Jersey City
Mural Program 2012 – to Present Assistant to Artist WK
Interact 2014 - Printer Freshly Baked Gallery
2012-13- Printer Jonathan Levine Gallery

References

Brooke Hanson -Jersey City Mural Director 201-469-7107
WK Interact (Eddie) International Street Artist -917-334-0394
Distort- Local Artist -info@distoart.com

EMILIO FLOERENTINE PREVIOUS MURALS



Perth Amboy Mural Project Estimated Budget & Time Line

515sq ft

7 Days to paint

Scissor Lift Rental, Delivery and fuel for 7 days \$1,000

Spray paint, Bucket paint, caps and brushes \$1,000

Artist Compensation \$4,000

Grand total \$6,000

Materials and Process

Sherwin Williams Latex Exterior Paint

Montana BLACK and GOLD exterior spray paint

All paint is engineered to be weather and UV resistant.

Wall will be primed using electric paint sprayer

Art will be either projected or gridded on wall

Spray paint and exterior latex paint will be used to paint mural

In the event of vandalism to mural I the artist will return to wall with ladder and touch up art with exact colors asap.

Statement of Intent

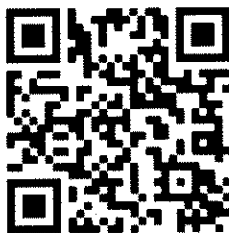
My work is reflection of the belief that there is Beauty within Chaos. Covid 19 quarantine is nothing shy of chaos, the Transition from quarantine to re opening is the beauty that we all anxiously await.

NJEDA SMALL BUSINESS ASSISTANCE GRANT PHASE 4

**RE-OPENS WEDNESDAY,
MAY 26, 2021**

Provides grants up to \$20,000 to small and medium-sized businesses and non-profits that have been negatively impacted by the COVID-19 pandemic.

Pre-register for the grant using the QR code below or visit www.programs.njeda.com



Are you eligible for the re-opened Phase 4 funding?

- **Interested business owners who did not pre-register in April need to pre-register at www.programs.njeda.com**
- **Business owners who submitted a pre-registration in April, but did not apply, do not need to pre-register again.**
- **Business owners who did not pre-register in April or who began the pre-registration process, but did not complete and submit, will need to pre-register.**
- **A step-by-step guide to the pre-registration process is available in English and Spanish. You can also watch a video walk-through of the pre-registration process or call 844-965-1125 for assistance.**



The City of
PERTH AMBOY
Helmin J. Caba, Honorable Mayor
& City Council Members

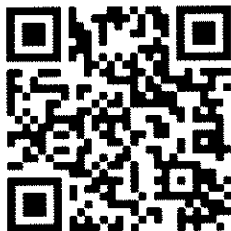


ASISTENCIA PARA PEQUEÑAS EMPRESAS DE NJEDA UNA FASE DE SUBVENCIÓN 4

VUELVE A ABRIR EL MIÉRCOLES
26 DE MAYO DE 2021

Povee subvenciones de hasta \$ 20,000 a pequeñas y medianas empresas y organizaciones sin fines de lucro que se han visto afectadas negativamente por la pandemia de COVID-19.

Preinscríbese para la subvención
utilizando el código QR a
continuación o visite
www.programs.njeda.com



¿Es usted elegible para la
financiación de la fase 4
reabierta?

- Los dueños de negocios interesados que no se preinscribieron en abril deben hacerlo en www.programs.njeda.com.
- Los dueños de negocios que presentaron una preinscripción en abril, pero no la solicitaron, no necesitan preinscribirse nuevamente.
- Los propietarios de negocios que no se preinscribieron en abril o que comenzaron el proceso de preinscripción, pero no completaron y enviaron, deberán preinscribirse.
- Una guía paso-a-paso para el proceso de preinscripción está disponible en inglés y en español. También puede ver un recorrido en video del proceso de preinscripción o llamar al 844-965-1125 para obtener ayuda.



The City of
PERTH AMBOY
Helmin J. Caba, Honorable Mayor
& City Council Members





The City of
PERTH AMBOY
Helmin J. Caba, Honorable Mayor
& City Council Members

MIDDLESEX
COUNTY • N J



Hackensack Meridian
Raritan Bay Medical Center



Middlesex County is hosting mobile vaccine clinics

Visit middlesexcountynj.gov/vaccine or call the Middlesex County Vaccine Call Center at **732-745-3100**, for more information!

*Mobile Vaccine clinics will accept scheduled and walk-up appointments.
Second doses will be scheduled, if applicable*

SATURDAY, JUNE 12, 2021

10:00 A.M. – 2:00 P.M.

**PERTH AMBOY TRAIN STATION,
249 SMITH STREET**

Vaccine Available: Moderna and J&J

Who is Eligible? 18+ and older

Additional Information

- Must have an ID
- For children under 18: Transportation will be provided by the City of Perth Amboy to Raritan Bay Medical Center for the Pfizer vaccine.

SÁBADO, 12 DE JUNIO DE 2021

10:00 A.M. - 2:00 P.M.

**ESTACIÓN DE TREN DE PERTH AMBOY,
249 SMITH STREET**

Vacuna: Moderna y J&J

¿Quién es elegible? Mayores de 18 años

Información adicional

- Deben tener una forma de identificación
- Para los menores de 18 años: Se ofrecerá transportación al Centro Médico Raritan Bay para la vacuna Pfizer.



The City of
PERTH AMBOY
Helmin J. Caba, Honorable Mayor
& City Council Members

MIDDLESEX
COUNTY • NJ



Hackensack Meridian
Raritan Bay Medical Center



Middlesex County is hosting mobile vaccine clinics

Visit middlesexcountynj.gov/vaccine or call the Middlesex County Vaccine Call Center at **732-745-3100**, for more information!

*Mobile Vaccine clinics will accept scheduled and walk-up appointments.
Second doses will be scheduled, if applicable*

SATURDAY, JUNE 19, 2021

10:00 A.M. – 2:00 P.M.

**PERTH AMBOY TRAIN STATION,
249 SMITH STREET**

Vaccine Available: Moderna and J&J

Who is Eligible? 18+ and older

Additional Information

- Must have an ID
- For children under 18: Transportation will be provided by the City of Perth Amboy to Raritan Bay Medical Center for the Pfizer vaccine.

SÁBADO, 19 DE JUNIO DE 2021

10:00 A.M. - 2:00 P.M.

**ESTACIÓN DE TREN DE PERTH AMBOY,
249 SMITH STREET**

Vacuna: Moderna y J&J

¿Quién es elegible? Mayores de 18 años

Información adicional

- Deben tener una forma de identificación
- Para los menores de 18 años: Se ofrecerá transportación al Centro Médico Raritan Bay para la vacuna Pfizer.



The City of
PERTH AMBOY
Helmin J. Caba, Honorable Mayor
& City Council Members



OUTDOOR DINING APPLICATION

Due to the impacts of COVID-19, the City of Perth Amboy is waiving all local application and permit fees (total savings of \$350).

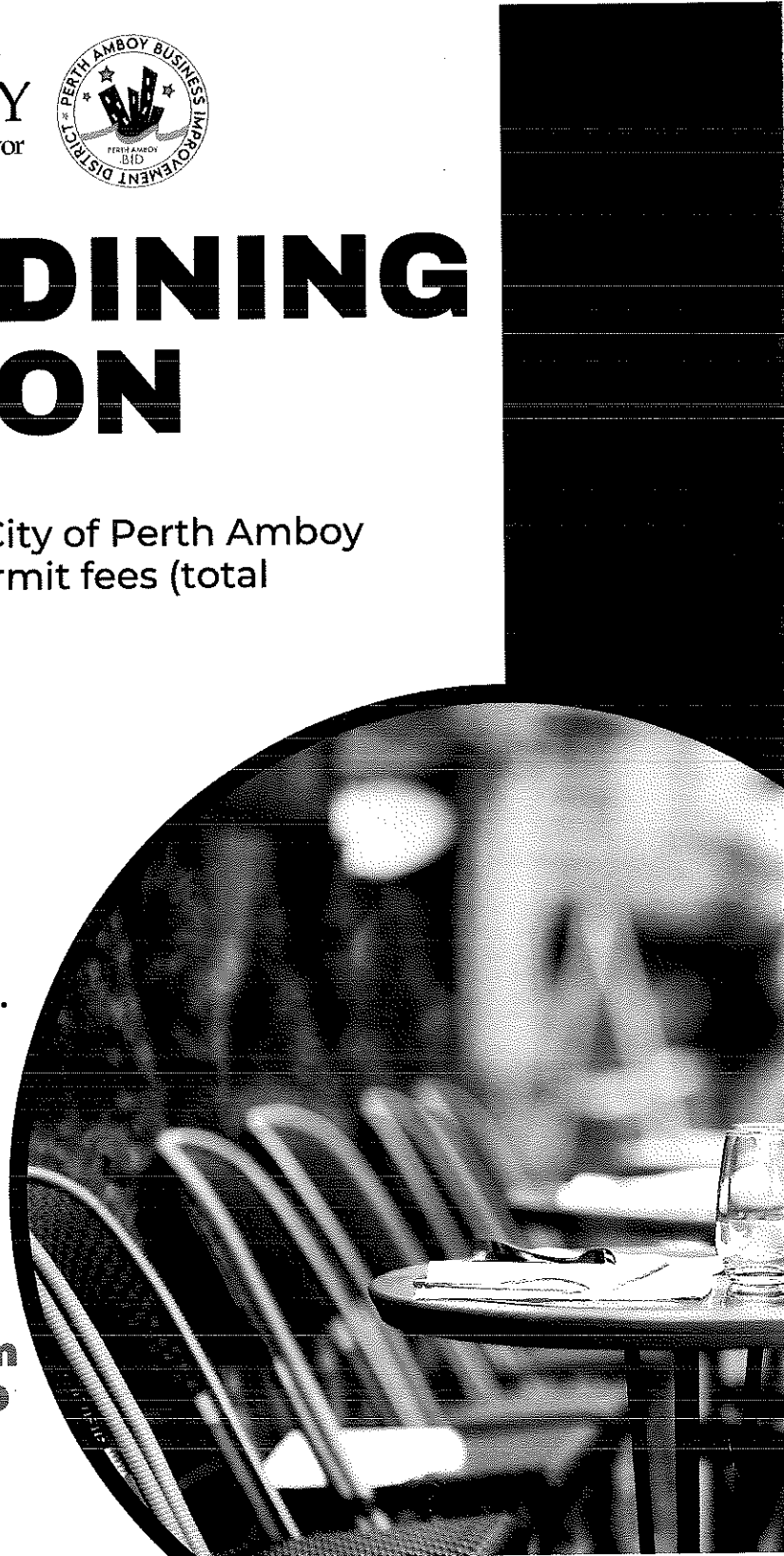
Please refer to State of New Jersey Regulations and Guidelines on Outdoor Dining.

For questions regarding the application, call the Department of Code Enforcement at: (732)826-0183.



Apply at:

www.tinyurl.com/PerthAmboyBID



2021 COVID-19 Sidewalk Café/Outdoor Dining Application

Due to the impact of COVID-19, the City of Perth Amboy is waiving all local application and permit fees (total savings of \$350). For questions regarding the application or to obtain a paper copy, please call the Department of Code Enforcement at (732) 826-0183 or visit 375 New Brunswick Ave. Please see the [Department of Health's Guidelines on Outdoor Dining](#).

Application Type

New application Renewal

First-time applicants must request to meet with the Department of Code Enforcement for an inspection to identify the area of use for outdoor dining.

Optional: Upload sketch of proposed sidewalk café.

Optional: Submit sketch of proposed sidewalk café.

or drag files here.

See [architectural rendering guide](#).

Permit

For Official Use Only

Proposed Sidewalk Café Location

Name of Business

Applicant Name

First

Last

Applicant Address

Address Line 1

Address Line 2

City

State



Zip Code

Applicant Business Phone

Cell Phone

Applicant Business Email

Applicant Personal Email

Property Owner Name

[Empty text input field]

Property Owner Address

Address Line 1

Address Line 2

City State Zip Code

Property Owner Phone

[Empty text input field]

Cell Phone

[Empty text input field]

Property Owner Email

[Empty text input field]

Proposed number of tables

[Empty text input field]

**Social distancing regulations must be enforced. Please ensure there is 6ft. of distance between tables.*

Proposed number of chairs

[Empty text input field]

Number of seats indoors

[Empty text input field]

Intended hours of operation?

Please enter timeframe between 9:00 AM - 8:00 PM

Number of employees

[Empty text input field]

Do you have a parking lot?

Yes No

If so, how many spaces?

Enter number of spaces here

I understand that cooking is not permitted outdoors.

Submit photos of property

Upload or drag files here.

Submit copy of restaurant's certificate of liability insurance.

Upload or drag files here.

Submit letter of consent from the property owner.

or drag files here.

Submit letter of good standing from Perth Amboy Health Department.

or drag files here.

- I understand that if this application is incomplete, it will delay review and/or approval.
- I have reviewed and will comply with Local and New Jersey State Regulations for Outdoor Dining.

Applicant's Signature

City of Perth Amboy
Business Improvement District
260 High Street, Perth Amboy, NJ, 08861
Phone (732) 442-6421 | Fax (732) 826-1160



FAÇADE APPLICATION

APPLICANT: IRIS BENZAN-DIAZ For AURORA Food Corp
(Must be commercial property owner or commercial business) DBA / ctown Superket

ADDRESS: 272 MAPLE Street

CITY: Perth Amboy NJ STATE: N.J. ZIP: 08861

IMPROVEMENT REQUEST: Recover of existing shed style Awnings
For Front of the store and two more shed style awnings
For the Back of the store & New store sign cover For
LED Retrofit Existing Sign ctown Logo

COST OF IMPROVEMENT (Include only hard costs, no permits, architectural fees, etc.
Attach proposed contractor's agreement) \$ 12,750.00 you must provide three (3) bids; grant
cannot exceed \$5,000.

TOTAL PROJECT AMOUNT \$ 12,750.00 + (11,000.00 Total Re-paint of
GRANT AMOUNT \$ 5000.00 the ctown Building)

**A. AGREEMENT TO FOLLOW PERTH AMBOY BUSINESS IMPROVEMENT
(PA BID) PROGRAM AND DESIGN GUIDELINES:**

- a. The business must be an active UEZ certified business with the New Jersey Urban Enterprise Zone Program and must remain in the program for at least five (5) years from the date of approval of this application.
- b. The applicant hereby agrees to abide by the 2003-2004 design guidelines developed by the PA BID for approval before construction. The City of Perth Amboy will provide a construction permit only upon submission of a Letter of Authorization from the PA BID. If the subsequent construction deviates from the PA BID authorization, the applicant will be solely responsible for the removal of the non-conforming improvement and the PA BID reserves the right to cancel the façade improvement grant.

B. AWARD FORMULA

The Perth Amboy BID will reimburse the application for hard cost expenses based on the following schedule:

50% of first \$10,000

Total \$5,000

C. SUPPLEMENTAL DOCUMENTATION NEEDED

The applicant must provide the following attachments with the application. The PA BID office can provide, if needed:

- a. Current Perth Amboy UEZ certificate or letter of waiver signed by UEZ Coordinator (form 3)
- b. Payment of current commercial property taxes via copy of paid bill or certification from Perth Amboy Tax Collection Department (form 1)
- c. Letter of authorization from property owner for improvements planned if the applicant is not the property owner (form 2)
- d. Proposed contractor's agreement
- e. If improvements are to be made by for tax-exempt tenant, the commercial property owner must be the applicant and must choose option to receive the façade improvement grant or direct PA BID to pay tenant (form 2)

D. REMINBURSEMENT DOCUMENTATION

If the application is accepted, the applicant understands that the façade improvement grant will be awarded on a reimbursement basis and that the applicant must first pay the contractor in full from its own funds. Before the grant is awarded, the applicant must provide:

- a. Copy of cancelled checks paid to the contractor(s) in the amount specified under the "Cost of Improvement"
- b. Paid receipt or contact stamped "Paid in Full" from the contractor(s) in the amount specified under "Cost of Improvement."

(Failure to provide documents will result in a delay of awarding the grant and may result in forfeiture of the grant).

E. GRANT REFUND IF BUSINESS IS CLOSED

The applicant hereby agrees that if the business closes within one (1) year after the completion of the project and the award of the grant (not the acceptance of the application,) the grant will be refunded to the PA BID.

F. APPLICATION NOTIFICATION

The PA BID Façade Committee meets monthly, generally during the second week of the month. Applications must be submitted to Roxana Troche, BID Manager, at the PA BID office, 260 High Street, Perth Amboy, NJ, 08861, by the last day of the prior month, to be

considered at the next Façade Committee Meeting. Notification will be made to the applicant within two weeks of the committee meeting.

G. GRANT ALLOCATIONS

Due to the demand for façade improvement grants and the limited amount of funds, only one grant per property can be awarded per year, unless separate and distinct tenants within the same building apply for separate and distinct grant.

I, IRIS BENZAN DIAZ, applicant for a Façade Grant, hereby attest that I have read this application in full and understand and agree to all its terms.

APPLICANT


Signature

IRIS BENZAN-DIAZ
Name (please print)

OWNER and OPERATOR
E-TOWN SUPERMARKET

DATE: 12-11-2020

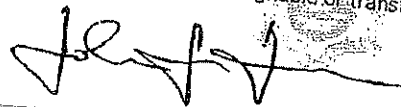
STATE OF NEW JERSEY
SALES TAX CERTIFICATE OF AUTHORITY
URBAN ENTERPRISE ZONES ACT
DIVISION OF TAXATION

The qualified business named below is hereby authorized to collect sales tax pursuant to the Urban Enterprise Zones Act. This authorization is good ONLY for the named business at the location specified herein. This authorization is null and void if any change of ownership or address is affected. This certificate authorizes you to collect tax at a reduced rate on retail sales of tangible personal property EXCEPT: motor vehicles; certain manufacturing equipment; cigarettes, alcoholic beverages; prepared meals; services; hotel room-occupancies; admissions; membership fees; parking fees; natural gas and electricity. See, N.J.A.C. 18:24-31.4.

AURORA FOOD CORP.
272 MAPLE ST
PERTH AMBOY NJ 08861-4304

000013553
xxx-xxx-763/000
09/01/20 TO 08/31/21

This Permit is NOT assignable or transferable



Acting Director, Division of Taxation

UZ-2
03-12-D205646Z

2020 FINAL/2021 PRELIMINARY TAX BILL

CITY OF PERTH AMBOY

MIDDLESEX COUNTY

BLOCK NUMBER	LOT NUMBER	QUALIFICATION	EXPLANATION OF TAXES		
61	37		DESCRIPTION	RATE PER \$100	AMOUNT OF TAX
Property	272 MAPLE ST.		COUNTY TAX	0.38%	6741.40
Building	C TOWN MARKET		SCHOOL TAX	0.79%	14013.65
Additional	33,34,35,36,37,38-40		LOCAL MUNICIPAL TAX	1.75%	30769.87
Land Discen.	225X105		COUNTY OPEN SPACE TAX	0.09%	966.21
Bank	Non-Reside	Tax Acct 1485	MUNICIPAL LIBRARY TAX	0.05%	601.60
ASSESSED VALUATION INFORMATION			SPECIAL IMPROVEMENT DIST	0.12%	2264.03
LAND:	715700	IMPROVEMENTS:	1053700	TOTAL:	1769400
EXEMPTIONS:			NET TAXABLE VALUE: 1769400		

AURORA RLTY.CO. C/O C.TOWN MARKET
272 MAPLE ST.
PERTH AMBOY, NJ 08861

2020 TOTAL TAX	3,206	54957.56
2020 NET TAX		54957.56
LESS 2020 PREV. BILLED		43417.23
BALANCE OF 2020 TAX		13540.33

2020 3RD QTR DUE AUG 31, 2020	2020 4TH QTR DUE NOV 1, 2020	2021 1ST QTR DUE FEB 1, 2021	2021 2ND QTR DUE MAY 1, 2021
13,929.60	13,540.33	13,739.39	13,739.39
INFORMATION FOR TAXPAYERS		2021 PRELIMINARY TAX	
MAKE CHECK PAYABLE TO: CITY OF PERTH AMBOY		PRELIMINARY TAX IS EQUAL TO ONE HALF OF 2020 TOTAL NET TAX	
MAIL TO: 260 HIGH STREET PERTH AMBOY, NJ 08861 PHONE 732-826-0290 X 4027		27,478.78	
IF NOT PAID BY THE END OF THE GRACE PERIOD THE INTEREST IS 8% UP TO \$1500.00 AND 18% THEREAFTER. INTEREST REVERTS BACK TO THE DUE DATE. TAXES CAN BE PAID ON LINE ON THE CITY OF PERTH AMBOY WEBSITE FREE FROM YOUR CHECKING ACCOUNT. THERE IS A WHITE DROP BOX IN FRONT OF CITY HALL FOR CHECKS AND MONEY ORDERS. PLEASE PAY TAXES ON TIME IN ORDER TO AVOID TAX SALE. THANK YOU!		DISTRIBUTION OF TAXES BEFORE REAP	
		County Taxes	13.38% \$ 7307.61
		School Taxes	25.50% \$ 14013.65
		Municipal Taxes	57.08% \$ 31371.47
		Other Taxes	4.12% \$ 2264.83
STATE AID USED TO OFFSET LOCAL PROPERTY TAXES: The budgets of government agencies funded by this tax bill include State aid used to reduce property taxes. State aid offset information for the current year municipal tax bills will start becoming available at the end of July. Access the Division of Local Government Service' website at http://www.nj.gov/dca/divisions/dlgs/resources/property_tax.html to find (based on assessed value of this parcel) the amount of State aid used to offset property taxes on this parcel.			

CITY OF PERTH AMBOY MIDDLESEX COUNTY 2021-2

CITY OF PERTH AMBOY MIDDLESEX COUNTY 2021-1

TAX COLLECTOR'S STUB - DETACH AND RETURN WITH YOUR CHECK
2021 2ND QUARTER TAX DUE MAY 1, 2021

TAX COLLECTOR'S STUB - DETACH AND RETURN WITH YOUR CHECK
2021 1ST QUARTER TAX DUE FEBRUARY 1, 2021

BLOCK NUMBER	LOT NUMBER	QUALIFICATION	BANK CODE	BLOCK NUMBER	LOT NUMBER	QUALIFICATION	BANK CODE
61	32			61	32		
TAX ACCOUNT NUMBER 08081405	TAX BILL NUMBER	TAX AMOUNT DUE	13739.39	TAX ACCOUNT NUMBER 08081405	TAX BILL NUMBER	TAX AMOUNT DUE	13739.39
				CREDIT: 13739.39-			
				AMT DUE: 0.00			
AURORA RLTY.CO. C/O C.TOWN MARKET 272 MAPLE ST.				AURORA RLTY.CO. C/O C.TOWN MARKET 272 MAPLE ST.			
INTEREST				INTEREST			
CASH				CASH			
CHECK				CHECK			
TOTAL				TOTAL			



CITY OF PERTH AMBOY MIDDLESEX COUNTY 2020-4

CITY OF PERTH AMBOY MIDDLESEX COUNTY 2020-3

TAX COLLECTOR'S STUB - DETACH AND RETURN WITH YOUR CHECK
2020 4TH QUARTER TAX DUE NOVEMBER 1, 2020

TAX COLLECTOR'S STUB - DETACH AND RETURN WITH YOUR CHECK
2020 3RD QUARTER TAX DUE AUGUST 1, 2020

BLOCK NUMBER	LOT NUMBER	QUALIFICATION	BANK CODE	BLOCK NUMBER	LOT NUMBER	QUALIFICATION	BANK CODE
61	32			61	32		
TAX ACCOUNT NUMBER 08081405	TAX BILL NUMBER	TAX AMOUNT DUE	13540.33	TAX ACCOUNT NUMBER 08081405	TAX BILL NUMBER	TAX AMOUNT DUE	13929.60
				CREDIT: 13540.33-			
				AMT DUE: 0.00			
AURORA RLTY.CO. C/O C.TOWN MARKET 272 MAPLE ST.				AURORA RLTY.CO. C/O C.TOWN MARKET 272 MAPLE ST.			
INTEREST				INTEREST			
CASH				CASH			
CHECK				CHECK			
TOTAL				TOTAL			



in full to the PA BID. Thank you for you cooperation. Any questions, please call the BID office at (732) 442-6421.
Once this form is completed, please give it to the tenant to return the same to the BID for further processing

PROPERTY OWNER'S AUTHORIZATION OF TENANT'S FAÇADE IMPROVEMENT APPLICATION AND/OR REQUEST TO APPLY

TO: Owner Property at IRIS BENZAN-DIAZ
FROM: Perth Amboy Business Improvement District Façade Improvement

Dear Property Owner:

Your tenant AURORA Food Corp DAB C-Town Supermarket has submitted an application for a Façade Improvement at the property listed above. Your authorization as property owner is required to process this application. The tenant proposes the following improvement.

Re-construction of Existing awnings
and C-Town logos (TOTAL OF FOUR)

Please indicate whether you support your tenant's application. Yes No

IRIS BENZAN-DIAZ Property Owner Signature [Signature] Name (please print)

FOR PROPERTY OWNERS WITH "TAX EXEMPT" TENANTS

Since the tenant does not operate a commercial business and is exempt from paying commercial property taxes, it is technically ineligible for a faced improvement grant, which can only be awarded to property owners, and/or business owners who pay the PA BID tax surcharge onto their commercial property taxes. Therefore, you as the payer of the commercial property tax and PA BID tax surcharge must apply for the façade improvement grant for your building.

A Façade Improvement Grant application is attached. Kindly complete the form and apply directly on behalf of your tenant.

If you want to PA BID Reimbursement payment to be paid directly to your tenant, you must authorize here: Yes No

Your Name: IRIS BENZAN-DIAZ (Please print) Your Signature: [Signature]

Phone: 917-270-1014 Fax: 732-442-8809

Date: 12/11/2020

Note: All façade grant carry the stipulation if the improved building is marketed for sale and/or sold within one year after the project completion and award of the grant (not the acceptance of the application) the grant will be refunded

VERIFICATION OF PAYMENT OF COMMERCIAL PROPERTY TAX

TO: City of Perth Amboy
FROM: Perth Amboy BID – Façade Improvement Program

The commercial property owner/business owner listed below has applied for a façade improvement grant from the Perth Amboy BID. Among our requirements is verification that payment of the commercial property tax on the property or building be current. Kindly verify below the most recent tax period paid on the subject property.

PROPERTY LOCATED AT: 272 maple street
(Street Address)

Lot Number 01 Block Number 32 Classification _____

Property Owner: IRIS BENZAN-DIAZ (AURORA REALTY LLC)

Business Owner: IRIS BENZAN-DIAZ (AURORA FOOD CORP DBA G-TOWN SUPERMARKET)

MOST RECENT TAX PAYMENT HISTORY

Are there any tax liens and/or tax sale certificates on the property?

Yes _____ No

Most Recent Payment Amount: \$ _____

Most Recent Tax Period Covered: 2020 TAXES PAID IN FULL UP TO February/2021
(Applicant may also submit a tax payment history print out from the Tax Collector's Office) Attach

PERTH AMBOY TAX COLLECTOR'S DEPARTMENT
AUTHORIZED SIGNATURE:

Name (please print)

Thank you for your cooperation. Should you have any questions, please contact the Perth Amboy BID office at: (732) 442-6421. Please give this form to applicant once completed to complete the application packet.



891 State St., Perth Amboy NJ 08861
 P. (732) 442-8080 • F. (732) 442-3113

QUOTE

Location Information: 272 Maple St. Perth Amboy NJ. 08861	Client Name: C Town Supermarket Address: 272 Maple St. Perth Amboy NJ. 08861 Contact: 917-270-1014 IRIS	Date: 11/06/2020 Quote #: 10556a Questions? 732.442.8080 info@sales.nc@gmail.com
Payment Request to Start Production: \$6,375.00		

DESCRIPTION:

- 1- Recover for an Existing Shed style Awning Size: 60'-0"x3'-0"x3'-0" \$ 3,150.00
- 1- Set of Graphics \$550.00
- Reading: Restaurant – Catering – We Are More Than a Supermarket -Free Delivery- Free Shuttle.
- 1- Recover an Existing Shed style Awning Size: 40'-0"x5'-0"x7'-0" \$ 3,693.00
- 1- Set of Graphics: "C Town" Restaurant – Catering – We Are More Than a SP \$ 485.00
- 1- Recover for an Existing Shed style Awning \$ 1,985.00
- Measuring: 15'-0"x5'-0"x10'-0" This Frame Needs to be Cut 12" of The Project.
- 1- Set of Graphics Reading: Receiving.
- 1- Reface and LED's Retrofit Existing double-sided Pylon Sign \$ 1,733.00
- 1- LEDs Retrofit Existing Channel Letters Logo (Main Sign in front of B.) \$2,737.50
- Price includes all Labor, Material and Equipment to Complete and install this Project.
- 1- DISCOUNT: **-\$1,680.00**

Permits and Permit city fees and NJ Sales Taxes are not included in price.

TOTAL: \$14,430.00 -\$1,680.00(Discount) Your Cost= 12,750.00

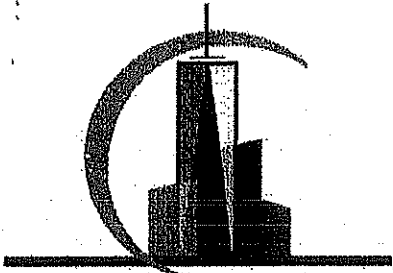
Payment Options

Amount Required to Place Order: **\$6,375.00**
 Remaining Balance Upon Completion: **\$6,375.00**

1st Payment _____

2nd Payment _____

THANK YOU FOR DOING BUSINESS WITH US!



CITYPRINTING

187 New Brunswick Ave, Perth Amboy, NJ 08861
Phone: (732) 376-0193 Fax: 732-744-9228

PROPOSAL

NUMBER	452-49824
DATE	11/25/2020

ALL TYPE OF PRINT - BANNERS - SIGNS - MAGNETICS AND MORE

Proposal Submitted To:**Job Site Information:**

NAME: C-TOWN SUPERMARKET	JOB NAME: C-TOWN SIGNS RENOVATION
ADDRESS: 272 Maple St.	JOB LOCATION: SAME
CITY: PERTH AMBOY STATE: NJ ZIP CODE: 08861	PHONE: 1917-270-1014

INCLUDED IN PRICE:

- 1- C-Town Logo LEDs retrofit
Graphic to read: Super C-Town
- 1- 2 New acrylic faces and LEDs retrofit for pylon sign.
- 1- New cover for 3 Awnings with Sumbrella fabric and graphic
(1-60'x3'x3') (1-40'x5'x7') and (1-15'x5'x10')
- Price includes installation

TOTAL PRICE: \$ 14,520.00

PLUS TAX \$ 961.95

We hereby propose to furnish material and labor - Completed in accordance with the above specifications for

Dollars \$ 15,481.65

Payment to be made as follows:

COD

Authorized Signature

x _____

Signs2go llc

3211 Route 27 Suite#4
 Franklin Park, NJ 08823
 (848) 219-6533
 Contact@signs2gonj.com



Estimate

ADDRESS	SHIP TO	ESTIMATE	1644
C TOWN SUPERMARKET	C TOWN SUPERMARKET	DATE	12/11/2020
272 MAPLE ST	272 MAPLE ST		
PERTH AMBOY, NJ 08861	PERTH AMBOY, NJ 08861		

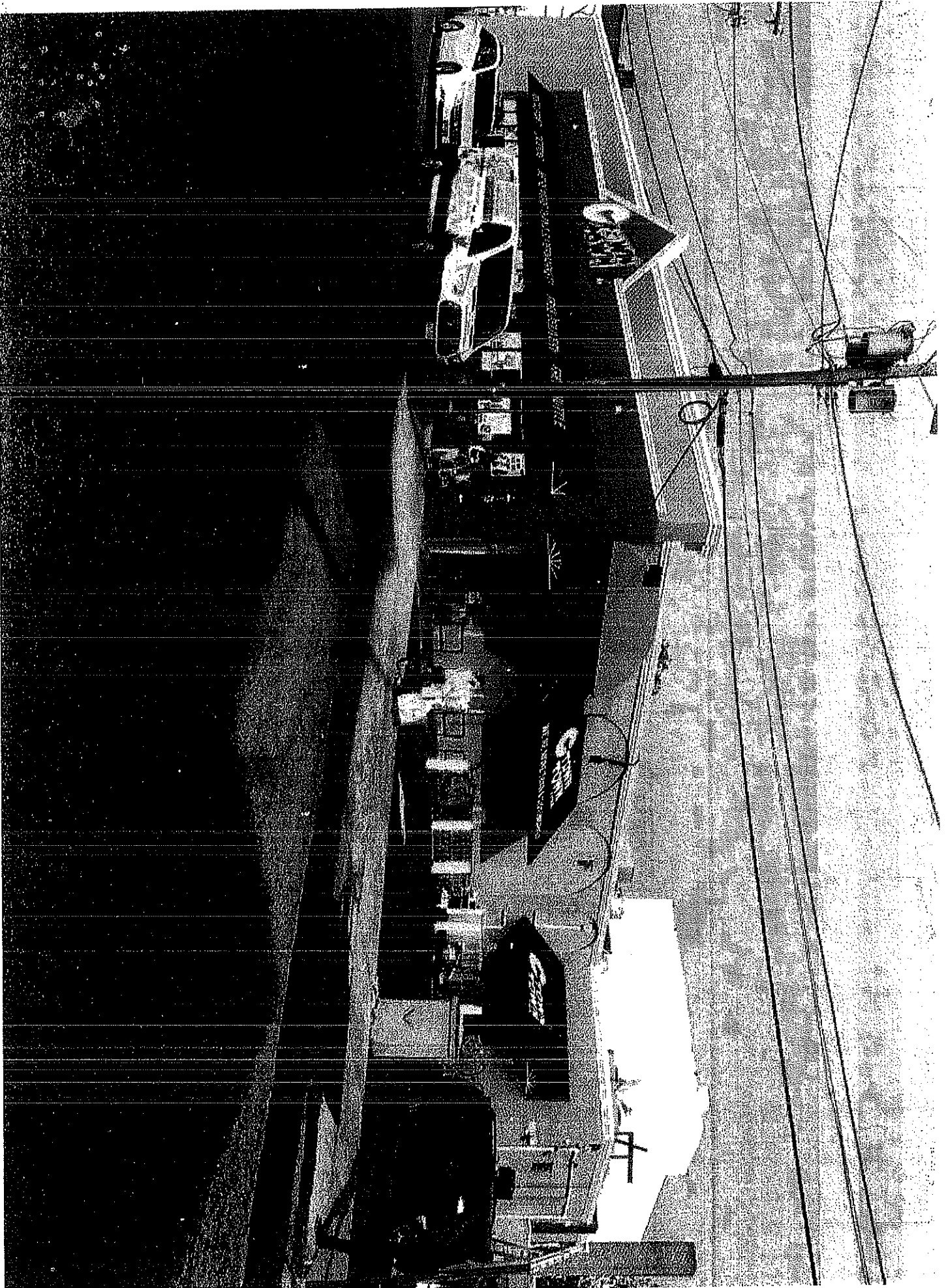
DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
12/11/2020	Awnings	RECOVER FOR AN EXISTING SHED STYLE AWNING 60'-0"X 3'-0"	1	3,400.00	3,400.00T
12/11/2020	Graphic Designs	GRAPHICS :RESTAURANT - CATERING -WE ARE THAN A SUEPERMARKET -FREE DELIVERY - FREE SHUTTLE	1	1,100.00	1,100.00T
12/11/2020	Awnings	AWNING SIZE 40'-0X 5'-0"X7'-0"	1	3,875.00	3,875.00T
12/11/2020	Graphic Designs	"C TOWN LOGO	1	850.00	850.00T
	Awnings	AWNING SIZE :15'-0"x 5"-0"x 10'-0"	1	2,225.00	2,225.00T
12/11/2020	SIGNS	REFACE AND LED'S RETROFIT DOUBLE-SIDED PYLON SIGN AND LED'S RETROFIT EXISTING CHANNEL LETTER LOGO IN FRONT OF BUILDING	1	4,875.00	4,875.00T

All the material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Ownership of the above specified property transfers upon payment in full. 50% deposit is required upon acceptance of this proposal. We are not responsible for electrical work, you must provide us the electrical active line till the place of installation of sign. The balance is due immediately upon completion of the job. The LED and channel letters Sign would be remain as a property of Signs2go LLC until the job is paid in full. If the job is not paid in full, Signs2go LLC have the rights to remove the sign and all the parts installed.

SUBTOTAL	16,325.00
TAX	1,081.53
TOTAL	\$17,406.53

Accepted By

Accepted Date



Thank you.



891 State St., Perth Amboy NJ 08861
 P. (732) 442-8080 • F. (732) 442-3113

QUOTE

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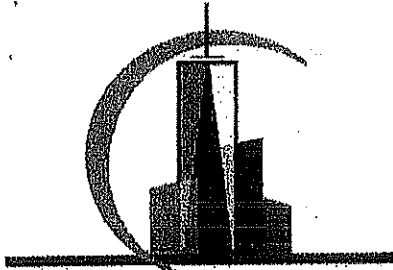
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PROPOSAL

NUMBER

452-49824

DATE

11/25/2020

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3211 Route 27 Suite#4
 Franklin Park, NJ 08823
 (848) 219-6533
 Contact@signs2gonj.com



Estimate

ADDRESS
 C TOWN SUPERMARKET
 272 MAPLE ST
 PERTH AMBOY, NJ 08861

SHIP TO
 C TOWN SUPERMARKET
 272 MAPLE ST
 PERTH AMBOY, NJ 08861

ESTIMATE 1644
 DATE 12/11/2020

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
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SUBTOTAL	16,325.00
TAX	1,081.53
TOTAL	\$17,406.53

Accepted By

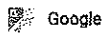
Accepted Date

Google Maps 261 Maple St

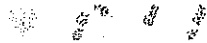


Image capture: Aug 2018 © 2020 Google

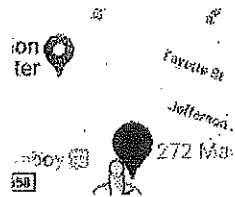
Perth Amboy, New Jersey



Street View



<https://www.google.com/maps/place/272+Maple+St,+Perth+Amboy,+NJ+08861/@40.5085236,-74.2725578,3a,45y:50.74h,88.11t/data=!3m1!1e1!3m4!1sAQIXkJmuQAFUa9Z0ua8jBAt2e0!7!16384!6818...> 1/2



4:18 PM
03/31/21

AURORA FOOD CORP. DBA C-TOWN SUPERMARKET
Bill Payments for NEW CONCEPT IN SIGNS
All Transactions

Type	Num	Date	Amount
Bill Pmt -Check	12525	12/08/2020	3,000.00
Bill Pmt -Check	12524	12/08/2020	3,000.00
Bill Pmt -Check	12698	12/08/2020	3,400.00
Bill Pmt -Check	12699	12/08/2020	3,350.00
Total			12,750.00

CHASE for BUSINESS

Printed from Chase for Business

\$3,400.00

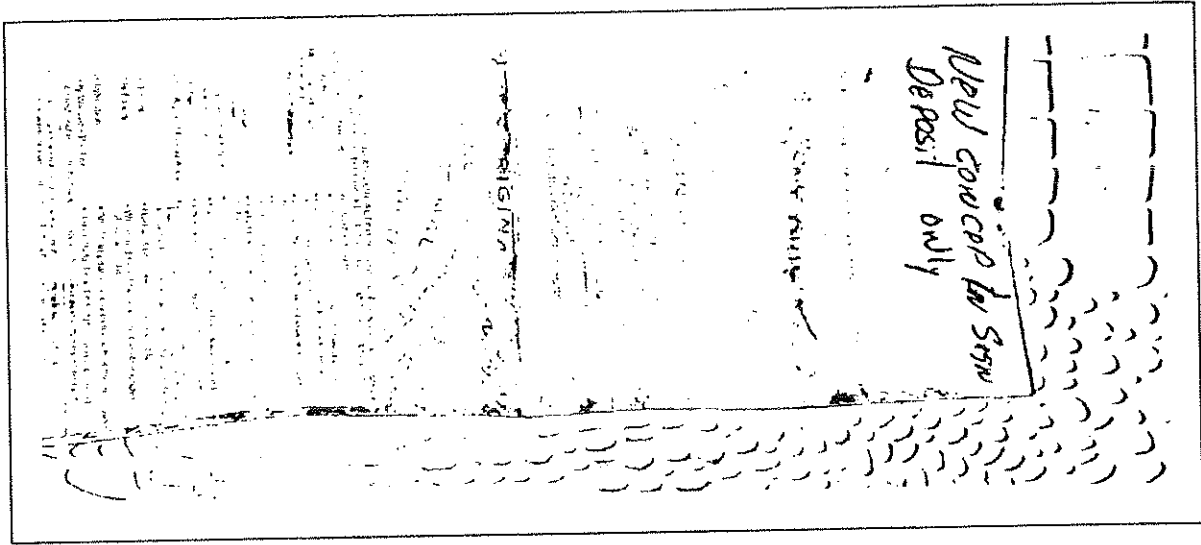
Total

Dec 14, 2020

Post date

12698

Check #



CHASE for BUSINESS

Printed from Chase for Business

\$3,400.00

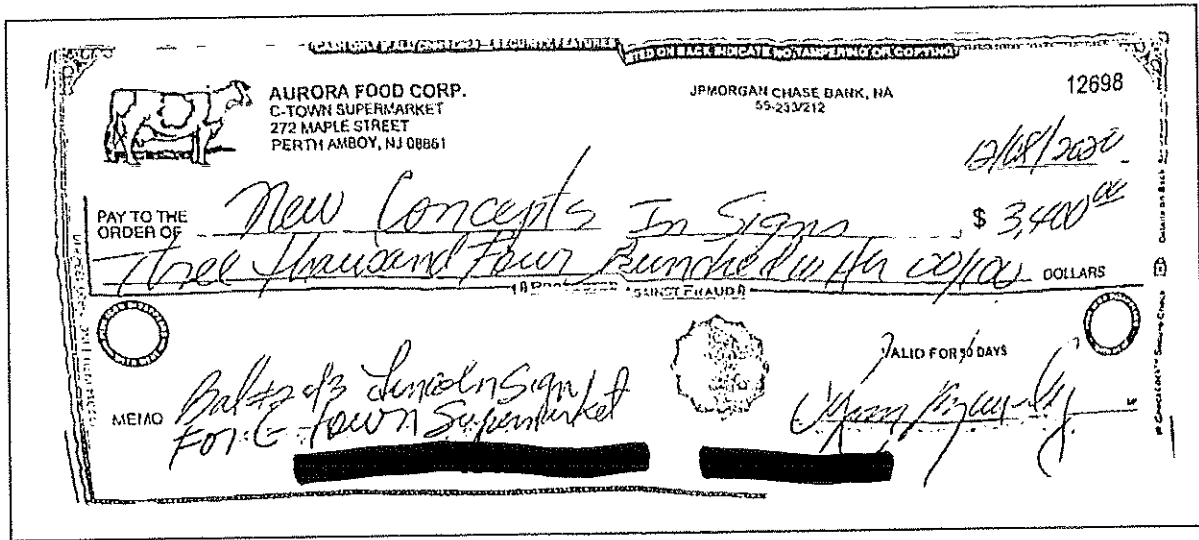
Dec 14, 2020

12698

Total

Post date

Check #



CASH ONLY IF ALL CheckLock® SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING



AURORA FOOD CORP.
dba C-TOWN SUPERMARKET
272 MAPLE STREET
PERTH AMBOY, NJ 08861

1ST CONSTITUTION BANK
55-715/212

12525

11/10/2020

PAY TO THE ORDER OF

New Concepts IN Signs
Three thousand with 00/100

\$ 3,000⁰⁰/₁₀₀

DOLLARS



MEMO

Int# 10556 11/06/2020



VOID AFTER 90 DAYS

Alan Meyer-Lig



4689317347

DO NOT WRITE SIGN OR SIGN BELOW THIS LINE

ENDORSE HERE
X NEW CONCEPT
1036105

Details on Back
Multiple CheckLock® Secure Check

CASH ONLY IF ALL CheckLock™ SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING



AURORA FOOD CORP.
dba C-TOWN SUPERMARKET
272 MAPLE STREET
PERTH AMBOY, NJ 08861

1ST CONSTITUTION BANK
55-715/212

12524

11/10/2020

PAY TO THE ORDER OF

Julio Hernandez
Three thousand with 00/100

\$ 3,000 ⁰⁰/₁₀₀

DOLLARS

PROTECT AGAINST FRAUD



MEMO

Lincoln Sign
auth # 10557 11/06/2020



VOID AFTER 90 DAYS

[Signature]

Details on Back Intuit® CheckLock™ Secure Check

ALL S CHECK CASHING
LICENSED CHECK CASHIERS
FOR DEPOSIT ONLY
PAY TO THE ORDER OF
THE PROVIDENT BANK

NOV 10 2020

Ali Pulido

Julio Hernandez

CHASE for BUSINESS

Printed from Chase for Business

\$3,350.00

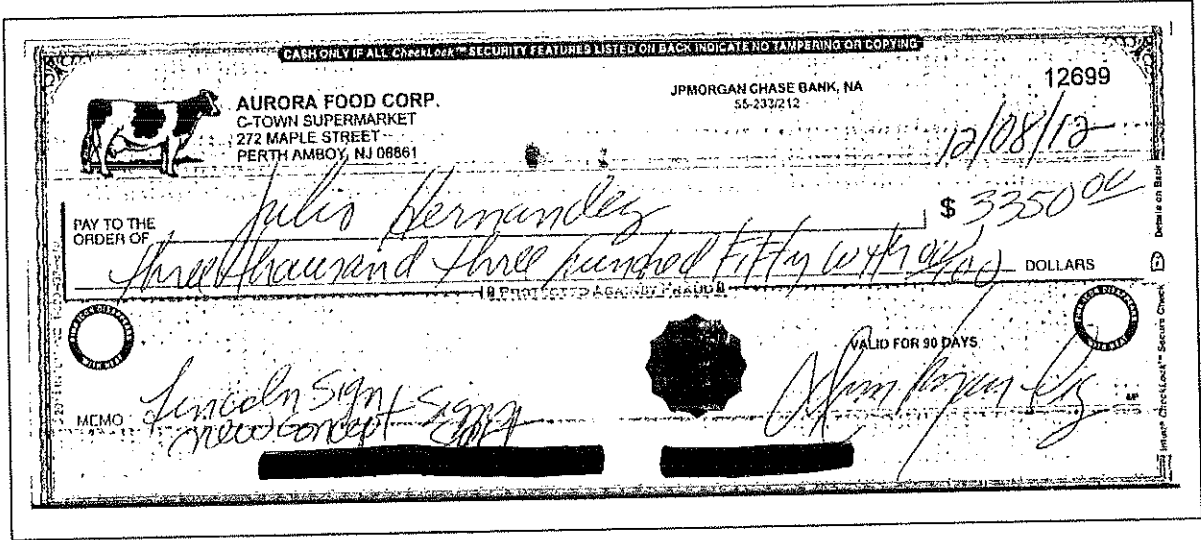
Dec 10, 2020

12699

Total

Post date

Check #



CHASE for BUSINESS

Printed from Chase for Business

\$3,350.00

Dec 10, 2020
Post date

12699
Check #

Total

